

## **OTHER GENERAL FUND SERVICE AREAS**

A large portion of the county's resources fund activities that are not county departments. Examples include funding for the schools, court facilities, direct payments to outside agencies, and contingency and debt service. These expenditures are explained in the following section.

**FY 13/14 Budget Summary**

**AGENCY:** Pender County Schools

**AGENCY CODE:** 656

**Description:** As required by General Statutes, Pender County provides funding to Pender County Schools to support annual current operating expense and capital improvements, which includes funding for the construction of new schools. Current operating expense funding provides support for the portion of school expenses which are not funded by federal or state revenue sources, such as additional teachers above and beyond state teacher allotment; teacher salary supplements; additional custodial and clerical positions; operation and maintenance of school facilities, which includes utilities; fiscal and legal services; instructional materials, supplies and equipment; technology; new facility construction and renovations; athletic program; and board of education and administrative costs. Revenues matched to capital expenditures, both on a bonded debt and pay-as-you-go basis, are allocated in the Schools Capital Fund; most of these capital revenues represent sales tax revenue received through the Article 40 and Article 42 sales tax.

**FY 12/13 Program Highlights:** Pender County Schools' notable accomplishments are: 1) dropout rate was 3.51, the lowest in the tri-county region and below state average; 2) received a dropout prevention grant in order to open an Advancement Center night school for high school students; 3) middle school students completed 548 high school courses including Mandarin Chinese, Arabic, French and advanced math course-this will enable them to complete college courses while in high school; 4) Heide Trask High School Auditorium and Auxiliary Gym completed ahead of schedule and below budget; and 5) completed wireless technology infrastructure in all 16 schools.

**FY 13/14 Program Objectives:** Pender County Schools will: 1) provide 21<sup>st</sup> Century Education Professionals; 2) produce globally competitive students; 3) provide safety, healthy and responsible students; and 4) provide effective collaboration and interactive communication.

**FY 13/14 Program Objectives:** \*As of the date of the printing of the Manager's Recommended FY 13/14 Budget Document, Pender County Schools have not submitted a "Budget Narrative." In communication with Pender County Schools Finance Officer Chestnutt it was indicated this information would be submitted after the School Board's May 6, 2013 Meeting. \*In previous discussions with Superintendent Cobb, indications were that the Schools Budget AGENCY CODE 656 Request as outlined below would be relatively "flat" with no major increases as compared to FY 12/13 (with the exception of carrying over the two additional School Resource Officers and associated costs approved in the FY 12/13 Budget Year). The County Finance Officer and I have populated the information below to avoid any delay on getting the FY 13/14 Proposed Budget to you prior to the BOCC May 6, 2013 Meeting (which occurs the same day as the School Board Meeting).

<u>Budget</u>	<u>Budget</u>	<u>Agency Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salaries/Benefits	\$284,301.35		\$361,481.00
Operating	\$12,974,623		\$13,005,213
Capital Outlay	\$1,110,000.00		\$1,110,000
Total	\$14,358,924.00		\$14,476,694

\*Salary/Benefits/Operating up due to additional (2) SRO's carried over from FY 12/13 Budget.  
 \*Schools Programmed Capital Outlay in FUND 28 (405712).

**FY 13/14 Budget Summary**

**DEPARTMENT:** Court Facilities

**DEPARTMENT CODE:** 654

This budget category allocates funds related to the day-to-day operations of the Clerk of Superior Court and the Main Courthouse and Courthouse Annex, both located in Burgaw. Funds are used for the preservation of Court Facilities and to purchase furniture for the Clerk's Office, Magistrate's Office, District Attorney's Office, and Juvenile Offices.

Budget	Department Request	Manager Recommendation
<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
\$500	\$500	\$500
16,000.00	11,500.00	11,500.00
8,000.00	8,000.00	8,000.00
\$ 24,500.00	\$ 20,000.00	\$ 20,000.00

**FY 13-14 Budget  
Outside Agency Request**

**Agency:** North Carolina Forest Service (60% State funded, 40% County Funded)

**Description of Agency Services:** Control of Wildfires; prescribed burning of woodlands; law enforcement for burning/arson violations; insect and disease control in forest land; information and education regarding forest management and fire; water quality inspections and enforcement on forestry operations; forest management assistance to landowners; implementation of state and federal cost share programs that puts money in the pockets of landowners, while making Pender County a more beautiful place; and all risk incident management (hurricanes, floods, fire, terrorism, etc.).

**FY 12-13 Agency Highlights:** Effective control of all wildfires; effective enforcement of the state burning laws; prescribed burning of 400 acres; site preparation and replanting of harvested timber sites; air and ground monitoring for Southern Pine Beetle infestations; inspection of harvest sites to insure sedimentation does not enter our streams; and Forest Management assistance to over 75 landowners.

**FY 13-14 Agency Goals:** All funds will be used to carry out the services described in the Description of Agency Services portion of this sheet. A financial cost breakdown has been attached on how the money will be spent. It is also important to note that all large fires, like the fires that have occurred in Eastern and Western Pender County in 2007/2008 and again in 2011, that require an incident management team, are paid for almost entirely out of state funds, not represented in this budget request. This request is inclusive only for the funds needed to maintain day to day operations and carry out the services of our agency as directed by the Commissioner of Agriculture and Consumer Services and North Carolina General Statutes. Cost of site preparation and tree planting services are paid by individual landowners, and not through this budget. Only the advisement/assistance portion of that process is paid through this budget. It is also important to note that inclusive in the operating portion of the budget are expenses for maintaining three initial attack fire control tractor plow units (dozers), four initial attack brush trucks and four regular pickup trucks. Even minor repairs to these tractor plow units almost always costs into the thousands of dollars.

**Total Agency Budget (FY 12-13):** \$575,001  
**Total Pender County Budget Request (FY 13-14):** \$230,000

**Annual Audit or Financial Statement Attached:** Yes \_\_\_ No  X

**FY 13/14 Budget Summary**

**DEPARTMENT:** Cooperative Extension (CE)    **DIVISION:**    **DEPARTMENT CODE:** 605

**Description:** NC Cooperative Extension – Pender County is a partnership between NC State University, NC A&T State University, state, county and federal government. Cooperative Extension provides citizens of Pender County research-based information through training, workshops, hands-on activities, field tours and other events. Our 4-H youth programs provide life experiences and leadership skills to youth age 5 to 19. Cooperative Extension provides mandated continuing education training for pesticide applicators, waste operators, landscapers and others.

**FY 12/13 Program Highlights:** In 2012 Cooperative Extension delivered: educational programs to 4-H Youth programs involving more than 300 youth and adult volunteers. Family and Consumer Science programs focused on and partnered with Pender Memorial Hospital and the Pender County Health Department to address the county's overweight/obesity problem – currently 28% of the population. Cooperative Extension agents had direct contact with 9,458 individuals, shared information via social media, blogs, regular & individual email, newsletters and newspapers with an estimated 157,337 individuals. Program impacts in 2012 are estimated at \$340,120, a return of nearly 3 to 1 on the investment of tax dollars for Extension programs, which includes more than \$50,000 in volunteer hours donated by the Pender Master Gardeners, 4-H volunteer leaders and farmers who participate in on-farm research and demonstration activities.

**FY 13/14 Program Objectives:** Objectives for FY 13/14 include: planning and delivery of educational programs to assist Pender County residents and farmers. Classes and demonstrations will be conducted in the areas of sustainable animal and crop production, forestry management and estate planning, local foods, lawn and garden management, personal health and nutrition, and youth development and leadership. 2) CE will offer continuing education credits required for waste operators and pesticide applicator, conduct pesticide and pesticide container collection and 3) lead 4-H programs for youth that will teach leadership and life skills.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits	\$ 122,154.00	\$ 172,949.65	\$122,154.36
Operating	13,210.00	14,860.00	\$12,360.00
Capital	-		
<b>Total:</b>	<b>\$ 135,364.00</b>	<b>\$ 187,809.65</b>	<b>\$ 134,514.36</b>

	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Full-Time	6	6	6
Part-Time	0	2	0
Contracted			
<b>Total:</b>	<b>6</b>	<b>8</b>	<b>6</b>

**BOCC OUTSIDE AGENCY APPROPRIATIONS**

<b>Agency Name</b>	<b>FY 10-11 Funded</b>	<b>FY 11-12 Funded</b>	<b>FY 12-13 Funded</b>	<b>FY 13-14 Recommended</b>
Beach Nourishment Funding	\$225,000.00	\$262,500.00	\$262,500	\$262,500.00
Burgaw Depot	\$0	\$0	\$0	\$0
Cape Fear CC-Burgaw Campus	\$185,711	\$225,000	\$225,000	\$225,000
Cape Fear CC-Surf City Campus	\$0	\$0	\$0	\$0
Cape Fear RC&D	\$6,750	\$9,000	\$9,000	\$9,000
CoastalCare (Southeastern Center)	\$156,000	\$156,000	\$156,000	\$156,000
Highway 17 Association	\$6,000	\$7,500	\$7,500	\$7,500
Lower Cape Fear River Program	\$4,000	\$4,000	\$4,000	\$4,000
Masters Program	\$10,000	\$10,000	\$10,000	\$10,000
Military Growth Task Force	\$0	\$0	\$0	\$0
Pender Adult Services	\$93,928	\$103,366	\$143,600	\$143,600
Pender Adult Services-Land Acquisition	\$0	\$30,000	\$0	\$0
Pender Soil and Water Conservation Dist.	\$72,874	\$75,374	\$75,374	\$75,374
Town of Surf City Parks & Recreation	\$0	\$0	\$0	\$0
Town of Wallace (Airport)	\$30,000	\$15,000	\$25,000	\$25,000
Wilmington Business Development (WBD)	\$92,000	\$92,000	\$92,000	\$92,000
<b>Total:</b>	<b>\$882,263</b>	<b>\$989,740</b>	<b>\$1,009,974</b>	<b>\$1,009,974</b>

Recommend holding at current levels or less due to pending LEC/Jail, Hampstead Old School, and BOE renovation/new construction requests.

**FY 13/14 Budget  
Outside Agency Request**

**Agency:** Cape Fear Community College (CFCC)

**Description of Agency Services:** Cape Fear Community College provides education focused on enhancing the employment skill level of its students in classrooms located at the Burgaw Center, other locations in Pender County, and serving the population at Pender Prison. The College offers classes in curriculum credit, basic skills, continuing education, and non-occupational self-supporting classes. Classes are held throughout Pender County, including the Burgaw Center, Pender High School, Topsail High School, Pender Prison, and other public schools, community centers, fire and law enforcement facilities, industries, and senior citizen facilities. Curriculum classes are offered at Pender Early College High School at the Burgaw Center and high schools. The College continues to offers a wide variety of occupational extension and basic skills classes to the citizens of Pender County.

**FY 12-13 Highlights:** The Pender Early College High School program remains at full capacity of 250 students and continues to do very well. The College continues to work closely with LS3P towards completion of the CFCC Alston Burke Surf City Campus. The master plan for the CFCC Alston Burke Surf City Campus has been completed. The project is in the design development phase with the bid phase anticipated over the summer of 2013 and construction expected to commence in the fall of 2013. This is an exciting project for the College by expanding training and educational opportunities within the next two years to the citizens of Pender County.

**FY 13-14 Agency Goals:** Pender County funds the operation and maintenance of the College's Burgaw Center as required by G.S. 115D-32. The College will continue to offer curriculum, occupational continuing education, basic skills, and non-occupational courses for Pender County citizens and continue the Pender Early College High School program during FY 2013-14. The College will continue to work closely with LS3P during the construction design, bidding, and awarding the construction contract to the general contractor during 2013-14.

The College's budget proposal includes requests for operating funds to hire one full-time maintenance technician, and contract with G4S for one full-time security guard to provide security services for the Pender Early College High School participants. The College's budget proposal also includes requests for capital funds for two projects: To install two pairs of exterior doors in Burgaw Center at a cost of \$7,200 and to install a 16 camera DVR system at a cost of \$6,000. For FY 2012-13, Pender County allocated \$34,363 for capital improvements. This translates into a net reduction of \$21,163 in our request for additional funds for capital improvements. In summary, the total amount requested for FY 2013-14 is \$255,772.

<b>Total Agency Budget (FY 12/13):</b>	<b>\$105,631,508</b>
<b>Total Pender County Budget Request (FY 13/14):</b>	<b>\$ 255,772</b>

**Annual Audit or Financial Statement Attached:** Yes – FY 2010-11

FY 13/14 Budget  
Outside Agency Request

**Agency:** Cape Fear Resource Conservation & Development (Cape Fear RC&D)

**Description of Agency Services:** Cape Fear RC&D (CFRC&D) is a 501(c)(3) non-profit organization. In past years, CFRC&D had a partnership with the U.S. Dept. of Agriculture; however, in April of 2011 that financial partnership ended with the cut of the RC&D program from the federal budget. Our board at that time decided to continue with our mission of serving the Lower Cape Fear region with projects at the intersection of natural resources and economic development. The organization continues to provide technical information, grant writing, and project management and facilitation. County funds are used for administrative costs that allow CFRC&D to carry out the projects we adopt.

**FY 12/13 Agency Highlights:** CFRC&D's main focus in Pender County in recent years – the Maple Hill Wastewater Treatment System project – was completed in 2012. CFRC&D was the grant manager and project liaison for construction and financial management. During 2012, we have provided communication for the project, written reports and revisions for grantors, maintained the schedule and spoke at the dedication ceremony on November 9, 2012. CFRC&D continues to be involved in the development of the West Pender Rail Trail, a project that will attract new visitors and provide a means for health and economic development in the western part of the County. Pender County Tourism Director Monique Baker, Jimmy Smith and Bryant Shephard serve on our Board of Directors.

**13/14 Agency Goals:** Cape Fear RC&D has been meeting with Pender County and municipal representatives to identify projects for which our organization can assist in grant writing and project management. We continue to implement the following goals: promote and enhance water management strategies that improve water quality and conserve water; provide working lands planning assistance; assist in farmland preservation; and improve awareness of the RC&D program through outreach opportunities.

<b>Total Agency Budget (FY 12/13):</b>	\$62,580
<b>Total Pender County Budget Request (FY 13/14):</b>	\$ 9,000
<b>Annual Audit or Financial Statement Attached:</b>	Yes

**FY 13/14 Budget  
Outside Agency Request**

**Agency:** CoastalCare (Formerly Southeastern Center (SEC) for MH/DD/SA Services)

**Description of Agency Services:** CoastalCare is a unit of local government responsible for the management of the mental health, developmental disability, and substance use system of care for the counties of Brunswick, Carteret, New Hanover, Onslow, and Pender. CoastalCare contracts with a network of private providers that deliver a wide array of MH/DD/SA services.

**FY 12/13 Agency Highlights:** On July 1, 2012, Southeastern Center for MH/DD/SA and Onslow Carteret Behavioral Healthcare joined to form a new public entity, CoastalCare. On March 1, 2013, CoastalCare implemented the Medicaid 1915(b) (c) Waivers. Thus, CoastalCare is managing both state and Medicaid funding for MH/DD/SA services.

**FY 13/14 Agency Goals:** CoastalCare plans to: 1) Improve the quality of care; 2) improve access to care; and 3) utilize strategies/techniques that result in a Medicaid cost savings.

**Total Agency Budget: (FY 12/13)** \$101,868,721  
**Total Pender County Budget Request (FY 13/14):** \$ 156,000

**Annual Independent Audit or Financial Statement Attached:** YES

**FY 13/14 Budget  
Outside Agency Request**

**Agency:** The Highway 17 Transportation Association In North Carolina

**Description of Agency Services:** The Highway 17 Association believes that the completion of a fully controlled access four-laned highway will benefit all the citizens of eastern North Carolina by providing: improved traffic safety; more efficient evacuation in the event of hurricanes; safer and more efficient movement of troops and materials from the military bases; more efficient movement of goods through the state ports; improved economic development, particularly through increased tourism and industrial recruitment; and an overall finer quality of life. More than 800,000 citizens live in the Highway 17 corridor.

**FY 12/13 Agency Highlights:** Pender County's funds were used in aggregate with those of other counties, cities and NGOs to fund the entire Highway 17 Association program of work. In addition to administrative functions, the activities of the organization focus on government relations with state and federal elected officials and outreach to the citizens of the corridor through educational and advocacy programs about the importance of an improved Highway 17. Specifically, as pertains to Pender County, the Highway 17 Association advocated with local government leaders, citizen groups, the NCDOT, the Board of Transportation and the legislative delegation to fund and build the Hampstead Bypass. More broadly, the Highway 17 Association is the voice for the region in Raleigh and Washington, DC when transportation policy decisions are made affecting local governments and their citizens, including matters such as: transportation taxation and spending policies; distribution of transportation resources through the equity formula; and policies affecting the responsibilities for building, maintaining and paying for transportation among state, county and municipal governments. North Carolina has a new Governor and many new legislators and there has never been a more important time than this year for the Association's leaders to stand together to protect and grow transportation in the eastern portion of the state.

