

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 7

Date of Request: August 6, 2007

Date Request Received: August 6, 2007

Board Meeting Date Requested: August 20, 2007

Board Meeting Date Assigned: August 20, 2007

Short Title: Approve The Minutes For The August 6, 2007 Regular Meeting.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background:

Specific Action Requested: Review and approve the minutes.

Requested by: Lori Brill
Department: County Manager
Title:
Contact Phone: 910-259-1200
Contact Fax:

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MONDAY, AUGUST 6, 2007

The Pender County Board of Commissioners met in regular session on Monday, August 6, 2007 at the Pender County Public Assembly Room, 805 South Walker Street, Burgaw, North Carolina.

MEMBERS PRESENT: Chairman F.D. Rivenbark, presiding; Vice Chairman Norwood Blanchard; and Commissioners George Brown, Jimmy Tate and David Williams.

MEMBERS ABSENT: None.

OTHERS PRESENT: Lori Brill, County Manager and Clerk to the Board; Paul Parker, Assistant County Manager; Trey Thurman, County Attorney; Glenda Pridgen, Deputy Clerk to the Board; other staff and members of the Press and public.

CALL TO ORDER

Chairman Rivenbark called the meeting to order at 10:00 a.m.

INVOCATION

Commissioner Williams offered the Invocation.

PLEDGE OF ALLEGIANCE

Commissioner Brown led the Pledge of Allegiance.

PUBLIC INFORMATION

1. Recognition and Thanks to Pender County Employees for their Support of the American Red Cross Blood Drive under the Leadership of Library Director Mike Taylor.

Mr. Rivenbark read the plaque recognizing employees and Ms. Brill noted the formal letter sent honoring Mr. Taylor. Mr. Taylor thanked the "Blood Hounds" and all other employees who supported the Blood Drives.

2. Wallace Airport Presentation: Bill Cook, Airport Manager.

Mr. Cook made a Power Point presentation concerning events and daily progress of the airport which included: flag pole restrung with new ropes and flags are flying again; newly painted pole and windsock; flight planning room updated with wireless internet for pilots; lobby improvements for customers; businessmen from Winston-Salem, NC; people traveling from Florida to Maine; larger aircraft flying from Columbia, SC came just to buy fuel because of the airport's low fuel prices; the airport is mid-point between Florida and up north; Osprey uses airport on regular basis; Forestry Service keep their tanks at airport and Worsley Corporation kept their aircraft there 95% of the time; other private owned hangars there; lobby area contains advertising including Duplin Winery and blueberry production; and old patrol car kept there for customers to use to go to restaurants and other places. Mr. Cook noted that the facility is actually located in Pender County and said they are working to add Pender to the name. Mr. Blanchard added that the Airport Board is very receptive to recognizing Pender in the name. Mr. Cook said they had sent a Long Range Plan for approval to the Department of Aviation in Raleigh, that the Rural Center is assisting them with a possible grant to install fire hydrants, thanked the Board for their continuing support, and said Wilmington Industrial Development (WID) is getting involved with them. Mr. Williams asked how much taxes we collect on the property per year and Mr. Blanchard responded approximately \$100,000. Mr. Brown asked how large the land is the airport is on and Mr. Cook responded 125 acres.

3. North Carolina Highway Patrol Follow-up on Request from Board of Commissioners to Step up Patrols in an Effort to Control Speeding on Highway 17: 1st Sgt. Wayne Taylor.

1st Sgt. Wayne Taylor said Ms. Brill first contacted him about traffic related issues in Pender last April. He said the purpose of the Highway Patrol in Pender is to ensure safe and efficient travel; that they are doing their part with enforcement - they are doing what they should; that the problem is they don't have sufficient personnel - they once had twelve Troopers in Pender but recently have had only nine; that they have increased enforcement when requested; that they sometimes bring in Troopers from Duplin County to help but Duplin has its own problems; and that the

