



Parks and Recreation Advisory Board

MINUTES

Pender County Parks and Recreation Advisory Board Meeting

October 15, 2015

Pender County Public Meeting Room

805 S. Walker Street, Burgaw, North Carolina

Call to Order: Meeting called to order by Vice Chairperson George at 6:35 pm.

Roll Call: Vice Chairperson – Brad George

Board Members: George X Collier X Hooks X Kapiko ___ Shuford X

Board member Kapiko called in advance to give notice that he will not be in attendance due to a prior commitment

1. **Adoption of Agenda:** Motion made by Board member Collier to adopt agenda; seconded by Board member Shuford. Vote unanimously passed.
2. **Adoption of Minutes:** Motion made by Board member Collier to adopt agenda; seconded by Board member Hooks. Vote unanimously passed.
3. **Presentations:** Due to the rescheduling of the meeting, Lindsay Baer was unable to attend. Parks and Recreation Supervisor, Dee Turner shared Ms. Baer's Dog Park Proposal for the Hampstead Community. Ms. Turner stated that a dog park had not been identified in the adopted 2010 Comprehensive Parks Master Plan. Planning and Community Development Director, Kyle Breuer noted that if the Board felt dog parks were a needed facility, staff could do research on potential locations, construction and operational costs. It was also noted that for grant purposes it would be beneficial to add dog parks to the comprehensive master plan. Board member Collier suggested adding a dog park as a facility at the Rocky Point Regional Park.
4. **Public Comments:** None.
5. **Discussion and Action Items:**
 - a. **Staff**
 - i. **Park Facilities Update:** Supervisor Turner gave a brief overview of the Park Facilities Update provided in the Board member's packets. Board member George asked about the 180 day stipulation on development for the leased property from HKP, Inc. Ms. Turner stated that HKP, Inc. has not enforced that stipulation and it is her belief that it is due to the cost estimates that have been received thus far.
Ms. Turner stated bid deadline for Installation of Pilings at Millers Pond Park had been extended to 5:00pm on October 30, 2015. She requested if any board member knew of a potential contractor to let her know so she could contact them and send them the bid documents and plans.
 - ii. **Recreation Programs Update:** Supervisor Turner gave a brief overview of the Recreation Programs Update provided in the Board member's packets.
 - iii. **Hampstead Regional Waterfront Park:** Director Kyle Breuer discussed the potential waterfront park adjacent to the NC Wildlife Resources Commission's Boat Ramp on Lewis Road. Pender County has applied for a grant with the Coastal Recreational Fishing License Fund and is searching for additional grant funds to assist in the potential acquisition of 2 acres for the waterfront park which would include a restroom/shower facility, boardwalk, transit boat dockage and parking. A likely plan is to remain having a working waterfront

which would be a revenue generating source by continuing leasing the store. Mr. Breuer stated that he would be presenting this potential project to the Board of County Commissioners at their November 23rd meeting. If approved, the NC Conservation Trust will purchase the property for \$1.3 million and the county will pay them back over a three year period. The County is anticipating having approximately \$250,000 of county funds in the project with the rest being grant funds. Board members George, Collier and Hooks supported the project especially if only \$250,000 of taxpayers' money would go into the acquisition. Mr. Breuer stated we would need to add this property as a recommended facility to the Comprehensive Parks and Recreation Master Plan. Staff would present that action item to the board at a later meeting.

- iv. **Play Together Construction Grant:** Supervisor Turner discussed the grant which Pender County applied for with Trillium Health Resources to upgrade the existing county playgrounds and possible build new playgrounds. This grant was to focus on having more inclusive playground equipment so that both able-bodied and handicap children would have the same access, which would encourage children to play and engage with one another. Board member Hooks expressed the desperate need in the Maple Hill area for playground equipment and asked if some of this grant money could be used for that purpose. Staff stated the grant stipulated that it had to be on County property and the grant deadline had passed so we already had sent in the parks for them to consider. Ms. Hooks reiterated that Maple Hill is out there with nothing around them for the children to do and it takes at least 25 minutes to get anywhere so the need is so desperate. Mr. Breuer stated there was a recommended park facility in the Comprehensive Parks and Recreation Master Plan and that is ranking of the recommended facilities needed to be a priority of the Advisory Board. Ms. Turner will run copies of the plan for all board members and have them available at the next meeting. She will also look for the ranking criteria that were developed several years ago for the board to use as a starting point as they begin the ranking process.

6. Next Board meeting date: November 12, 2015

7. Adjournment: Motion to adjourn was made by Board member Collier; seconded by Board member
Vote unanimously passed. Meeting adjourned at 8:25pm.