

Pender County Planning and Community Development

Planning Division

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MINUTES

**Pender County Planning Board
Work Session
Tuesday, March 1, 2016 6:00 p.m.
Pender County Public Meeting Room
805 S. Walker Street, Burgaw, North Carolina**

Call to Order: Director Breuer started the meeting at 6:10 pm

Roll Call: None; following were present

Pender County Planning Board Members:

Williams: Fullerton: Baker: Edens: McClammy: Nalee:

Board members Nalee and McClammy arrived later during the work session

1. Adoption of the Agenda: None

2. Plan Update:

Megan O'Hare, Senior Planner acknowledged to the Board that Director Breuer had received the Planner of the Year Award from the Cape Fear Council of Governments. The Board congratulated Director Breuer on his award.

- i. Collector Street Plan Review: Director Breuer gave a detailed review of the Collector Street Plan which included the following topics: Mission Statement and Purpose, History and Existing Conditions, Previous Planning Efforts, Environmental Conditions, Existing Transportation Conditions, Public Input, Recommendations, Cross-Sections, Policy Strategies, and Funding and Action Plan. Senior Planner O'Hare referenced the legend located on the map of the cross section to further explain the meaning of the lines and their color and gave an example of the buffer types that could be chosen from the Pender County Unified Development Ordinance. Director Breuer explained the difference between a Collector Street and Connector Street and stated what the Pender County Unified Development Ordinance required regarding the requirement and development standards of Connector Streets. Staff and Board members continued to review and discuss the Collector Street Plan, Board members made suggestions on minor word changes and incentives for builders. Josh Lopez, Associate Transportation Planner/Wilmington Urban Area Metropolitan Planning Organization, gave an overview on how the neighboring counties were also going through the process of creating a Collector Street Plan. Lengthy discussion ensued between staff and the Board regarding the difference between adopting the plan and adopting policy, Director Breuer explained that at this time staff was only requesting a recommendation to adopt the plan that staff would request a recommendation for ordinance change at a later date. Director Breuer thanked the Board for their feedback, requested to move the remaining work session

- agenda items to the Planning Board meeting agenda under item 6a and to adjourn the Planning Board Work Session; Chairman Williams approved Director Breuer's request.
- ii. Comprehensive Land Use Plan Update: Continued to regular Board meeting to be heard during Agenda item 6a.

3. Ordinance Update:

- i. Zoning Text Amendment Update: Continued to regular Board meeting to be heard during Agenda item 6a.

4. Adjournment: 7:05 pm

**Items not covered during Work Session may be heard under "Discussion Items" during the regular Board meeting.*