

Pender County Planning and Community Development

Planning Division
805 S. Walker Street
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Burgaw, NC 28425



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www.pendercountync.gov

SITE DEVELOPMENT APPLICATION

THIS SECTION FOR OFFICE USE							
Date:		Permit Number:		Permit Fee:		Receipt Number:	
*Zoning Approval ONLY: YES / NO				Final Zoning Compliance Approved: YES / NO / N/A			
Type of Site Development Plan		<input type="checkbox"/> Major		<input type="checkbox"/> Minor		<input type="checkbox"/> Up-Fit <input type="checkbox"/> Name Change	
Change of Current Use:		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Does Not Apply		Previous Use:	
SECTION 1: GENERAL INFORMATION							
Applicant's Name:		Hampstead Properties, LLC		Owner's Name:		same as applicant	
Applicant's Address:		4721 Emperor Blvd., Suite 300		Owner's Address:			
City, State, & Zip		Durham, NC 27703		City, State, & Zip			
Phone Number:		919-757-2830		Phone Number:			
Legal relationship of applicant to land owner:			same				
SECTION 2: PROJECT INFORMATION							
PIN (Property Id #):		see Attachment A		Total property acreage:		+/- 376	
Zoning :		PD		Acreage to be disturbed:		not known at this time	
Directions to Site:		approx. 1.7 east from the intersection of US Hwy 17 and Country Club Drive (SR 1565) to					
		Vellnza Plantation Road to project site					
Lot Size:		Sq Ft of Building:			Building Height:		
Setbacks		Front : 25 feet		Side : 10 feet		Rear: 15 feet	
NAICS Code/Use:							
Business Name:							
Describe activities to be undertaken on project site:							
Ownership:		Number of Employees:		Number of Members:		Seating Capacity:	
<input type="checkbox"/> Private <input type="checkbox"/> Public							

* If the applicant is not the owner of the property, a notarized letter from the property owner may be required.

*Zoning approval is for the use being proposed ONLY, other department approvals may be required i.e. Fire Marshal, Environmental Health, Permitting, etc...

SECTION 3: CONDITIONS OF PERMIT (STAFF ONLY): <i>Check all that apply.</i>		
Subject to compliance with all local, state and federal regulations		
Compliance with the site plan and application submitted for this permit		
Compliance with setbacks		
Located within the Special Flood Hazard Area (SFHA):	<input type="checkbox"/> No	<input type="checkbox"/> Yes
SFHA Zone: AE, A, VE, AEFW (circle one)		
<input type="checkbox"/> Flood-proofing Certification Required <input type="checkbox"/> Elevation certificate required <input type="checkbox"/> No-Rise Certification Required <input type="checkbox"/> Electrical and Mechanical to be Elevated <input type="checkbox"/> Hydrostatic Openings Required		
Foundation survey required		
Pender County Environmental Health Approval		
<input type="checkbox"/> Septic Permit <input type="checkbox"/> Well Permit		
Community Water System Approval		
<input type="checkbox"/> Pender County Utilities (PCU) Water <input type="checkbox"/> Private Water		
Community Wastewater Approval		
<input type="checkbox"/> Pender County Utilities (PCU) Sewer <input type="checkbox"/> Private Wastewater		
Sediment and Erosion Control Permit (if required)		
Storm Water Permit (if required)		
NC DOT Driveway Permit		
Army Corp Engineers Wetland Permit		
CAMA permit required		
Landscape, buffer, parking compliance required		
Compliance w/ Special Use Permit (Case Number : _____ if already issued)		
Variance approval		
Sign Permit		
Additional Use Plot Plan		
Additional Conditions (staff or TRC):		
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SECTION 4: ADDITIONAL COMMENTS		
SECTION 5: SIGNATURES		
Applicant:	<i>Cathia M. Roberts</i>	Date: <i>8/6/12</i>
Owner:	<i>Cathia M. Roberts</i>	Date: <i>8/6/12</i>
Planning Staff:		Date:
Permit Technician:		Date:
Final Zoning Compliance Approved By:		Date: