

#3

STAFF REVIEW FOR PLANNING BOARD HEARING ST. GEORGE'S REACH PRELIMINARY PLAT

HISTORY:

Country Club Road Assemblage, LLC, applicant and owner, is seeking approval of a preliminary plat for St. George's Reach.

In May 2007, the applicant's request to rezone 376 acres from R-20C, Residential Conventional Housing District to PD, Planned Development District was denied by the Pender County Board of Commissioners. The rezoning request was re-submitted and a motion to recommend approval of the request was unanimously approved at the September 11, 2007 Planning Board meeting. The Board of Commissioners voted 3-2 to pass a motion to approve this rezoning request at the October 1, 2007 meeting.

The Pender County Planning Board was presented the Master Plan for St. George's Reach on October 2, 2007 where it was continued to a separate meeting on October 9, 2007. At this meeting, the proposal was again tabled to the November 7, 2007 meeting. The master plan was given approval at this meeting with the requirement to complete a development agreement and also limited the total number of units to 1,150.

DEVELOPER'S PROPOSAL:

The applicant is requesting approval for a planned development located on 413 acres zoned PD, Planned Development. The property is located south of Country Club Drive in Hampstead. The property runs south to the Atlantic Intracoastal Waterway and is bounded by Belvedere Plantation to the northeast and Hideaway Shores to the southeast. This phase will be only for the portion of property located south of Country Club Drive. Any development on the tract located between Country Club Drive and US Highway 17 must obtain preliminary plat approval in a separate board hearing. Approval for the location of the connector road on this property was given by the Pender County Planning Board at their March 4, 2008 meeting.

The development team is proposing 488 single-family lots and 566 multi-family units for a total of 1,054 units. The proposal also includes 45,000 square feet of commercial, office and retail space as well as 29,800 square feet of civic and recreational space. The residential units are distributed in a mixed use pattern among three development areas: North Village, South Village, and East Village. An amenities area is proposed in the central area of the property and will include a fitness center, community recreation building, pool facilities, and tennis/multipurpose courts. The commercial, office and retail space is distributed in two areas: near the Country Club Drive entrance and toward the Intracoastal Waterway surrounding a marina basin. Parks, greenways open space areas, wetlands, and other preserved lands are located within the overall development to provide recreational space and encourage a pedestrian community.

The lot sizes range from 500 square feet to 3,500 square feet for multi-family units and 5,000 square feet to 16,585 square feet for single family lots. For specific data on each area, please refer to the attached data table. Proposed gross density consists of 2.8 units per acre while net density, as defined by the Pender County Subdivision Ordinance, is calculated at 5.07 units per acre.

Access to the subdivision is to be provided via three points off of County Club Drive: Liberty Drive, Generation Landing, and St. George's Way, which will serve as the main thoroughfare of the development. In addition to these points of ingress and egress, an extensive network of local streets is proposed to provide interconnectivity, traffic circulation, and emergency access within the development. Two opportunities for connections to adjacent subdivisions are possible and are recommended by the Coastal Pender Collector Street Plan; however these connections were not mandated by the Planning Board at Master Plan approval. Limited access through

an emergency gate will be provided at these locations. The road infrastructure will be designated as private. This infrastructure will be built in accordance with NCDOT TND guidelines, and the applicant is currently working with the NCDOT to determine traffic demands and required road improvements.

The developer proposes wastewater treatment for the entire development to be served by an on-site wastewater treatment facility. Water services will be provided via an on-site operator as well. These facilities are proposed to be located within the mixed-use area between County Club Road and US Highway 17. Preliminary capacity estimates are for the facilities to accommodate 500,000 gallons per day each.

St. George's Reach proposes 137 acres of open space, which far exceeds the County's 15% requirement of 56.45 acres. There will be 43.26 acres of preserved wetlands in St. George's Reach, with minimal proposed impacts to wetlands. The open space areas include neighborhood parks, lakes, greenways, and buffers to adjacent neighborhoods. A property owners association will maintain all open space areas, common areas, and amenities.

The property does contain Coastal Area Management Act (CAMA) Areas of Environmental Concern (AEC's) along the Atlantic Intracoastal Waterway. Any proposed development in these areas must comply with CAMA regulations. The property also contains FEMA Special Flood Hazard Areas along the Atlantic Intracoastal Waterway as shown on the effective Flood Insurance Rate Map (FIRM) dated February 16, 2007. Any development within the SFHA's must comply with FEMA regulations.

STAFF RECOMMENDATION:

Planning Staff is submitting the proposal for Planning Board review. Final preliminary plat will not be effective until all requirements of preliminary submission as prescribed are complete and the Director has signed copy of the preliminary plat. Preliminary plat approval is also subject to the following conditions:

Mandatory Items for Final Preliminary Plat Approval:

All requirements of the Pender County Subdivision Ordinance for Preliminary Plats, including items 1 thru 13 pages 22 have been submitted to and approval by the Director.

1. Soil suitability analysis indicating the suitability of the property for individual septic tanks or an Improvement Authorization Permit for each lot unless community sewer is available and a conditioned approval for connection is submitted. The soil suitability analysis of the property shall also indicate the suitability of the soil for the type structure proposed.
2. Sufficient information shall be provided so that a corner of the property can be located on the ground and found with a measurement from the intersection of two state maintained roads.
3. A copy of the Preliminary Map with the street names as approved by the Pender County Emergency Management Co-coordinator (EMC) or his designee. The plat shall be signed by the EMC representative indicating approval of the road names indicated on the plat. The copy of this plat must be submitted no later than 30 days after approval of the preliminary plat of the development by the Pender County Health Department.
4. Verification of receipt of the preliminary plat of the development by the Pender County Health Department.
5. Verification of receipt of the preliminary plat of the development by the NCDOT District Engineer or his designee.
6. General description and map of the proposed drainage for the subdivision shall include the following:
 - a. The boundaries of all drainage basins that flow through the property from upstream.

- b. All drainage facilities that flow through the property and receive any storm water discharge from upstream.
 - c. The boundaries of all drainage basins that receive discharge from the property that is located from the discharge point on the property to the recipient perennial stream.
 - d. All drainage facilities that receive storm water discharge from the property from the discharge point to the recipient perennial stream.
 - e. This information can be described in a narrative submission and shown on a copy of a USGS 7.5 Minute Quad or other similar topographical map (11 X 17 map submission).
7. Detailed description of any proposed waste water system and system maintenance arrangements and procedures to serve lots that are not suitable for traditional on site septic systems, along with a map showing the proposed location of the off site components of the system, including lines.
 8. When any development proposes private streets a description of the method to provide Pender County Emergency Service personnel and vehicles immediate access shall be submitted.
 9. When any street layout or geometric design does not specifically meet the NCDOT Secondary Road Standards or the adopted Pender County Private Street Standards, a narrative explanation, justification detailed drawing of the design shall be submitted for review.
 10. When the subdivision entrance does not connect to a NCDOT maintained road, recorded documents shall be submitted that confirm the property and the proposed lots have access to a NCDOT maintained road by a public or private street that meets the standards of this ordinance.
 11. The Director or the Planning Board may request additional information be submitted that is pertinent to review of the proposed subdivision for compliance with the provisions of this ordinance or other Pender County ordinances.

Requirements of the Pender County Subdivision Ordinance for Preliminary Plat, including items 3 to 7, 10-14, page 21 have been submitted to and approval by the Director.

3. Plat Submission – the preliminary plat must be submitted in digital format to the Director within the time frame indicated above. The digital submission of the plat will be considered proprietary information. The digital layout will be made available to the Tax Supervisor for parcel update and the digital submission may be returned to the person submitting it.
4. The preliminary plat must be prepared by an authorized Licensed Professional.
5. Scale of the plat must be no smaller than 1" to 200'.
6. The plat will be reviewed for compliance with Pender County Subdivision Ordinance, Zoning Ordinance and other applicable Ordinances.
7. All streets will be designated as public or private streets.
10. Preliminary plat approval shall be valid for two years. The two years will be extended by an additional two years if a final plat is recorded within the two-year time frame.
11. Preliminary plat approval constitutes approval of the layout and authorizes the developer to proceed with construction of the subdivision and improvements in accord with the approved plat and any conditions attached to the approval.
12. All conditions of preliminary plat approval must be completed and submitted within 12 months of the approval date.
13. If a preliminary plat is not approved, the reasons for disapproval must be specified and provided to the developer in writing. Disapproval of a preliminary plat may be appealed to the Pender County Board of Commissioners.
14. A preliminary plat will not be scheduled for review that is incomplete or does not have the required documents submitted with it.

The Following Material May Be Submitted As A Condition Of Approval Of The Preliminary Plat, When Approved By The Planning Board Or Director

All requirements of the Pender County Subdivision Ordinance for Preliminary Plats, including items 1 thru 11 pages 23 & 24 for review.