**FY 13/14 Agency Goals:** The Highway 17 Association will continue to advocate for a fully improved Highway 17 in Pender County, specifically advocating for funding for the remaining portion of the Hampstead Bypass project, which still has nearly \$200 million in unfunded needs in order to build. Furthermore, the Highway 17 Association will work with NCDOT and local stakeholders to facilitate planning, design and environmental permitting of the project to accomplish completion in a timely fashion.

In 2011 the Highway 17 Association, in partnership with NCDOT, began a comprehensive economic impact study of how eastern North Carolina will be impacted by a fully improved US 17. The study is being designed in cooperation with our local government and economic development partners so that the right questions are asked, the right data collected and meaningful conclusions reached so that the study truly benefits all of our funding partners. This coming year will be important as we market the results to Pender County and other units of local government and economic partnerships who will actually use the report to help recruit industry or otherwise encourage economic growth. The final draft of the study should be ready for publication within two months.

**Total Agency Budget (FY 12/13):** \$187,100  
**Total Pender County Budget Request (FY 13/14):** \$ 7,500

**Annual Audit or Financial Statement Attached:** Yes X No

**FY 13/14 Budget  
Outside Agency Request Summary**

**Agency:** Lower Cape Fear River Research and Education Program

**Description of Agency Services:** The LCFRP is an ongoing research and monitoring program that is supported by local industry and other local and state government funding. It is located at the UNCW Center for Marine Science. The purpose of the program is to provide scientific information both of a chemical and biological nature to be used to develop a better understanding of the processes that determine the environmental conditions that exist in the Lower Cape Fear River, including the Black and Northeast River Watersheds. This information is necessary to protect the river while maintaining sustainable economic development. This data is also available to the NC Division of Water Quality to be used for basin wide planning and evaluation of the condition of surface waters.

**FY 12/13 Agency Highlights:** The scientific backbone of the Program is a water quality monitoring effort that includes sampling of 35 stations in the streams, rivers, and estuaries comprising the Lower Cape Fear River system. The basic sampling program, conducted by scientists for the University of North Carolina at Wilmington, is funded by a coalition of streamside industrial and municipal dischargers that are required to sample stream waters as part of their NPDES permits along with local governments. Since 1996 monthly samples have been collected for numerous substances which indicate the health of the river. This information is then submitted to NCDENR for inclusion in their database and for their use in management of their regulatory program. This information is also published each year in an annual report available to any interested party. The data is also made freely available to the public on the LCFRP website. <http://www.uncwil.edu/cmsr/aquaticceology/lcfrp> In addition the LCFRP is working with the NCDWQ to establish revised water quality standards for the lower Cape Fear River.

**FY 13/14 Goals:** Continue the in stream monitoring program for biological, chemical, and physical indicators. The educational/information exchange activities, and the fishery and benthic (bottom dwelling) organism sampling for the LCFRP are not funded by the discharger coalition, and require year-to-year outside sources of funding. The LCFRP is also strongly committed to public environmental education, and in conjunction with UNCW hosts an interactive data visualization website aimed at secondary school students and interested laypeople at: <http://www.uncwil.edu/riverrun>. The two major expenses are personnel costs and analytical services. Pender County funds were used for personnel expenses for data analysis and benthic research. It is essential that this program continues to provide the regulatory agencies and all of the citizens of the watershed with the information necessary to manage the uses of the river and to protect its sustainable use for future generations. Data and results can be obtained on the Lower Cape Fear River Web Site at: <http://www.uncwil.edu/cmsr/aquaticceology/lcfrp/>.

