

MONDAY, AUGUST 16, 2010

The Pender County Board of Commissioners met in regular session on Monday, August 16, 2010 at the Pender County Public Assembly Room, 805 South Walker Street, Burgaw, North Carolina.

MEMBERS PRESENT: Vice Chairman Norwood Blanchard, presiding; and Commissioners George Brown, F.D. Rivenbark, and David Williams.

MEMBERS ABSENT: Chairman Tate.

OTHERS PRESENT: Rick Benton, County Manager and Clerk to the Board; Trey Thurman, County Attorney; Glenda Pridgen, Deputy Clerk to the Board; other staff and members of the Press and public.

CALL TO ORDER

Vice Chairman Blanchard called the meeting to order at 4:00 p.m. and thanked and welcomed all to the meeting.

INVOCATION

Commissioner Williams offered the Invocation.

PLEDGE OF ALLEGIANCE

Commissioner Brown led the Pledge of Allegiance.

EXCUSE COMMISSIONER

Mr. Blanchard noted Mr. Tate was unable to attend the meeting and that he would be presiding over it. Mr. Rivenbark made a motion to excuse Mr. Tate, Mr. Williams seconded the motion and it was unanimously approved by a 4-0 vote.

Mr. Blanchard said due to the County Manager having an additional item, he would entertain a motion to waive the Board's rule concerning voting on items that are not on the agenda. Mr. Williams made a motion to add the item to the Consent Agenda, Mr. Rivenbark seconded the motion and it was unanimously approved as Item No. 14a.

Mr. Blanchard said he would like to recognize Housing Director Angela Keith and congratulate her on her new position. He said he has experience with the housing industry and Ms. Keith is held in high regard by the North Carolina Housing Finance Authority. Mr. Benton reiterated Mr. Blanchard's comments and added Ms. Keith had done an outstanding job as Housing Director for Pender County.

Mr. Rivenbark, along with Mr. Blanchard and Mr. Brown, presented a check to the Pender County Historical Society, to be used for the Pender County Museum. Mr. Rivenbark explained the funds had come from their portion of the \$10,000 each Commissioner had been allotted to donate to non-profit organizations as part of the FY 10-11 budget process. Mr. Rivenbark thanked all the individuals who volunteer at the Museum. Ms. Mary Caputo accepted the check on behalf of the Museum and thanked the Commissioners for their contribution.

PUBLIC INFORMATION

1. Commissioner George Brown: Recognition of Burgaw Dixie Youth Coach Jarod Robbins.

Mr. Brown introduced Coach Robbins and said he knows Mr. Robbins had already been recognized by Dixie Youth officials, but he wanted to recognize him on behalf of the Board of Commissioners. Mr. Brown said Mr. Robbins had resuscitated ballplayer J.J. Wilson who was accidentally hit in the chest by a baseball bat. Mr. Brown explained: J.J. instantly fell to the ground after being hit; Mr. Robbins rushed over and through emergency training, realized that J.J. had no pulse; Mr. Robbins started C.P.R. while another parent dialed 911; Mr. Robbins resuscitated J.J. and when EMS arrived he was transported to Pender Memorial Hospital in Burgaw; and since that incident, Burgaw Dixie Youth has provided C.P.R. training for coaches through Mike Collier and other Highway Patrol Officers, and has promoted the new chest protector for all players. Mr. Brown added he knows J.J.'s parents are very grateful to Mr. Robbins, and presented Mr. Robbins a Certificate of Appreciation. Mr. Robbins received a standing ovation from the Commissioners, staff and the audience.

2. Mayor Howard Braxton, Town of Topsail Beach: Update on Beach Nourishment Project for the Town of Topsail Beach.

Mr. Braxton introduced Topsail Beach's new Town Manager, Tim Holloman; and Council members Ed Broadhurst, Buck Taylor, and Grier Fleischhauer. Mr. Braxton thanked the Board for having County representatives attend their last regular council meeting to present them information on County projects. Information on the Beach Nourishment Project was distributed and explained by Mr. Taylor and Mr. Fleischhauer. The presentations included: Project Description; Authorization; Location; Topsail Beach Typical Development; Project Metrics-Recommended Plan; Borrow Areas; Why is this Project Important; Public Access; and Pender County – Topsail Beach Linking Priorities-Board of Commissioners Priorities, Economic Development, Quality of Life, Protecting and Preserving our Beach, Original 2006 Project, and Revised 2010 Project. There was discussion by the Board of Commissioners, Topsail Beach Officials and the County Manager, including funds being budgeted by the County for the beach nourishment Project.