1. Approval by NCDOT of connection of subdivision roads with DOT maintained roads (Driveway Permit).
2. Street construction & street drainage plans as approved by DOT District Engineer with letter of approval (for public streets).
3. Street construction & street drainage plans in accord with DOT submittal requirements, design and construction standards or in accord with Private Street Standards, Pender County. The plans must be signed and sealed by a registered surveyor or engineer. A letter from the design professional will accompany the plans certifying that they meet the NCDOT submittal requirements, design and construction standards or Private Street Standards, Pender County (for private streets).
4. One of the following items will be required for any development with any lot sizes less than 20,000 sq. ft. or net densities of 2.1 units per acre or less and both items will be required when any lot sizes are less than 15,000 sq. ft. or net densities of 2.9 units per acre or less:
 - a. Water System
 - (1) Construction plans sealed by a registered engineer, as approved by DENR,
 - (2) Acceptance of operation and maintenance of the system by a Public or Community Water system as defined in this ordinance,
 - (3) Certification that the system will be owned by a Public or Community Water system as defined in this ordinance with conditional acceptance of ownership or certification that the system will be owned by a homeowners association established under the provisions of this ordinance.
 - b. Wastewater system
 - (1) Construction plans sealed by a registered engineer, as approved by DENR,
 - (2) Acceptance of operation and maintenance of the system by a Public or Community Water system as defined in this ordinance,
 - (3) Certification that the system will be owned by a Public or Community Water system as defined in this ordinance with conditional acceptance of ownership or certification that the system will be owned by a homeowners association established under the provisions of this ordinance.
5. Approval from the Division of Coastal Management when the development is located in an Area of Environmental Concern.
6. Sediment & Erosion Control Plans as approved by Land Quality (with letter of approval).
7. Storm water management plan as approved by the Water Quality Division (with letter of approval).
8. Approval of Wetlands Delineation by Corp. of Eng. (if wetlands in development).
9. Wetlands fill authorization or permit if construction in wetlands is involved.
10. A drainage plan that will include all portions of the development shall be submitted. This plan shall be prepared and sealed by a registered surveyor or engineer. The plan and facilities shall provide for a drainage system for these areas that will accommodate the ten-year storm event without flooding or substantial ponding of water in the areas included in the plan. The plan must also accommodate any discharge from properties in upland portions of the drainage basin that flows through the property for the same storm event for the type development for which that property is zoned. The boundary of any drainage area on a portion of the site and/or upland from the site and drainage areas between storm water discharge points from the site to the recipient perennial stream shall be shown on a map (copy of 7.5 min. USGS Quad or similar map). Any drainage facility receiving storm water discharge from the development shall have the capacity to carry the anticipated storm water flow from areas that discharge through them for the 10 year storm event from the point of discharge at the development to the recipient perennial stream without over flowing their banks. The location, size and/or capacity of all structures included in the drainage system and receiving discharge from the development to the recipient perennial stream shall

be shown on the plan and calculations used in designing the drainage system shall be submitted in a legible format. This plan may be included in the street and drainage plan, storm water management plan or on the preliminary plat, as long as the design professional certifies that the specific drainage plan submitted complies with these requirements and the information required is shown or submitted as noted (See Required Drainage Certification in development Manual).

11. When any proposed subdivision of land with lots or areas other than open space where structures are prohibited is located in a "Designated Floodway," a "No Rise Certification" prepared by a Registered Engineer shall be submitted for the development.
12. When a proposed subdivision is located in a SFHA the Base Flood Elevation (BFE) shall be determined and shown along with the SFHA boundary on the Preliminary Plat. In SFHA's where the BFE has not been previously determined, the Developer shall be responsible for providing the BFE as determined by a Registered Professional in the manner prescribed by FEMA Regulations.
13. When a proposed subdivision is located within a SFHA and any water or sewer systems are not located on the site of the structure served, a statement from the Registered Professional responsible for design of the off site system shall be provided that " all public or community (off site) sewer and water systems and drainage facilities are designed to minimize flood damage and reduce exposure to flood hazards in accord with FEMA Guidelines."

Informational Notes for Developer:

1. A copy of the preliminary plat signed by EMC representative approving the street names will be required to be submitted within 30 days of Preliminary Plat approval by the Planning Board and before final Preliminary Plan approval by Planning Department.
2. Any reduction in open space, if applicable to this subdivision, will require Planning Board approval.
3. The applicant should be fully aware of the certification and guarantee requirements for roads, drainage plans, facilities and other improvements in the development. The certification forms are found on the Pender County Website. All documented certifications must be delivered to Planning Department prior to Final Plat Approval.
4. Any changes in the development name or road names after approval by the planning board will require an additional review fee with lot assessments to be paid in full.

Mandatory Items For Final Plat Approval:

1. The final plat shall be reviewed and approved or disapproved and notice of action taken provided to the applicant within 20 working days of completed submission. When the final plat is approved the signed original will be provided to the applicant and a signed copy placed in the Record File for the subdivision.
2. Plat Submission – the final plat must be submitted in digital format to the Director. The digital submission of the plat will be considered proprietary information. The digital layout will be made available to the Tax Supervisor for parcel update and the digital submission may be returned to the person submitting it. A copy on mylar suitable for recording shall be submitted for signing upon review & approval of the final map. The final plat shall be reviewed, approved and signed by the Director, upon approval.
3. All conditions of preliminary plat approval must have been met before any final plat will be considered for review. Confirmation of compliance with all provisions of Preliminary Plat must be submitted at least 10 days before the final plat is accepted for review.
4. All lots shown on the final plat other than open space or other specially approved lots shall meet either a., b., c., d. or e. as follows:
 - a. Be served by an on site waste water system, which is located on the site where the unit served is located, and the system has received an "Improvement Authorization Permit" from Environmental Health,

- b. Be served by a Community Sewer System as defined in this ordinance and approval for connection to the system is provided,
 - c. Be served by a waste water system that meets the requirements of the "Water And Sewer System Requirements In Streets, Access Easements Or Other Locations Off The Site Of The Unit Served," of this ordinance,
 - d. The soil suitability analysis as required by this ordinance and submitted with the preliminary plat shows that each lot contains at least 5,000 sq. ft. of area that is "suitable" for traditional on site waste disposal and the required 5,000 sq. ft. is not within 10 ft of any lot boundary,
 - e. Lots not meeting a., b., c. or d. provisions of this paragraph shall be labeled with a bold note as follows:
"The Parcels So Noted Cannot Be Used For Sale Or Building Development, Unless A New Plat Is Approved And Recorded As Required Under The Pender County Subdivision Ordinance."
 - f. For alternative, see Design Requirements, Lots Section of this ordinance for "Special Purpose Lots."
5. All improvements proposed in the development must have been constructed and certifications of completion to standards specified provided or their construction guaranteed by a Performance Guarantee.
 6. All public streets must have been constructed, inspected and approved in writing by the NCDOT District Engineer or a Performance Guarantee provided.
 7. Minimum Number of Lots Required on a Final Plat – the minimum lots included on the final plat shall be as follows:
 - a. Approved Preliminary Subdivision Plat contains less than 100 lots or units – final plat shall contain at least 30 lots or units or the remainder of the lots or units in the subdivision,
 - b. Approved Preliminary Subdivision Plat contains more than 100 lots or units – final plat shall contain at least 50 lots or units or the remainder of the lots or units in the subdivision.
 8. The completed final plat must be submitted within 24 months of approval of the preliminary plat or within 24 months of approval of a previously recorded final plat.
 9. The final plat must be prepared by a licensed surveyor.
 10. The final plat must conform generally to the preliminary plat and specifically to all conditions of approval of the preliminary plat.
 11. Upon initial approval of the final plat parcel layout the Director shall immediately notify the Tax Assessor so that parcel identifiers can be issued. The Tax Assessor shall establish parcel identifiers for the parcels on the plat within 10 working days of receipt of notice.
 12. The final plat, approved covenants, restrictions and homeowners association documents must be recorded in the Register of Deeds within 60 days after approval by the Planning Board and prior to any sale of lots in the development.
 13. The Director must take action on the final plat within 20 days of completed submission and installation of improvements or security for improvements.
 14. A final plat will not be accepted for review that is incomplete or for which has not been submitted the documents necessary for verification of the conditions of Preliminary Plat approval.

Additional Materials To Be Submitted With Final Plat.

1. Certification by District Engineer of completion of construction of all public streets or all of the following:
 - a. Estimate of the cost to complete construction of the streets and all other improvements required or proposed in the development that are not complete, prepared, signed and sealed by a licensed engineer,
 - b. Performance Guarantee for the cost of all improvements not certified as complete (see Security Documents Section in the Pender County Development Manual for requirements).

2. Certification by a licensed engineer of the completion of construction of all private streets and other required improvements, or all of the following:
 - a. Estimate of the cost to complete construction of the streets and all other improvements required or proposed in the development that are not complete, prepared, signed and sealed by a licensed engineer,
 - b. Performance Guarantee for the cost of all improvements not certified as complete (see Security Documents Section in the Pender County Development Manual for forms and requirements).
3. Certification by a professional land surveyor of installation of all required monuments and markers.
4. Two copies of Articles of Incorporation of Homeowner's Association and related documents for any development that contains private streets or other non-public facilities, including drainage systems outside public street right-of-ways, water systems and sewer systems and open space.
5. Two copies of the restrictive covenants to be recorded on the property.
6. The Defect Guarantee when a Performance Guarantee has not been provided for improvements.
7. Draft document transferring ownership of all common area and facilities to the Homeowners Association as shown on the final plat of the portion of the subdivision to be recorded. A recorded copy of this document must be submitted to the Director within 20 days of recording of the final plat (see "Homeowners Association Requirements" Section).

Certificates Required On Final Plat.

