



Pender County Housing Department

Post Office Box 1149
805 South Walker Street
Burgaw, North Carolina 28425

Telephone: (910) 259-1208
FAX: (910)259-1343

Request to Remove Household Member

Head of Household Name

Please remove _____ (*name of household member*) from my household. I have advised my landlord of this change in writing. The reason for this change is: (*please check all that apply*)

He/she has a new address. That address is: _____.

He/she will continue to give financial support in the amount of \$_____. A gift letter is attached.

His/her current address is unknown, but I will provide the information when it is available.

He/she is a minor and custody has changed. Proof of the custody change is attached.

He/she is a student and will be living on Campus, but has a different permanent address. That address is _____.

He/she is a student and will be living off Campus as an independent student.

He/she is in the military and is deployed.

Other (*please explain*): _____.

This change is (*check one*) permanent / temporary and started _____ (*give date*). If temporary, he/she will return on _____ (*give date*).

By my signature below, I certify that I have provided true and accurate information.

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any Department or Agency of the U.S. as to any matter within its jurisdiction.

Signature of Head of Household

Date