3. Commissioner F.D. Rivenbark: Presentation to the Department of Social Services: Outstanding Performance Award: The NACo Prescription Discount Card Program.

Mr. Rivenbark explained Pender County was recognized at the 2010 Annual NACo Conference for having achieved a high level of increased program usage by its residents. He commended Dr. Reta Shiver for her leadership, and Patricia Walker who administers the program for Pender County. Mr. Rivenbark read a plaque given to the County by NACo on behalf of Pender County, and presented the plaque to Dr. Shiver and Ms. Walker. Dr. Shiver thanked the Board and had her staff to stand and be recognized.

4. Pender County Sheriff Carson H. Smith: Update on Crime Statistics for Pender County.

Sheriff Smith explained: the recently released North Carolina Department of Justice crime statistics for Pender County were incorrect; the state data (the Uniform Crime Report) was nationwide and because crimes are labeled differently in other jurisdictions across the nation, his department has had to make their laws fit the proper categories; last year a new software was instituted and in putting in the numbers, some were mislabeled; things like simple assault got labeled as aggravated

assault; the Sheriff Department corrected the statistics but it was too late to get them added to the preliminary list; violent crimes have not shot through the roof in Pender County; Pender is actually below the state average in property crimes and violent crimes; the correct numbers should be released by the end of the month; and his office has launched an online crime map that will allow residents to view the locations of crimes by block number and street, along with other information. Bruce Sandy, the Sheriff's IT person, explained the Sheriff Department's crime software program, including the Sex Offender map. He noted some of the information is not always accurate because of things like some sex crimes, juvenile cases, and on-going investigations. Mr. Brown asked if Pender County has a link to the Sheriff's and Mr. Sandy responded affirmatively. Mr. Smith explained how the crime map is set up to show you what is going on within so many miles around you, noting the report has to be put in the system first. Mr. Blanchard said he and Mr. Sandy are on the Fire Commission together, and Mr. Sandy does a fine job linking all the agencies together.

5. Pender County Tax Assessor Coby S. Heath: Formal Presentation of the Schedule of Values for the 2011 Revaluation.

Tax Assessor Coby Heath explained: the NC General Statutes requires that the Pender County Board of Commissioners adopt a Schedule of Values to be used in the valuation of real property for the 2011 Reassessment; the Schedule of Values is a cost guide; you can't deviate from the Schedule once it is put in; the Schedule is now available for the Board and public to review; and he suggests that the required public hearing be scheduled for the Board of Commissioners' meeting on September 7, 2010, and the final adoption be scheduled for September 20, 2010. Mr. Tim Cain of Assessment Solutions, the appraisal company for the County, reiterated that the Schedule of Values is a cost guide, based on what something's value is; they will continue to analyze the values up until December 31, 2010; assessed values become effective in January, 2011; residents will get their notices the first week in February; and this is the first time the revaluation was done by residential modeling and neighborhoods. Mr. Rivenbark noted Mr. Heath is leaving the County and thanked him, on behalf of the Board of Commissioners, for the job he has done for the County. Mr. Cain further elaborated on Mr. Heath's qualities and said he is one of only two appraisers in North Carolina, who is also a certified Tax Assessor. Mr. Heath thanked the Board for allowing him to serve as Pender County's Tax Assessor.

6. Resolution Supporting the Joey and Ammie Kea Memorial Motorcycle Ride and Scholarship Fund.

Mr. Blanchard presented this item on behalf of Mr. Tate and explained about the Kea's accident and the Scholarship Fund. Mr. Williams made a motion to approve the resolution, Mr. Rivenbark seconded the motion and it was unanimously approved by a 4-0 vote.

PUBLIC COMMENT

The following citizens spoke in support of Item # 16 and asked the Board to approve the request for lighting at Pender Memorial Park and Hampstead Kiwanis Park: Todd Godin of Hampstead, Brad George of Hampstead, Jimmy Roughton of Rocky Point, Don Rawls of Watha, and Tim King of Hampstead. They all agreed that the lights are needed at both parks. Mr. Godin said no matter what the Board decides tonight, he thanks them for what they've already done. Mr. Godin also said he wants to commend Joe Camperlengo on the wonderful job he has done at the parks. Mr. Roughton said he appreciates what Mr. Camperlengo has done also, but there are two other individuals that need to be recognized – Dee Turner and Brent Newton.

Ms. Betsy Perry said she gave a report to the Board at their last meeting concerning the traffic problems on Highway 17, and she wants to update them on what has happened since then. The update included she had gotten 2,037 signatures in the past two weeks supporting her concerns about the problem. She said the group had organized a meeting and invited various representatives to discuss the issues.

Ms. Alexis Roberts spoke concerning the HPRP program. She said this program is vital support to this community; the monies allocated to the program will help County residents; and gave examples of some of the cases she is handling.

Mr. Blanchard presented a check to Ms. Mary Jordan of Maple Hill, for the Maple Hill Community Civic Club. Ms. Jordan thanked the Board and said this check will go a long ways toward helping them with roof repairs.

CONSENT AGENDA

Mr. Tate presented the twelve items on the Consent Agenda and asked for any discussion or questions. There being none, Mr. Rivenbark made a motion to approve the Consent Agenda, with the addition of Item No. 14a, Mr. Williams seconded the motion and the Consent Agenda was unanimously approved by a 4-0 vote as follows:

7. Approval of Minutes for the Regular & Closed Session Meeting of August 2, 2010.
8. Resolution Authorizing a Contract and Purchase Order to All Seasons in the Amount of \$46,612.65 for Replacement of 15 HVAC Units at Rocky Point Primary School.
9. Resolution Authorizing the Sale of Refunding Bonds.
10. Resolution Authorizing Payment to the IRS to Satisfy Arbitrage Liability Incurred on the General Obligation School Bond Series 2005 Bond Issue: \$581,936.
11. Resolution Renewing Insurance Contracts: Medical/Dental, Business Insurance, Worker's Compensation, and Life.
12. Budget Ordinance Amendment Approving Administrative Funds for Food and Nutrition Services: \$76,577.
- 13a. Resolution Authorizing Issuance of Purchase Order to Majestic Designs for Striping and Lettering for New Sheriff Office Vehicles: \$5,588.00.
- 13b. Resolution Authorizing Issuance of Purchase Order to B&G Electronics and Communications for Sirens, Speakers, and Light Controls for New Sheriff Office Vehicles: \$8,973.54.
- 13c. Resolution Authorizing Issuance of Purchase Order to Lawmen's for Warning Lights and Consoles for New Sheriff Office Vehicles: \$10,463.49.
- 13d. Resolution Authorizing Issuance of Purchase Order to Padgett's Technical Installations for Equipment Installation in New Sheriff Office Vehicles: \$10,800.00.
- 13e. Resolution Authorizing Issuance of Purchase Order to Communication Specialists for Radios and Warning Equipment for New Sheriff Office Vehicles: \$11,045.96.
14. Resolution Authorizing Purchase Order to Tim's Heating and Air Conditioning for Natural Gas Conversion to Serve Administrative Complex Boiler and Generator: \$7,786.
- 14a. Resolution Authorizing a Budget Amendment for Additional Grant Funding Housing Department HRRP Program: \$110,468; and Authorizing a Grant-Funded Case Manager Position.

RESOLUTIONS

Mr. Blanchard said Mr. Tate had asked him to have Items # 16 and 17 postponed, since he couldn't be at the meeting to vote on them. With respect to Item # 16, Board members discussed the bids and prices involved and asked questions. Mr. Williams said he wants to vote on the item tonight, Mr. Brown said he agrees and Mr. Rivenbark said he is "with them." Mr. Blanchard said there is a lot of money involved in this item, but he takes comfort in knowing it is a one-time deal. It was the consensus of the Board to vote on Item # 16 tonight. Mr. Rivenbark made a motion to table Item #17 to the next meeting, Mr. Brown seconded the motion and it was unanimously approved by a 4-0 vote.