Board should lobby Legislators in Raleigh to get more Highway Patrol personnel in Pender. Some of the statistics he gave were: the high-traffic areas in Pender are areas 4, 5, 6 and 7 and Hwy 17 is in area 4; Hwy 17 usually ranks number one for collisions but also number one for citations issued; during the period January 2007 to June 2007 104 collisions occurred on Hwy 17 and 889 citations were issued; most collisions occur on Hwy 17 from 6:00 a.m. to 8:00 a.m. and from 2:00 p.m. to 4:00 p.m. and the number of citations increase during these same timeframes; and at least twenty citations are issued per day. Mr. Tate asked what other areas are high-citation areas and Sgt. Taylor responded I-40 and Hwy 421 and Hwy 17 is usually #1 or #2, but that can change by quarter. Mr. Williams asked about doing away with the turn lane between Scotts Hill and Hampstead and Sgt. Taylor said Mr. Williams should contact NC DOT for that.

4. Joey Raczkowski, Planning Director: Presentation on Zoning Overlay Districts.

Mr. Raczkowski gave a Power Point presentation which included: why do we plan; what is planning; planning for communities; ethics and planning; the art and science of Planning; what resources do we currently have; what is Zoning; what does Zoning do; Performance Zoning; Overlay Zoning (doesn't replace existing zoning); Zoning versus Overlays; what Overlay Districts do; Overlays are proactive for future development; where can Overlay Districts go; what is the difference; and Commercial – Community Commercial and Transitional Commercial. The complete presentation is on file with the permanent records in the County Manager's Office.

CONSENT AGENDA: 5 Min.

Mr. Rivenbark presented the seven items on the Consent Agenda and asked for any questions or discussion. There being none, Mr. Williams made a motion to approve the Consent Agenda as presented, Mr. Blanchard seconded the motion and the Board voted unanimously to approve the Consent Agenda as follows:

5. Approval of Minutes for the Regular Meeting July 9, 2007.
6. Resolution Approving the Releases and Refunds to the Individuals Listed Herein.
7. Budget Ordinance Amendment to Accept Library Services and Construction Act Grant to Develop a Long Range Plan for County Library Facilities: \$15,000.
8. Resolution Approving Agreement & Authorizing Purchase Order with the State of North Carolina for Forestry Services in Pender County: \$193,461.
9. Budget Ordinance Amendment for the Fiscal Year 2005 Crisis Housing Assistance Program (CHAF): \$333,900 Decrease.
10. Resolution Approving Agreement between Pender County and Cape Fear Area Agency on Aging for County-Based Aging Services: \$388,795.
11. Resolution Approving Brandy Davis and Coby S. Heath as Review Officers.

RESOLUTIONS

12. Resolution Approving Annual Settlement of the Pender County Tax Collector.

Assistant/Deputy Tax Collector Teresa Crenshaw explained that the Annual Settlement is unpaid taxes left on the books at the close of the fiscal year. Mr. Rivenbark applauded the Tax Office for its 97.08% collection rate for this year, which was set as a goal a year or so back. Mr. Blanchard made a motion to approve the resolution, Mr. Williams seconded the motion and it was unanimously approved.

13. Resolution Authorizing, Empowering and Commanding the Tax Collector to Collect Taxes.

Ms. Crenshaw explained that this resolution is in conjunction with Item Number 12. Mr. Blanchard made a motion to approve the resolution, Mr. Williams seconded the motion and it was unanimously approved.

14. Resolution Approving Extension of Contract with Tax Reduction Specialists.

Finance Director David McCole explained that Tax Reduction Specialists (TRS) audits and recovers sales and use taxes the County would otherwise not receive and said we recently received notification of approximately \$57,000 in re-allocation. Mr. Blanchard asked who they audit. Mr. McCole explained counties pay sales taxes to the Department of Revenue and get refunded from the Department of Revenue, but if a vendor doesn't report their sales taxes, the County doesn't get a refund. Mr. McCole said the only cost to the County for these services is 20% of what TRS collects – if they don't find any refunds/credits, they don't get paid. Mr. Blanchard made a motion to approve the resolution, Mr. Williams seconded the motion and it was unanimously approved.

15. Resolution Approving Joint Funding Agreement with the U.S. Geological Survey for N.E. Cape Fear River Monitoring Equipment Maintenance.