1. Certificate of Ownership, Dedication and Jurisdiction (org. signed)
2. Certificate of Approval Subdivision Public Road Construction by NCDOT District Engineer (must be signed before Map Review Officer signs off on plat)
3. Surveyor Certificate I
4. Surveyor Certificate II
5. Surveyor Certificate II
6. Parcel Identifier Certificate
7. Certificate of Registration by Register of Deeds (unsigned)
8. Certificate of Final Plat Approval

**Board Action for Preliminary Plat Review:
St. George's Reach**

Motion: _____ Seconded _____

Approved: _____ Denied: _____ Unanimous _____

Reynolds ____ Gonzales ____ Garrett ____ Marshburn ____ Millette ____ Smith ____ Williams ____

USE DATA TABLE

	SINGLE-FAMILY (# OF UNITS)	MULTI-FAMILY (# OF UNITS)	COMMERCIAL/ OFFICE/ RETAIL (SQ. FT)	CIVIC (SQ. FT)
NORTH VILLAGE	148	167	23,200	7,200
SOUTH VILLAGE	133	109	0	9,000
EAST VILLAGE	196	332	21,800	7,600
AMENITIES AREA	0	0	0	18,400
TOTAL	477	608	45,000	42,200



Pender County Planning Department

805 South Walker Street
Burgaw, North Carolina 28425

Phone (910) 259-1202
Fax (910) 259-1295
Email: planning1@pender-county.com

PLANNING BOARD APPLICATION FOR SUBDIVISION

Date 6/20/08 Application No. — Application Fee \$ 7,600.00 Receipt No. 031998

I. PROPERTY INFORMATION:

Record #: — Lot #: —
Tax Map #: See Attached Zoning District: PD
Property Location: Country Club Road
Subdivision Name: St. George's Reach Phase: —
Review Type (check one): Master Preliminary Final

II. REQUIRED NAMES:

Applicant: Country Club Road Assemblage, LLC Owner: Same as Applicant
Address: 4825 Creekstone Dr. Suite 130 Durham, NC 27703 Address: _____
Phone: (919) 941-5272 Fax: (919) 474-3082 Phone: _____ Fax: _____
Email: Cynthia.roberts@gfmgt.com Email: _____

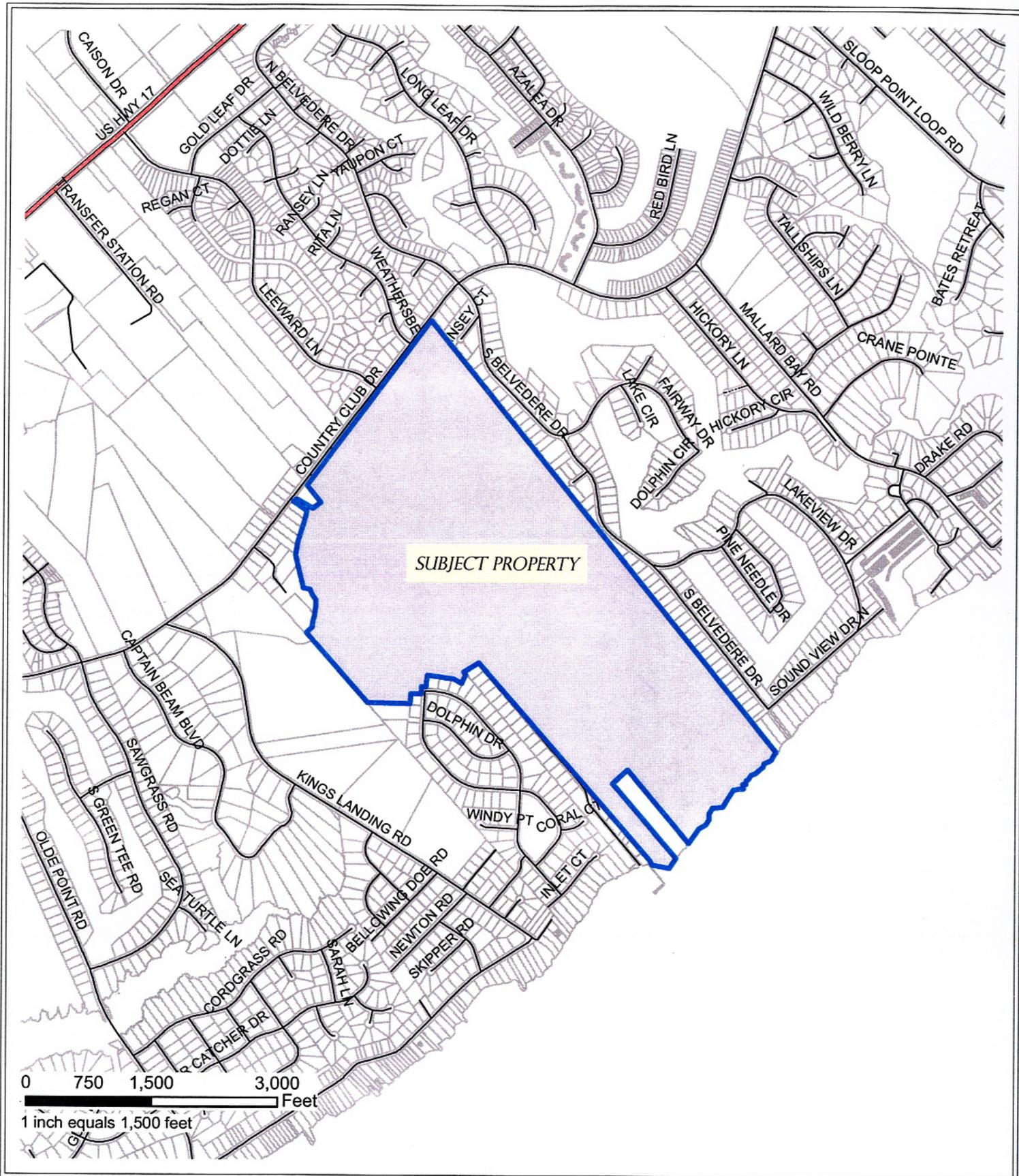
Legal Relationship of Applicant to Property Owner: _____