**Total FY 12/13 Agency Budget:** \$197,004

**Total FY 13/14 Pender County Budget Request:** \$ 4,000

Audit information web site. [http://www.uncw.edu/ba/finance/Controller/financial\\_reports.html](http://www.uncw.edu/ba/finance/Controller/financial_reports.html)

FY 13/14  
Outside Agency Request

**Agency:** Pender Adult Services, Inc. (PAS)

**Description of Agency Services:** Pender Adult Services, Inc. is committed to enabling adults the ability to live independent and fulfilling lives. In pursuit of this mission, the agency administers nine different programs serving approximately 25% of the County's population. PAS is the lead agency for aging services, as well as the lead agency for transportation services. PAS operates two senior centers in the County: Heritage Place and the Topsail Senior Center are among the limited number of senior centers in the state designated as Senior Centers of Excellence. The transportation system provides transportation services for the disabled and homebound, and also provides rural general transportation and work related transportation. Pender County funds make it possible for the elderly to receive home delivered meals, medical transportation or transportation to the senior center for nutritious meals, or to receive medical assistance from a nurse's aide. Agency programs, facilities, and staff continue to receive honors and recognition for the provision of exemplary service to the citizens of Pender County. The services provided are vital to welfare of the county's residents.

The programs administered by the agency are: Congregate Meals, Meals on Wheels, Transportation, Community Alternative Program, Personal Care Program, Senior Center Programming, Fitness/ Wellness Services, Home Care, Pender County Volunteer Center, Prescription Assistance and Supplemental Health Insurance Counseling. The local match is a requirement by the NC Division of Aging and the NC Department of Transportation to provide Meals on Wheels, Congregate Meals, Transportation, In-Home Aide Services, and Senior Center Programming. The NC Division of Aging requires a ten percent (10%) local match for home Care and Community Block Grant Funds. The NC Department of Transportation requires a local match of fifteen percent (15%) for administrative funds.

**FY 12/13 Agency Highlights:** Accomplishments for FY 12/13 include: 1) Completed third year of RSVP grant to recruit volunteers county-wide to provide unmet needs for citizens in Pender County-over 100 volunteers recruited; 2) increased caseload for Home Care Private Program to nearly 40 clients-assists older adults in remaining in the home; 3) awarded United Way Grant for Prescription Assistance Program; 4) continued to provide supplemental insurance counseling and prescription assistance to county residents and increased caseload; 5) implemented Cape Fear Memorial Grant to improve wellness and health of county residents through wellness programs, fitness and health checks and fitness services; and 6) raised over \$20,000 for the Pender Meals on Wheels Program.

**FY 13/14 Agency Goals:** Objectives for FY 13/14 include: 1) Improve Transportation Services throughout the County to better meet the needs of residents for employment, medical, nutrition and general public transportation-explore additional funding opportunities; 2) implement the RSVP Grant Program awarded to Pender County for FY 2014 to FY 2017; 3) improve Topsail Senior Center programs and expand outreach to the community; 4) identify additional funding sources to meet the growing of County residents, as well as projected reduction in federal funding; and 5) submit grants to Catherine Kennedy Foundation and Cape Fear Memorial Foundation for enhanced home care and wellness services.

<b>Total Agency Budget (FY 12/13):</b>	<b>\$3,220,000</b>
<b>Total Pender County Budget Request (FY 13/14):</b>	<b>\$ 157,900</b>

**Annual Audit or Financial Statement Attached:** Yes

**FY 13/14 Budget  
Outside Agency Request**

**Agency:** Pender Soil and Water Conservation District

**Description of Agency Services:** The Pender Soil & Water Conservation District is a governmental subdivision of the state, authorized by the Districts Law of North Carolina, as amended. The District promotes conservation and wise use of land, water, and related resources for both agriculture and non-agriculture uses through technical, consultative and informational assistance to private landowners, local government and other agencies of state and federal government. County funding enables the district to maintain and improve environmental quality through conservation planning and implementation, and to provide technical, consulting and informational assistance to the public at no charge. State and Federal agriculture and water quality programs such as North Carolina Agriculture Cost Share Program (NCACSP), Environmental Quality Incentive Program (EQIP), Conservation Reserve Program (CRP), Wetland Reserve Program (WRP), Wildlife Habitat Incentive Program (WHIP), Conservation Reserve Enhancement Program (CREP), Forest Stewardship Program (FSP), and the 1985 and 2008 U.S. Farm Bills, are administered through the District Office. These various programs bring hundreds of thousands of dollars into the county annually. Combined federal and state governments could provide an additional \$3.80 for every dollar allocated by Pender County.

**FY 12/13 Agency Highlights:** USDA/NRCS: Allocated \$235,344 from USDA/NRCS and NC Agriculture Cost Share Program funded \$50,948 to implement conservation practices to agricultural producers in Pender County; provided ongoing assistance to county landowners with drainage and water quality issues throughout the county; provided assistance to the implementation of the Pender County Voluntary Agriculture District Program; provided environmental education outreach to minorities and local landowners, reaching over 4,800 individuals; created a teacher workshop for k-12 teachers offering CEU credits; and provided outreach opportunities for landowners Pender County Forestry Landowner workshop.

**FY 13/14 Agency Goals:** USDA/NRCS plans to: Increase the application of good conservation methods and improve and sustain water quality throughout the county by developing resource management systems through state and federal assistance programs on 3,001 acres; continue education outreach on programs and environmental issues to minorities and local landowners through teacher workshops, public meetings and individual site visits; complete procedures of the Voluntary Agriculture District Program and open the program to members; provide environmental education to Pender County landowners and students; and provide environmental field day and classroom presentations for students at local schools.

**Total Agency Budget (FY 12/13):** \$112,347  
**Total Pender County Budget Request (13/14):** \$ 83,446

**FY 13/14 Budget  
Outside Agency Request  
Henderson Field Airport**

**Agency:** Town of Wallace: Henderson Airport

**Description of Agency Services:** Henderson Field Airport provides services of fuel for Jets and general aviation aircraft with aircraft maintenances and hangar rental. This airport plays an important role in many areas, including medical air care, agricultural applications, business, flight training, and law enforcement and forestry fire fighting station location. This airport also acts at the main pickup and delivery for Pilot-N-Paws for Pender County and surrounding states.

**FY 12/13 Agency Highlights:** The services provided at Henderson Field impact Pender County with personal and property taxes from based aircraft and hangars. Many of the airport's local owners are Pender County residents. The Funding from Pender County has and will be used to continue the expansion and economic growth for Pender County and surrounding counties. The North Carolina Division of Aviation reported this year that Henderson Field produced directly in State and Local taxes \$59,000. The present apron expansion will increase revenue directly to Pender/Duplin counties with the increased number of based aircraft.

**FY 13/14 Agency Goals:** The airport's main goal for this year is to complete the apron expansion and fill the new 10 tie-down spots with new customers from the area. The needed help from Pender County will help to receive federal monies to continue the runway expansion.

**Total Agency Budget: FY 12/13** **\$276,013 (YTD)**  
**Total Pender County Budget Request FY 13/14: \$ 25,000**

**Audit attached: YES**

**FY 13/14 BUDGET  
OUTSIDE AGENCY REQUEST**

**Agency:** Wilmington Business Development (WBD)

**Description of Agency Services:** Wilmington Business Development is the economic development organization for the Greater Wilmington and Pender County area's program with a fully staffed professional office. Economic development investment by new & existing businesses increases the tax base and jobs for Pender County. Wilmington Business Development's services include: Recruits and locates high quality, new and expanded business, industry and jobs, which contribute to the quality of life and overall economic well being of the community; proactively provides services including location information, marketing data, financing and incentive options, key resource contacts, networking for enhanced business opportunities and infrastructure support utilizing competitive economic development practices and technology to prospects, clients and existing membership; shares and exchanges information regarding economic development activities and objectives with its membership, the community and the region; develops, supports, and communicates a shared vision of planned local and regional growth; and facilitates SBA's 504 loan program for fixed asset financing to existing and new businesses.

**FY 12/13 Agency Highlights:** Accomplishments for Pender County for FY 12/13 include: 1) Marketed Pender County to commercial/industrial/corporate prospects; 2) handled all major phases of client development; 3) worked as an existing industry liaison; 4) continued to bring private sector allies into the economic development effort; 5) marketed Pender County to site selection consultants/corporate real estate advisors; 6) continued to brand Pender County with Wilmington; 7) assisted with designated Port Enhancement Zone; and 8) helped secure rail corridor study grant on Hwy 421.

**FY 13/14 Agency Goals:** Objectives for Pender County FY 13/14 include: 1) Continue to market the SBA 504 program to small business in Pender County; 2) continue to keep up-to-date information on Pender County available to clients; 3) work closely with Pender County Manager on economic development projects; 4) continue to meet with existing industries in Pender County on a regular basis; 5) continue to further brand Pender County as part of our Greater Wilmington Region; 6) increase private membership of Pender County businesses to keep county funding reasonable; 7) continue to show clients the Pender County area; 8) continue to market Pender County to site selection consultants; 9) continue to work to establish site development in Pender County; and 10) continue to work with Pender, Duplin & New Hanover Counties on projects of interest.