Emergency Management Director Eddie King explained that a river monitoring station was installed on the N.E. Cape Fear River at the N.C. Hwy 53 Bridge east of Burgaw in 1999 and that the County agreed as a part of the project to pay yearly maintenance fees on the station. Mr. Brown asked if this is the only river we have this monitoring system on and Mr. King said it is the only one in Pender County. Mr. Brown asked if there are any plans for other rivers and Mr. King said they had inquired about the Black River at Hwy 210 and that it would cost \$25,000 initially and \$6,000 for annual maintenance (\$1,000 more annually than in Burgaw). Mr. Blanchard made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved.

16. Resolution Authorizing Purchase Orders for School Construction Projects Pursuant to 2005 School Bond Issue: Rocky Point Primary School: Norris, Kuske & Tunstall, Consulting Engineers, Inc.: \$6,000.

Administrative Assistant Melinda Knoerzer explained that this is part of the General Obligation School Bonds approved by Pender County voters on May 3, 2005 for construction of a new Topsail High School and major renovations to other existing schools. She said the County and the Schools have agreements to permit the County to pay bills associated with this construction in order to recapture the sales taxes paid. Mr. Thurman cautioned the Board concerning the Risk Allocation clause in the contract and said he had McKim & Creed Engineers remove this clause from their contracts with the County. Mr. Williams then made a motion to approve the resolution, subject to the removal of the "Risk Allocation" paragraph on page two of the contract. Mr. Blanchard seconded the motion and it was unanimously approved.

17. Resolution Authorizing Purchase Orders for School Construction Projects Pursuant to 2005 School Bond Issue: Burgaw Middle School: Cape Fear Marble & Tile: \$59,800.

Ms. Knoerzer again explained that this is part of the General Obligation School Bonds and that Cape Fear Marble & Tile will be installing new floors and walls in two locker rooms and two gang bathrooms at Burgaw Middle School. Mr. Tate made a motion to approve the resolution, Mr. Williams seconded the motion and it was unanimously approved.

18. Resolution Authorizing Acceptance of a \$30,000 Grant from the National Fish and Wildlife Foundation for Southeastern North Carolina Giant Salvinia Eradication Program, Establishing a Budget for this Project, and Authorizing Continued Pay for Two Current Intern Positions and Two Temporary Intern Positions.

County Extension Director Wayne Batten explained that this is a continuation of a four-year grant. Mr. Tate asked if there is any solution for Alligator Weed and if there are any grants for Alligator Weed. Mr. Batten responded that they are looking into that and that he will have something concerning Alligator Weed on a future agenda. Mr. Tate said Sills Creek is in "dire" need of help. Mr. Brown asked if the \$30,000 is the same as last year and Mr. Batten responded that it started out at \$65,000 the first year and went to \$30,000 in subsequent years. Mr. Tate made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved.

19. Resolution Authorizing a Purchase Order to Environmental Systems Research Institute, Inc. for One Arcditor License for use in the County Addressing Office: \$5,614.76.

Sheriff Carson Smith explained that this purchase order is for the newest update of software used in determining, assigning and maintaining the County address inventory. He said newest updates are required so proper support and maintenance can be maintained through the vendor and that funds for it are 100% budgeted in the E911 Wireless Fund. Mr. Williams made a motion to approve the resolution, Mr. Blanchard seconded the motion and it was unanimously approved.

20. Resolution Authorizing the Issuance of a Purchase Order to Motorola Printrak for Maintenance and Support Agreement: \$7,884.

Sheriff Smith explained that this is a yearly recurring fee for maintenance of an AFIS machine which is a live scan device that enables the SBI to process and respond to criminal fingerprint submissions in less than one day. He said use of this device with Concealed Handgun Permits along with other applicant and civil fingerprint submissions

reduces the amount of time it takes to identify if the individual has a criminal record. Mr. Brown made a motion to approve the resolution, Mr. Blanchard seconded the motion and it was unanimously approved.

21. Resolution Authorizing the Issuance of a Purchase Order to Open Software Solutions (OSSI) for Renewal Annual Maintenance: \$41,522.

Sheriff Smith explained that this is for renewal of annual maintenance fees for the CAD system, records management system and hail management system. He said this is an ongoing yearly expense that was put in place in 1999 and that it has been budgeted for. Mr. Blanchard made a motion to approve the resolution, Mr. Tate seconded the motion and it was unanimously approved.

