

**PENDER COUNTY BOARD OF COMMISSIONERS
PLANNING SUMMIT**

JANUARY 27-28, 2011

The Pender County Board of Commissioners began a two-day Planning Summit on Thursday, January 27, 2011, at the Commissioner's meeting room, 805 S. Walker St., Burgaw, NC 28425.

MEMBERS PRESENT: Chairman George Brown, presiding; Vice Chairman Jimmy Tate; and Commissioners F.D. Rivenbark, Chester Ward and David Williams.

MEMBERS ABSENT: None.

OTHERS PRESENT: Rick Benton, County Manager; Trey Thurman, County Attorney; Glenda Pridgen, Deputy Clerk to the Board; other staff; and members of the Press and public.

WELCOME AND OPENING COMMENTS

Chairman Brown called the meeting to order at 9:00 a.m. and thanked and welcomed all. Mr. Brown and Mr. Benton made opening remarks.

AGENDA ITEMS

Major Initiatives Update-January, 2011

Mr. Benton reviewed the major activities and initiatives under the following categories: Economic Development; Water-Sewer Infrastructure; Growth Management; Quality of Life; Education; and Administrative-Financial.

2010 BOCC Summit-Action Items Update

Mr. Benton reviewed the status of the goals and objectives from last year's summit under the following categories: Economic Development; Infrastructure; Growth Management; Education; Quality of Life; and Organization. He noted that of the 33 action items identified last year, 21 had been accomplished.

Results-Based Strategic Planning

Mr. Benton noted over the past year work has progressed with a strategic planning process initiated last year. Mr. Benton noted two of the strategic priorities would be presented today, but that Strategic Priority Three-Excellence in Education, and Priority Four-A Diverse County with an Exceptional Quality of Life, had not yet been developed. Dr. Steven Straus, last year summit's facilitator, explained the recent processes, and summarized the categories of A High Performing Organization and A Sustainable & Vibrant Economy. Human Resources Director Amber Parker explained these items in more detail, listing goals, measures and strategies. Mr. Benton suggested strategic planning sessions be held with the Board of Education and Cape Fear Community College to develop the Excellence in Education category, and that the new Council on Community Affairs will be a good committee for tackling the diversity issue. The Board members agreed.

Multi-Year Capital Facility Planning

Sheriff Smith gave a presentation to justify the needs for a new Jail, which included overcrowding, problems with the building, potential liability, and state mandates. Dr. Shiver gave a presentation to justify the needs for a new DSS building, which included a need for more space, the increase in staff due to the economy, and problems with the building. Ms. Janice Burke and Ms. Amy Vitner, officials with First Southwest, reviewed the capital facilities planning model, which included Executive Summary and overview; Summary of Projects and Assumptions; Debt Mix and Projects; Summary of Existing Debt Service; Growth in Assessed Valuations; Total Revenues Currently Available for Schools; Tax Impact Analysis for Schools Only; Tax Impact Analysis for Other Projects (excluding Schools); Tax Impact Analysis for All Projects; Tax Impact Summary-Debt Service and Operating of All Projects; and Rating Agency Ratings. Finance Officer David McCole was also present to answer questions.

Water-Sewer Fund Financial Analysis

Mr. Steve Waters of Waters & Co. LLC, Mr. Benton and Mr. Mack all helped to explain the financial analysis of the water and sewer enterprise fund, which included: Focus of this Presentation; Recent Developments; Water Treatment Plant; Rocky Point/Topsail WSD; Scotts Hill WSD; Maple Hill WSD; Enterprise Fund Debt; and Enterprise Fund Debt-Debt Service. It was noted that these funds are completely separate from the General Fund. The presentation noted the fund was not self-supporting at this time, and that the proposed rates/scenarios in the analysis provided for a self-supporting fund.

The Board recessed at 4:30 p.m. on Thursday, and reconvened at 8:30 a.m. Friday morning.

Financial Performance & Trends

Mr. Brown recognized Finance Directors Jane Kirk of Surf City and Cindy Jones of the Town of Burgaw; and Topsail Beach Town Manager Tim Holloman in the Audience. Mr. Tim Cain of Assessment Solutions presented an update on the County's 2011 revaluation, noting a revaluation is mandated by the State to be done every eight years. There was some discussion of going to every four years but no decision was made. Mr. Benton and Mr. McCole reviewed information related to financial trends and conditions, including the General Fund; Water-Sewer Fund; and Solid Waste Fund.

FY 11-12 Budget Highlights

Mr. Benton reviewed FY 11-12 budget highlights, including issues related to upcoming expenditures and revenues. Interim Health Director Wayne Raynor discussed and answered questions from Board members regarding the issue of \$200,000 in billings recently found in the Health Department.

EDIS Report-NC Department of Commerce.

There was no discussion of this item.

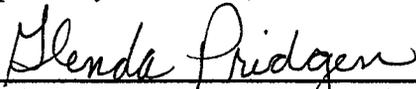
Board members discussed and asked questions on all the items that were presented. All the items, with attachments, are on file in the Clerk to the Board's Office.

The Board of Commissioners met with Health Board Chairman Terri King and board member Bobby Watkins to discuss the new Accounting Specialist 1 position in the Health Department. Ms. King was concerned about filling the position with someone that would not be reporting directly to the Health Director. Mr. Brown explained he wants someone from the Finance Office to temporarily fill the position until Board members can feel comfortable again that the Department can operate in a fiscally responsible nature. Board members concurred to have a resolution on the February 7th agenda regarding the proposed Accounting position. The Board then discussed the candidate for Health Director. No action was taken.

ADJOURNMENT

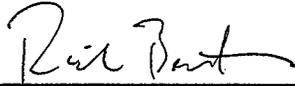
The summit adjourned at 1:00 p.m. January 28, 2011.

Respectfully Submitted,



Glenda Pridgen, Deputy Clerk to the Board

Reviewed By:



Rick Benton, Clerk to the Board