Authorized Project Contact (check one): Applicant Owner

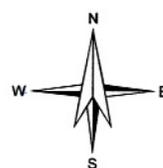
III. SIGNATURE OF OWNER/APPLICANT:

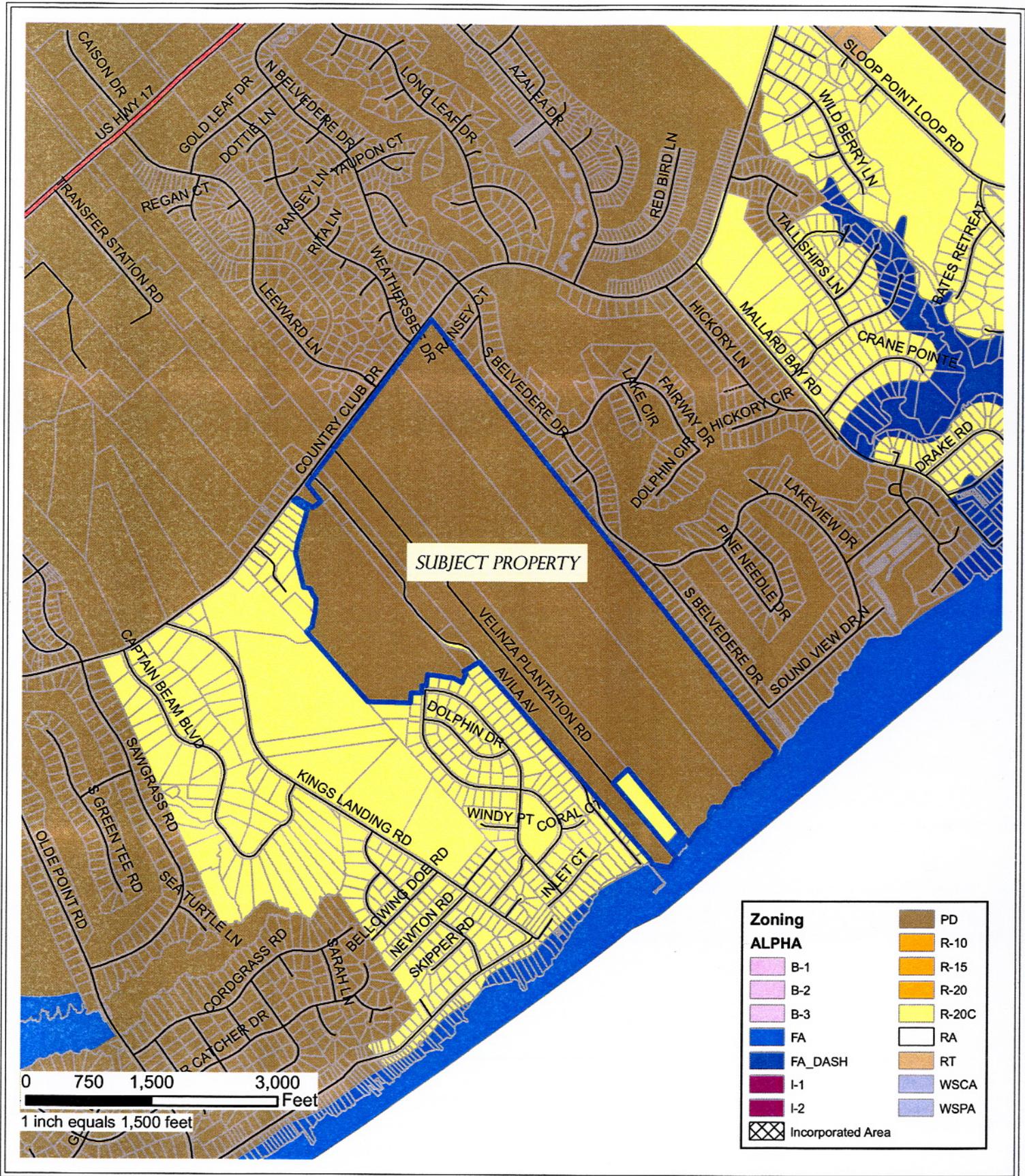
[Signature]