22. Resolution Authorizing Acceptance of Governor's Crime Commission Grant for a Domestic Violence Investigator: \$96,013.90.

Sheriff Smith explained that the Sheriff's Office applied for and received grant funding for the Pender Domestic Violence and Sexual Assault Investigator and Training Project and that the major component of the project is the addition of a Domestic Violence Investigator to the Sheriff's Office for the next two years. He said domestic violence is being reported more now and they want to ensure it continues to be reported and said they get tremendous help from Safe Haven of Pender, the Domestic Violence Shelter. Sheriff Smith said the grant amount will cover 80% of the cost of the project and the remaining 20% will be an in-kind match for the County in the form of a vehicle for the Investigator. Mr. Tate asked as busy as the Sheriff is, how does he find time to look into grants and the Sheriff credited Safe Haven with obtaining this grant. Mr. Rivenbark asked if all the new employees allocated to the Sheriff are on board yet and the Sheriff responded they're not because they couldn't advertise for them until after July 1st and said the Jail positions are always hard to fill. Mr. Brown made a motion to approve the resolution, Mr. Tate seconded the motion and it was unanimously approved.

23. Resolution Authorizing Purchase Orders to Fairway Ford, Lawmen's Supply, East Coast Emergency Lights, Padgett Installation, and Motorola Enforcement Vehicles: \$333,761.

Sheriff Smith explained that each year a number of vehicles are replaced out of the County fleet, including the Sheriff's Office, from the Vehicle Replacement Fund. He said this year the Sheriff's Office will purchase fourteen vehicles to replace aging vehicles with high mileage and to increase the fleet due to the addition of personnel and said this purchase order includes equipment for these vehicles. He said this expenditure will be from the Vehicle Replacement Fund and is included in this year's budget. Mr. Blanchard made a motion to approve the resolution, Mr. Williams seconded the motion and it was unanimously approved.

24. Resolution Authorizing Commencement of the Upset Bid Process for PIN # 3292-19-3340-0000.

Ms. Brill explained that this had come before the Board at the July 9th meeting with an appraised amount of \$12,300 and after much discussion, staff was instructed to re-appraise the parcel. She said Tax Assessor Coby Heath did an extensive re-appraisal of the parcel and his opinion is that the property has an assessed value of \$7,000. Mr. Williams said this parcel adds more than \$7,000 to the value of the total property. Mr. Blanchard made a motion to approve the resolution, Mr. Tate seconded the motion and it passed by a four-to-one vote with Mr. Williams voting against it.

WORKSHOPS/DISCUSSIONS

25. Wastewater (Sewer) Allocation: Synopsis/Recommendation for Moving Forward.

Mr. Tate said he met with the Mayor of Wilmington and other officials to discuss entities in Pender County that need additional wastewater capacities. Mr. Parker said this issue stemmed from Dr. Zinicola (Rocky Point Medical Center) applying for DWQ (Division of Water Quality) permit for a lift station. As part of this process and acceptance letter is needed from New Hanover County and the City of Wilmington. Both New Hanover County and the City will not accept the flow because the 75,000 gpd contract allocation is used up. He said Pender's flow now is actually at 75,373 gpd. There was discussion of the possibility of some of the entities that are not using all their allocation, including the new Medical Pavilion, de-allocate some to others who need it. Mr. Williams asked if the allocation amount means an entity has purchased that entire amount and the answer was no. Mr. Tate asked if any large entities had been given any capacity they're not using and the answer was no. It was noted that the Medical Pavilion may not need their entire allocation of 8,800 gallons per day. It was the consensus of the Board to instruct Mr. Parker to ask entities to de-allocate some of their capacity. Mr. Blanchard added that we need to support Dr. Zinicola because he located in that area when no one else would.

26. Update on the Status of Illegal Dumping on Magnolia Road and Request to Hold a Public Hearing on Potential Abandonment.

Ms. Knoerzer explained this item and said it had come up time after time and Code Enforcement Officer Ralph Kays had investigated it. Mr. Kays said the location is off New Road, due east of the I-40 overpass, and people had been doing a lot of dumping there. He said he had been working with NC DOT and had asked them to put up guard rails at the entranceway but DOT said they can't block access because it is a state-maintained road. He said DOT also said that if they clean it up, it will just give people more dumping space. It was the consensus of the Board to hold a public hearing at the August 20, 2007 meeting to determine if the County should request DOT to abandon the road as a first step toward preventing illegal dumping from occurring there.

27. Update on Local BB Gun and Archery Program and Request for Authorization to Apply for a National Rifle Association Foundation Grant.

4-H & Livestock Extension Agent Amanda Hatcher explained that twenty-eight youth signed up and twenty-three actually participated in the BB Gun and Archery Program they held behind the Agriculture Building and they are now asking for authorization to apply for a grant through the National Rifle Association Foundation to support a volunteer shooting sports and wildlife program. She said expenditures will include equipment, shelter and safety items to prepare youth to compete in shooting sports and wildlife in local and state competitions. Mr. Blanchard made a motion to approve the authorization, Mr. Brown seconded the motion and it was unanimously approved.

28. Reconsideration of a Previous Rezoning Case: Country Club Road Assemblage, LLC.

Mr. Raczkowski explained that on May 21, 2007 the Board denied the rezoning request to rezone 376 acres off of Country Club Road from an R-20C, Residential Conventional Housing District, to a PD, Planned Development District. He said the applicant wants to resubmit their case to the Planning Board and this item is to request the Board to grant a waiver from Article 5.2.D of the Pender County Zoning Ordinance which states that no previously denied rezoning request may be presented for reconsideration for six months from the date of denial. He said the Ordinance does give the Board the authority to waive that requirement. Mr. Williams noted he made the original motion to deny the permit based on the impact of traffic problems it would cause on Country Club Road. Mr. Williams made a motion to waive the six month stipulation, Mr. Blanchard seconded the motion and it was unanimously approved.

29. Request from The Town of Wallace: Assistance With Cleaning the South Side of Rockfish Creek.

Mr. Blanchard said this is a request to authorize Ms. Brill to enter into discussions with the Town of Wallace and Duplin County to find out exactly what needs to be done and how much money would be involved. He said he's not asking for any money today and said that cleaning this creek impacts Sills and Doctors Creeks because they empty into it. Ms. Brill said she had Public Buildings Supervisor Jimmy Fields do a survey of the creek and she showed pictures that were taken of large trees and other debris in the creek. She said this project would be very expensive because the creek contains a lot of storm debris which would have to be permitted to remove, that there would be additional erosion and that it would cost an estimated \$45,000 just to cut into the bank and not including snagging and dragging. She said this is not a project we budgeted for and her recommendation is we have a formalized prioritization process for evaluating these types of projects and have some ability to rank projects. Mr. Tate said he has reservations about funding for another county when we have creeks in our own county that need cleaning. It was noted that this part of the creek is in Pender County. Mr. Blanchard said he's only asking that it be investigated. Mr. Blanchard said we can ask Senator Albertson about getting some help with this and Mr. Tate said we can also ask Senator Albertson to look at other creeks in the County.

APPOINTMENTS

30. Resolution Approving Appointment of Citizens to Various Boards, Commissions, etc.

There was some discussion of the Tourism Development Authority Board (TDA). Mr. Tate said he is concerned about the possibility of appointments being made from the same areas of the County and asked if the TDA appointment is a specific appointment. It was noted that the TDA appointment has to be an Occupancy Tax Collector. Mr. Williams made a motion to approve the resolution, Mr. Tate seconded the motion and the following appointments and re-appointments were approved:

BOARD/COMMITTEE/COMMISSION	APPLICANT (A)/ CURRENT MEMBER (C)	TERM EXPIRATION	DISTRICT/ POSITION
Nursing/Adult Care Home Advisory Comm.	Pauline Moore Lewis (A)	8/6/07 – 6/30/09	Public Member
Tourism Development Authority Board	Scott Erickson (A)	8/6/07 – 8/31/10	Occupancy Tax Collector
Hampstead Kiwanis Park Board	Todd Godin (C)	8/6/07 – 6/30/10	Public Member
	Adrian Hansing (C)	” ”	” ”
	Henry Pierpan (C)	” ”	” ”
	Dee Turner (C)	” ”	Parks & Rec. Director
	David Williams (C)	” ”	Commissioner
Parks & Recreation Advisory Board	James Fisher (C)	8/6/07 – 6/30/10	District 1
	Terry Lanning (C)	” ”	District 5
	David Piepmeyer (C)	” ”	At-Large

