



## REQUEST FOR BOARD ACTION

ITEM NO. 22

**DATE OF MEETING:** June 20, 2016

**REQUESTED BY:** Pat Simmons, Public Works  
Mike Taylor, Library Director

**SHORT TITLE:** Approval of a Purchase Order to Wilmington Overhead Doors for \$19,750 for Replacement of Security Grills in Burgaw and Hampstead Library Lobbies.

**BACKGROUND:** Both library buildings were designed with security grills in the lobbies which are locked at closing time. This allows the public to have access to the meeting halls which are well used even when regular library services are closed. The manual grills are wearing out, breaking down, and are difficult to operate due to age. They have been repaired and serviced, but by all accounts they have outlived their normal expected lifespan. This was identified as a critical building need and the county budgeted \$50,000 this current fiscal year for this work. The grills are in need of replacement or either eliminate access to the public meeting rooms after hours for use by citizen groups.

It has been difficult this past year to find vendors to remove the old grill in Burgaw and install a new grill. However, the scope of work has been altered to greatly simplify the job by leaving the old grills installed in their hideaway positions. This makes it feasible to replace the grills in both libraries now as the one in Hampstead is also in critical condition. New overhead grills will be installed below the ceiling suspended by secure columns which will greatly reduce the cost.

Invitations to bid were issued to vendors in Wilmington, the Triangle and the Triad regions in NC. Only two bids were received by local vendors. The work is specialized and other vendors found outside the Wilmington area do not service this region. Crawford Door Systems of Wilmington bid \$22,365 for both libraries, while Overhead Doors of Wilmington bid \$19,750. We recommend accepting the lower bid from Wilmington Overhead Doors.

**SPECIFIC ACTION REQUESTED:** To consider a resolution approving a purchase order to Wilmington Overhead Doors for \$19,750. Funds were budgeted in FY: 15; Account No 500-401500.