Mr. Williams requested that Item No. 16 be moved up because of the large number of people present to hear it.

16. **Resolution Authorizing FY 10-11 Budget Amendment: \$394,570; Authorizing a Contract and Purchase Order to Musco Lighting for the Purchase of Sports Field Lighting at Pender Memorial Park and Hampstead Kiwanis Park: \$237,700; and Authorizing a Contract and Purchase Order to Walter Holmes Electric, Inc. for the Installation of Sports Field Lighting at Pender Memorial Park and Hampstead Kiwanis Park: \$121,000.**

Parks and Recreation Planner Dee Turner explained: staff was asked to solicit bids for the three fields at Pender Memorial Park and three at Hampstead Kiwanis Park that do not have sports lighting; separate bid specifications for sports field lighting equipment and sports field lighting installation were publicly advertised on the County website, advertised in the newspaper, and electronically mailed to potential vendors; two bids were received for lighting equipment and two for installation; the bid for the lighting includes a 25 year maintenance agreement; and staff is recommending the lowest responsible bidder for lighting equipment (Musco), and the lowest responsible for installation (Walter Holmes Electric). Mr. Williams made a motion to approve the resolution, Mr. Rivenbark seconded the motion and it was unanimously approved by a 4-0 voted.

15. **Resolution Supporting the Sustainable Communities Regional Planning Consortium, the Sustainable Communities Regional Planning Grant Proposal and Pender County's Participation in the Consortium.**

Planner II Ben Andrea explained: the Consolidated Appropriations Act, 2010 (Public Law 111-117), provided a total of \$150,000,000 to HUD for a Sustainable Communities Initiative, and of that total, \$100,000,000 is available for the Sustainable Communities Regional Planning Grant Program. Mr. Andrea delivered a Power Point presentation concerning the program entitled "2010 Sustainable Communities Initiative Planning Grant Program," which included: Goal of Program; Program Funding; Planning Consortium; 6 Livability Principles; and Outcome. The entire presentation is on file with the permanent records in the County Manager's office. Mr. Williams made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved by a 4-0 vote.

17. **Resolution Reactivating the Pender County Human Relations Commission.**

Tabled to the next meeting.

18. Resolution Appointing Anthony Masiero as Tax Assessor.

Mr. Benton explained: Tax Assessor Coby Heath is leaving County employment as of August 20, 2010; appointment by the Board of a Tax Assessor is necessary; Mr. Heath was appointed Pender County Tax Assessor for the term of four years beginning July 22, 2009 to June 30, 2013; and G.S. 105-294 states "*Whenever a vacancy occurs in this office, the board of county commissioners shall appoint a qualified person to serve as county assessor for the period of the unexpired term.*" The statutes do not provide for an "interim" or "acting" Tax Assessor. Mr. Benton listed Mr. Masiero's experience and qualifications and said he is best qualified to continue the current revaluation project. He said the Tax Assessor position will be publicly advertised for accepting applications. Mr. Rivenbark made a motion to approve the appointment of Mr. Masiero as Tax Assessor, Mr. Williams seconded the motion and it was unanimously approved by a 4-0 vote.

19. Resolution Supporting an Application to the North Carolina Local Government Commission for its Approval of County Revenue Bonds and Notes in an Estimated Amount of up to \$4,955,000 for the Pender County Surface Water Treatment Plant Project.

Mr. Mack explained: Pender County has previously approved a project for improvements to the County's public water system by the construction of a new water treatment plant and associated water transmission line; the U.S. Department of Agriculture, Rural Development has offered to assist the County in the project by offering a financing package that includes low-interest loans, along with substantial grants; a portion of the loan package is to be in the form of County revenue bonds in an estimated amount of up to \$4,955,000; the bonds are payable solely from the net operating revenues of the County's water system; the revenue bonds will be in addition to \$17,500,000 in voter-approved general obligation bonds that Rural Development has also offered to purchase at low interest rates; and the County plans to accept the offer from Rural Development and to proceed with the issuance of the bonds. Mr. Williams made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved by a 4-0 vote.