*****SEE SUBDIVISION Preliminary Checklist 04 FOR SUBMISSION & MAP REQUIREMENTS*****

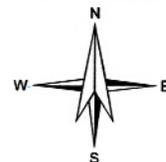


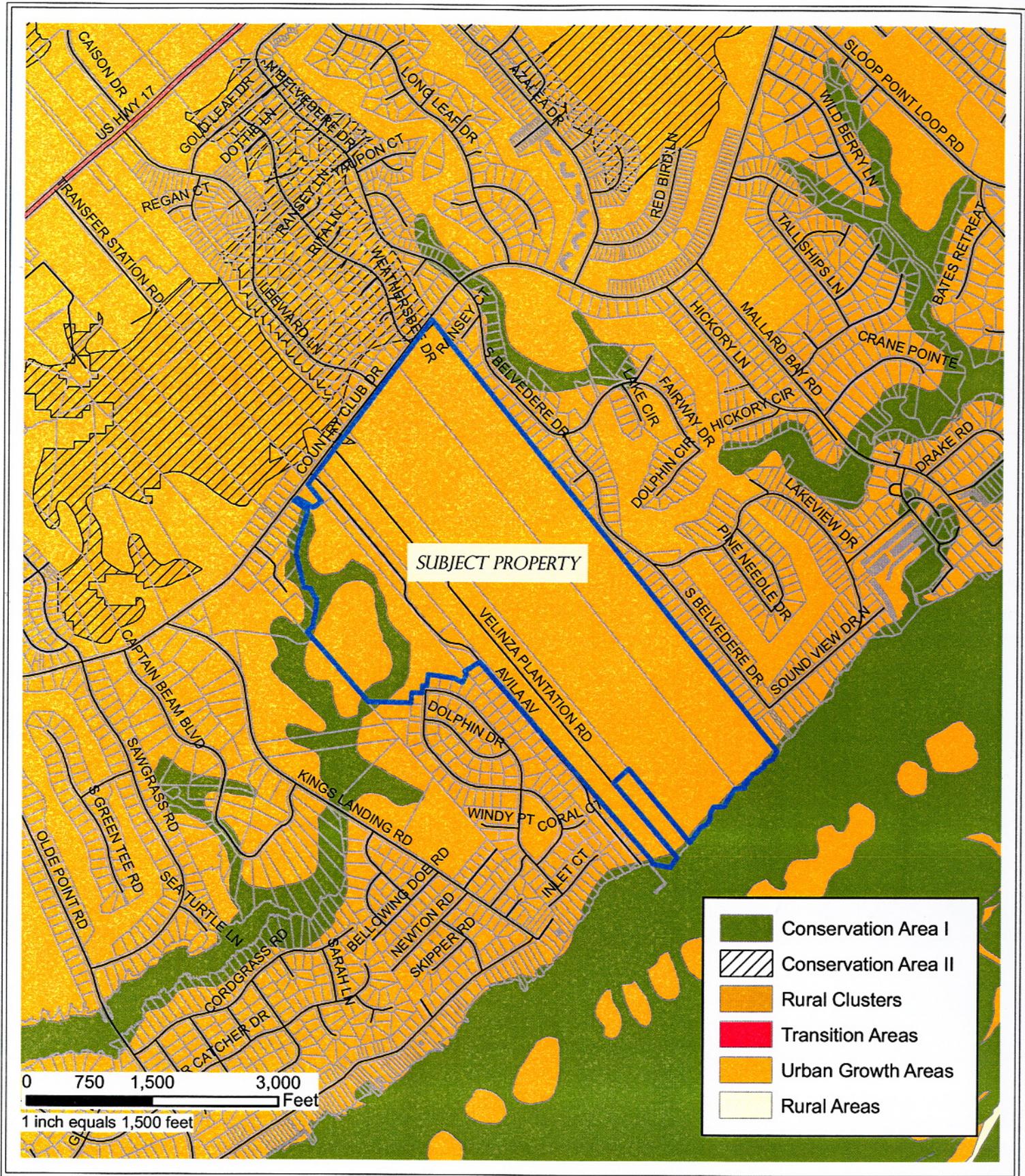
**PRELIMINARY PLAT
ST. GEORGE'S REACH
VICINITY MAP**



