



REQUEST FOR BOARD ACTION

ITEM NO. 21

DATE OF MEETING: June 20, 2016

REQUESTED BY: Michael G. Mack, Utilities Director

SHORT TITLE: Resolution by the Pender County Board of Commissioners to Approve a Construction Contract to S.T Wooten Corporation in the Amount of \$1,211,454.04 for the Hampstead Solid Waste Convenience Site and Transfer Station Scale Relocation Project and approve a Budget Ordinance Amendment to establish a Project Budget and transfer the funds into the Solid Waste Capital Outlay Project Budget (Fund # 58).

BACKGROUND: For over 2 years, PCU has been working to coordinate both the relocation of the Hampstead Solid Waste Convenience Site off Highway 17 for public safety concerns on behalf of Pender County and the Truck Scale and Scale House operations off Transfer Station Road to allow for the private developer of the proposed Hawksbill Cove Subdivision to extend Transfer Station Road through to Country Club Road as required in their Master Plan approval.

On February 18, 2014, the Board approved a professional engineering services contract with W.K. Dickson for the surveying, civil engineering, permitting, and construction phase services for both of these projects to realize an economy of scale for both projects on the engineering and construction costs.

On September 14, 2015, the Board approved a Development Agreement with Hampstead Properties, LLC, (Hawksbill Cove Developer) for them to provide \$600,000 to the combined project for 100% of the truck scale and scale house relocation construction costs.

Formal Single-Prime Bids were received for both construction phases of the project and opened on March 24, 2016 per the Base Bid summary below:

S.T. Wooten Corporation	\$1,165,304.04
T. E. Davis Construction Co.	\$1,293,000.00
Civil Works Contracting	\$1,303,204.00
S&C Construction	\$1,364,730.85
Sunland Builders, Inc.	\$1,430,912.00
Wells Brothers Construction	\$1,485,000.00

The bid documents also included two (2) "Allowance" line items. One for unsuitable soil removal and replacement with select fill and the other for Woven Geotextile Fabric if unsuitable soils are

encountered. The total bid amount for the two (2) Allowances was \$92,300. In order to keep the bid award amount as low as possible, staff is recommending only one-half of the Allowance total be awarded (\$46,150) as we are not anticipating finding unsuitable soil on the project due to the soil borings we had done during the due diligence phase of design.

The lowest, responsive, responsible bidder is S.T. Wooten Corporation and the recommendation of award to S.T. Wooten Corporation from WK Dickson (consulting project engineer) is attached.

SPECIFIC ACTION REQUESTED: The Pender County Board of Commissioners is requested to approve a construction contract to S.T. Wooten Corporation for the Base Bid of \$1,165,304.04 in addition to \$46,150 for an Unsuitable Soils Allowance in the total amount of \$1,211,454.04 for the Hampstead Solid Waste Convenience Site and Transfer Station Scale Relocation Project; approve the establishment and transfer of funds into a Project Budget (Fund # 58); and authorize a Purchase Order for this contract.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that:

a construction contract to S.T. Wooten Corporation for the Base Bid of \$1,165,304.04 in addition to \$46,150 for an Unsuitable Soils Allowance for a total award amount of \$1,211,455 for the Hampstead Solid Waste Convenience Site and Transfer Station Scale Relocation Project is approved in addition to the establishment and transfer of funds into a Project Budget a Purchase Order for this contract is authorized.

Pender Solid Waste Enterprise Fund - Capital Outlay	# 58-407460	\$ 350,455.00
Interdepartmental Transfer – Transfer to SW Fund # 58	# 58-397075	\$ 261,000.00
Contribution by Hawksbill Cove Developer	# 58-370090	<u>\$ 600,000.00</u>
		\$1,211,455.00

The Chairman/County Manager is authorized to execute any document necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown ___ McCoy ___ Keith ___ Piepmeyer ___ Williams ___

George R. Brown, Chairman 06/20/16
Date

ATTEST 06/20/16
Date

BUDGET ORDINANCE AMENDMENT TITLE: Establish Project Budget for Hampstead SW Conv Site & Trans Sta Reloc

Introduced by: Randell Woodruff, County Manager

Date: 2016-06-20

Item #: _____

Fund: 58 and 75

Department: _____

Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2015-2016

Budget Amendment # 2016-91

Date Approved: _____

Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
Hampstead SW Conv Site & Transfer Station Relocation Project: Trans from: Fund 75 58-397075 \$350,455.00 Developer's Fees 58-370090 \$600,000.00		Hampstead SW Conv Site & Transfer Station Relocation Project: Construction 58-407460 \$950,455.00 Solid Waste Fund: Trans to: Fund 58 75-409058 \$350,455.00 Capital Outlay 75-407400 \$-350,455.00	
Total: \$950,455.00		Total: \$950,455.00	

Reason and Justification for Request:

This BOA serves to establish the first part of the Project Budget for the Hampstead Solid Waste Convenience Site and Transfer Station Relocation Project. The project initially started as a capital outlay portion of the Solid Waste Fund (Fund 75) which is an annual fund. Since the project covers more than one year, we are creating the project budget in a "multi-year" capital project fund. The project budget is transferring the remaining portion of the unspent funds budgeted for the project in Fund 75 to the new fund (Fund 58). There will be a second BOA to add to the project budget in FY 2016-2017 - due to a budgeted transfer from the General Fund to the Solid Waste Fund for additional funding that was a part of the Annual Budget Ordinance for FY 2016-2017 which was adopted by the BOC on June 6, 2016. This was done prior to the determination that a multi-year fund should be established for this project.

Dept Mgr. Approval: Michael G. Mack	Date: 2016-06-20	Finance Officer Approval:	Date:	Budget Officer Approval:	Date:
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Board Approval (When Applicable)	Item #	Date of Minutes
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BUDGET ORDINANCE AMENDMENT TITLE: Project Budget for Hampstead SW Conv Site & Trans Sta Reloc

Introduced by: Randell Woodruff, County Manager Date: 2016-07-05 Item #: _____

Fund: 58 Department: _____ Division: _____



PENDER COUNTY, NORTH CAROLINA

FY 2016-2017 Budget Amendment # 2017-01 Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
Hampstead SW Conv Site & Transfer Station Relocation Project: Trans from: Fund 75 58-397075	\$261,000.00	Hampstead SW Conv Site & Transfer Station Relocation Project: Construction 58-407460 Solid Waste Fund: Trans to: Fund 58 75-409058 Capital Outlay 75-407400	\$261,000.00 \$261,000.00 \$-261,000.00
Total:	\$261,000.00	Total:	\$261,000.00

Reason and Justification for Request:
 This BOA is the second part of the BOA for the Hampstead Solid Waste Convenience Site and Transfer Station Relocation Project. The transfer from the General Fund to the Solid Waste Fund was budgeted as part of the FY 2016-2017 Budget Ordinance that was adopted by the BOC on 6/6/2016.

Dept Mgr. Approval: Michael G. Mack	Date: 2016-07-02	Finance Officer Approval:	Date:	Budget Officer Approval:	Date:
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Board Approval (When Applicable) Item # Date of Minutes