20. Resolution Approving the Final Capital Budget for the Issuance of Bond Anticipation Notes, Utility Revenue Bonds and Fixed-Rate General Obligation Bonds for Interim Construction and Permanent Financing of the Pender County Water Treatment Plant and Transmission Main Projects through the Local Government Commission of the North Carolina Department of State Treasurer.

Mr. Mack explained: seven bids for the Treatment Plant and nine for the Finished Water Transmission Main projects had been received and opened on July 29, 2010; Crowder Construction Company based out of Apex, NC is the apparent low bidder for the plant and R.H. Moore Company, Inc. based out of Murrell's Inlet, SC is the apparent low bidder for the transmission main; the original concept for the project was a phased approach beginning with a 2 MGD treatment plant and 18" transmission main; USDA provided the funding; in order to reduce the required capital expenditures to build the plant in phases, the design was for the original plant construction to include the necessary infrastructure to allow the plant to be easily expandable by only installing additional equipment to increase the treatment capacity; the project was designed to include a 24" transmission main so a parallel main would not be required to expand the plant capacity; once the scope of design changed, Utilities applied for and was awarded additional grants and loans; and the total Capital Project Budget is \$33.78 million. Mr. Williams made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved by a 4-0 vote.

SCOTT'S HILL WATER AND SEWER DISTRICT

21. **Resolution by the Board of Directors of the Scott's Hill Water and Sewer District Approving the Award of the Base Bid for the Scott's Hill Water Distribution System to Herring-Rivenbark, Inc. in the Amount of \$1,935,276.44, Contingent upon USDA-RD's Concurrence to Award.**

The Board convened as the Scott's Hill Water and Sewer District Board at 5:48 p.m. and reconvened as the Board of Commissioners at 5:50 p.m. Mr. Mack explained the Scotts Hill Water and Sewer District received bids for the construction of approximately twenty miles of water distribution mains to serve the District on July 13, 2010; fourteen bids were submitted; the District's Engineer of Record, McKim & Creed has reviewed the bids, completed the Bid Tabulation, completed the due diligence on the Contractor, and recommended award of the bid to Herring-Rivenbark, Inc. Mr. Rivenbark said his oldest brother started this business, he is now retired but the business is still under the same Rivenbark ownership. Mr. Thurman noted there is no conflict, but Mr. Rivenbark is required to make that statement. Mr. Williams made a motion to approve the resolution, Mr. Brown seconded the motion and it was unanimously approved.

APPOINTMENTS

22. **Resolution to Consider Appointments to the Pender County Library Board and the Pender County Parks and Recreation Board.**

Ms. Pridgen explained that there is one vacancy on the Library Board for District 5 and one vacancy on the Parks & Recreation Board for District 2, and we have received one application for each position. Mr. Blanchard asked about the Hospital Board vacancy and Ms. Pridgen said it is being advertised. Mr. Brown made a motion to approve the appointments, Mr. Williams seconded the motion and it was unanimously approved by a 4-0 vote as follows: Ms. Marguerite Culbreth was approved to serve a three-year term on the Pender County Library Board representing District 5, with term ending on January 31, 2013; and Mr. Bernie Wooten, Jr. was appointed to serve a three-year term on the Parks & Recreation Board representing District 2, with term ending on June 30, 2013.

ITEMS FROM THE COUNTY MANAGER

Mr. Benton had no further items.

ITEMS FROM THE COUNTY ATTORNEY

Mr. Thurman said some Planning Board items will be coming back to the Board, including the UDO and Sweepstakes Parlors. Mr. Williams said he has been getting calls concerning the Overlay District and his position is to not take it up until we have a permanent Planning Director. In response to question, Interim Planning Director Kyle Breuer said he looks at it from a "safety" standpoint. There was discussion of the Wilmington MPO's upcoming study of the US 17 corridor. Mr. Brown asked if Mr. Breuer agrees we should wait until after the study and Mr. Bruer responded he does agree and he had spoken with the County Manager previously concerning this. Mr. Benton verified that he agrees we should wait for the study.

ITEMS FROM THE COUNTY COMMISSIONERS

Mr. Rivenbark spoke concerning resolutions to take to the NCACC Annual Conference; Fall Litter Sweep 2010; and the NACo National Convention. With respect to NACo, he said he hadn't

planned to attend but staff of various committees called him to attend, and he attended with no cost to the County.

Mr. Blanchard requested Finance Officer David McCole to speak regarding having money on hand to spend on projects versus borrowing. Mr. McCole said the County had been upgraded on its bond rating; planning for the future is a positive step; the County does currently have a strong fund balance; the wastewater treatment plant funding; the County pays less interest by bond financing; and the County benefits from having a strong fund balance.

Mr. Williams said he appreciates the Board's support on the lighting for the parks; and said the County has lots of good things going on.

CLOSED SESSION

At 6:08 p.m., Mr. Rivenbark made a motion to enter into closed session, pursuant to NCGS 143318:11: (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded. Mr. Williams seconded the motion and the Board unanimously approved going into closed session. The Board held the Closed Session during the dinner break and came out at 7:00 p.m. There were no announcements made upon exiting the Closed Session.

PUBLIC HEARINGS/RESOLUTIONS

23. Public Hearing and Resolution Reassigning Street Numbers for Pinehurst Circle.

The Public Hearing opened at 7:02 p.m. and closed at 7:15 p.m. Addressing Coordinator Jan Dawson explained: the Hampstead Community was not included in the initial readdressing when Pender County adopted Enhanced 911 in the early 1990's; the majority of the subdivisions in Hampstead were addressed by the Hampstead Post Office, which included Greenway Plantation (in which Pinehurst Circle is located); the residents on Pinehurst Circle were issued addresses utilizing the block system numbering scheme; Pender County's policy is to issue even numbers on the right side and odd numbers on the left side of the roadway; it is also policy to assign addresses in ascending order; Pinehurst Circle addressing does not comply with this policy; and to avoid conflicts and delays with emergency and public safety responses, and to provide for conformance with the County's addressing ordinance and consistency in street numbering, the request is being made to correct the addressing errors on Pinehurst Circle. Mr. Williams noted lots of streets in Hampstead were misaddressed at first, including his own. Ms. Sandra Coleman of 453 Pinehurst Circle spoke in opposition of the changes. Ms. Coleman explained: she has been living on Pinehurst for 22 years, her elderly mother lives with her and occasionally needs ambulance services and no ambulance has ever had any problem finding her house; she has a petition with over 22 signatures opposing the changes; and they will have to go through much trouble changing their drivers' licenses and other documents. Ms. Coleman also said she has an issue with their street

sign, which had been changed from one word to two. Mr. Brown asked if they leave Pinehurst Circle numbering as is, would it be different than the rest of the County. Ms. Dawson responded affirmatively and said it is out of compliance. Mr. Rivenbark asked if there are going to be more changes in other subdivisions and Ms. Dawson responded affirmatively. Ms. Coleman said if emergency vehicles have to come in on Doral it will take longer than to come in off Sloop Point. There was more discussion, after which Mr. Williams made a motion to approve the Special Use Permit request, Mr. Brown seconded the motion and it was unanimously approved by a 4-0 vote.

24. Public Hearing and Resolution Requesting Approval of a Special Use Permit for the Operation of a Child Day Care Services Facility, Located at 6574 NC Highway 50, Maple Hill, NC.

The Public Hearing opened at 7:15 p.m. and closed at 7:19 p.m. Interim Planning Director Kyle Breuer explained: Ms. Carmelita Lee currently operates a residential child care facility for up to five children per shift and she wants to increase it to eight children; her existing operating hours are 24 hours per day, Monday through Friday and are not proposed to change; the facility is currently licensed by the NC Department of Child Development; and the property is currently zoned RP, Residential Performance. Mr. Rivenbark made a motion to approve the Special Use Permit request, Mr. Brown seconded the motion and it was unanimously approved.

ADJOURNMENT

There being no further business, Mr. Williams made a motion and the meeting adjourned at 7:20 p.m.

Respectfully Submitted,



Glenda Pridgen, Deputy Clerk to the Board

Reviewed By:



Rick Benton, Clerk to the Board

Planning Item Reviewed By:



Planning Staff