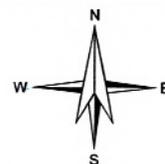


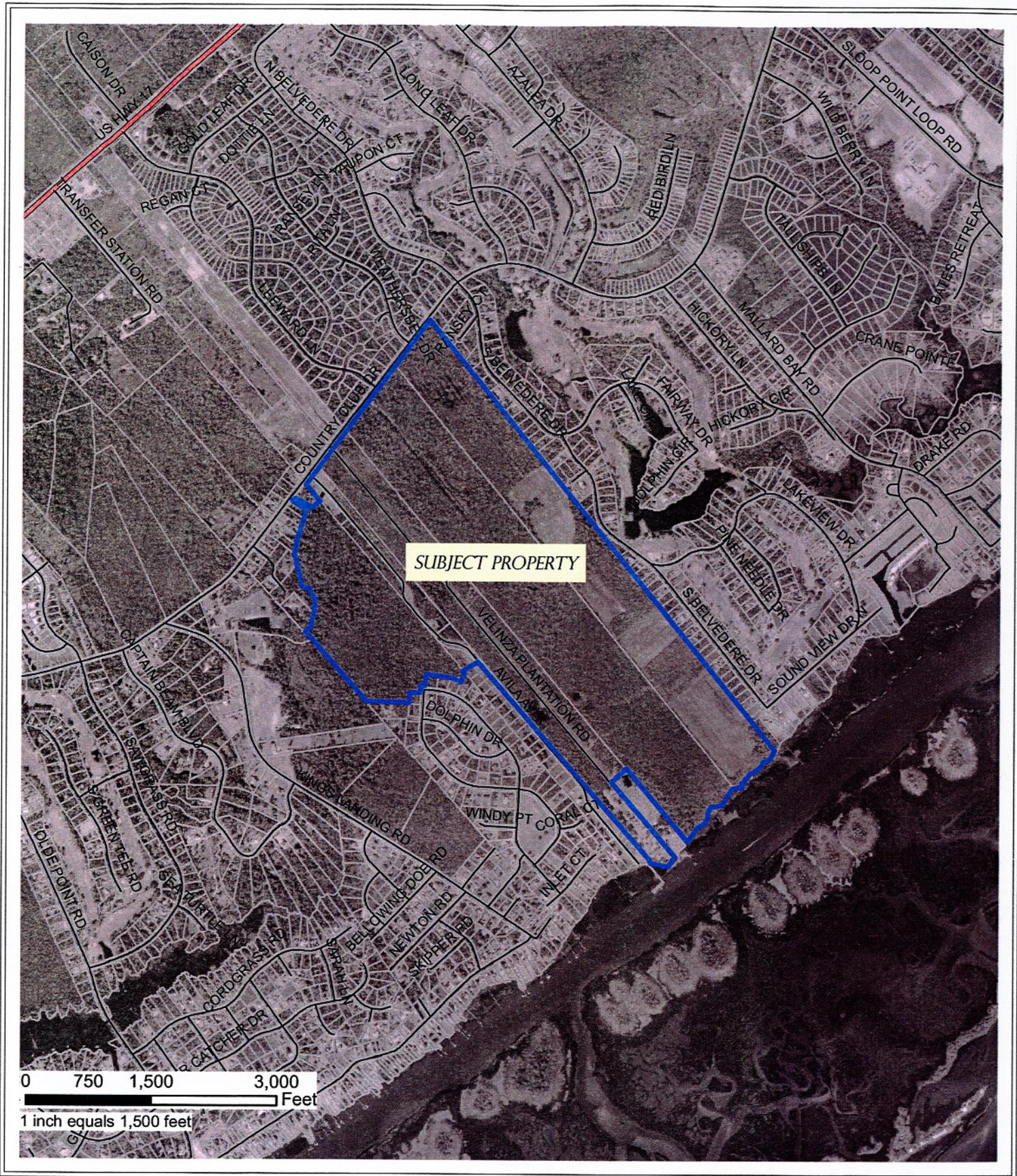
**PRELIMINARY PLAT
ST. GEORGE'S REACH
ZONING MAP**





**PRELIMINARY PLAT
ST. GEORGE'S REACH
CAMA LAND USE MAP**





**PRELIMINARY PLAT
ST. GEORGE'S REACH
ORTHOS**