31. ITEMS FROM THE COUNTY MANAGER

Ms. Brill presented the following items:

1. Letter of Appreciation from Ms. Inez Bradt with respect to the County's letter of support for her nomination to the 2007-08 Cambridge "Who's Who" Award.
2. Invitation from the North Carolina Spot Festival Secretary to the 44th Annual Spot Festival to be held on September 29th 30th.
3. Report from Regional Ombudsman Harvin Quidas for the Pender County Nursing Home and Adult Care Home Community Advisory Committee.

Ms. Brill also had the following: reminded the Board of the NCACC Conference August 16-19, 2007 and said the County Suburban will be going up on Friday and all could go together; mentioned the Draft 10 Year Homeless Plan; and mentioned the Medicaid Legislation and said she will bring more information on it at the next meeting.

ITEMS FROM THE COUNTY ATTORNEY

Mr. Thurman said with regard to a request from a taxpayer to hold a hearing, that under State statute the County is not required to have a hearing and said he recommends denying the request. He said this Board is not in a position to override State statute and said the taxpayer can take the matter to court if he wishes.

ITEMS FROM THE COUNTY COMMISSIONERS

Mr. Brown said Chief Anderson of the Rocky Point VFD asked if he could get a map of the water system so they can locate water sources for all the fire departments in the County and Mr. Parker said he will pursue making copies of the maps and getting them to all fire departments in the County.

Mr. Tate said he learned at a Town of Atkinson meeting that they are pursuing a grant from the Rural Center and the County should send a letter of support. Mr. Tate asked if Bob Murray can make a report to the Board on the progress of beaver trapping and asked had they hired someone to help Mr. Murray yet. Ms. Brill said she would have the beaver contract at the next meeting and have Mr. Murray attend the meeting and make a report and answer any questions.

Mr. Williams mentioned an article concerning the Land Transfer Tax and said we've been fighting for it every year.

Mr. Brown told the audience that the Board appreciates all who attends the meetings.

Mr. Rivenbark said that with respect to the *Topsail Voice's* article in the July 18th issue concerning the County and the Lower Cape Fear Water & Sewer Authority, there were some untruths and some misconceptions in it and that it wasn't reported correctly.

PUBLIC COMMENT

A citizen, Mr. Jimbo Robbins, thanked the Board for the resolution they presented for his late father, Mr. Dudley Robbins, and thanked them for the framed copy of it.

A citizen, Mr. Donald Sullivan, spoke against the Board's decision not to hold a hearing in which he requested to speak on the topic of it being illegal to charge property taxes on private property. He said property taxes shouldn't be charged on any property that's not bound by a legal document, that denying his right to a hearing is Fascist Government, that the Board is denying his right because they are listening to a "Political Officer" (the County Attorney), and that the Board is opening themselves up to liability by not having a public hearing to let him speak. Mr. Thurman said the General Statutes do not require the Board to hold a public hearing and that Mr. Sullivan has ninety days to appeal the Board's decision.

CLOSED SESSION

At 12:05 p.m. Mr. Williams made a motion to enter into closed session pursuant to NCGS 143-318.11: (3) To consult an attorney employed or retained by the public body in order to preserve the attorney-client privilege; and (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. The Closed Session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session. Mr. Blanchard seconded the motion and the Board unanimously approved going into Closed Session. (A short break was taken before going into Closed Session.) At 12:53 p.m. Mr. Blanchard made a motion to come out of closed session, Mr. Williams seconded the motion and it was unanimously approved. There were no announcements made upon exiting the closed session.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:58 p.m.

Respectfully Submitted,



Glenda Pridgen, Deputy Clerk to the Board

Reviewed By:



Lori Brill, Clerk to the Board