<b>Total Agency Budget (FY 12/13)</b>	<b>\$956,231</b>
<b>Total Pender Budget Request (FY 13/14)</b>	<b>\$100,000</b>

**Annual Audit or Financial Statement Attached:** Yes

## FY 13/14 Budget Summary

### Process Funds (Pass Through Funding): 684

The County serves as the "receiving/disbursing" agency for funds which are passed along (for use) by various agencies. These programs have dedicated revenue sources and **do not include any local tax monies**. In general, these are State and/or Federal revenues which are allocated to specifically designated organizations. The County has no discretion in expending the funds, so the County serves "to process" the funds.

**CoastalCare (Formerly Southeastern Mental Health Center)** receives ABC revenues from a five cents (\$.05) bottle tax on mixed beverages sold in the County. By law, these monies must fund alcohol rehabilitation services, which are provided by the area mental health agency, CoastalCare. Total revenue (and offsetting expenditure) of \$20,000 is anticipated for FY 13/14.

**The Juvenile Crime Prevention Council (JCPC)** is a state mandated county board whose mission is to help keep children in their own homes and out of juvenile detention and foster care. This board oversees funds, distributed from the State on a youth per capita basis, for programs serving youth who are currently in the juvenile justice system or are at risk of entering it. The Division of Juvenile Justice estimates that \$ 71,411 will be available in the budget year. \*Due to a state "hold back" request in the JCPC pass-thru funds (anticipated additional total of \$39,908) have conservatively not been budgeted, and this budget will be amended when funds are actually received from the state.

**The Criminal Justice Partnership Advisory Board (CJPP)** was a community advisory board that met quarterly to review the effectiveness of the programs and assess community needs. The program sponsored and funded contractual services with sexual offender treatment providers, substances abuse treatment providers, and anger management counselors to serve the court ordered needs of the probation and parole division. Effective July 1, 2011, the general statutes that enabled this program were abolished in lieu of the Justice Reinvestment Act of 2011. Under the new structure, the State contracts directly with service providers. The CJPP Advisory Board was dissolved July 1, 2012.

**Rural Operating Assistance Program (ROAP):** Pender Adult Services (PAS) contracts directly with NC DOT to receive funding for and provide transportation services for Pender County. The Elderly & Disabled Transportation Assistance (EDTAP) program provides transportation assistance allowing individuals to reside for longer periods of time in their homes. The Employment Transportation Assistance Program provides transportation for Work First, Workforce Development Programs and general public employment transportation needs. The Rural General Public Programs are intended to provide transportation service to individuals who are not human service agency clients. Funds budgeted for FY 13/14 are \$ 171,000.

The **Option 4** moneys are redistributed to the towns by the county receiving the sales tax revenues and then processing same. The projected funding level for FY 13/14 is \$ 265,331.

<u>Program</u>	<u>Budget</u>		<u>Department Request</u>		<u>Manager Recommendation</u>	
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 12/13</u>	<u>FY 13/14</u>
CJPP	N/A		N/A		N/A	
ROAP	171,000		171,000		171,000	
Option 4	265,330		265,331		265,331	
SE MH Bottle Money	18,000		20,000		20,000	
Youth Alt./JCPC	107,911		71,411		71,411	
Total:	\$ 562,241		\$ 527,742		\$ 527,731	

#### OPTION 4 – SALES TAX REDISTRIBUTION (688)

North Carolina General Statute 105-472 permits the Board of Commissioners to choose the method of distributing Article 40 and 42 Sales Tax revenues to the municipalities. The revenues can either be distributed using a per capita or an ad valorem percentage allocation.

Pender County is unique in that much of the sales tax revenue is generated in the tourism-rich beach communities, which have a proportionately small year-round population. As a result, the beach communities receive much less sales tax revenue using the per capita distribution than they do using the ad valorem method. Prior to FY 1992-93, the County Commissioners had struggled each year with how to fairly allocate the revenue. One year they would adopt the ad valorem distribution and the next they would adopt a per capita distribution. This resulted in large swings in the annual sales tax revenue for both the County and the municipalities, which caused difficulties in budgeting due to the inconsistent revenue stream.

Special legislation became effective July 1, 1992, creating an equitable method for distribution known as the "Option Four Redistribution." The State distributes the sales tax revenues on a per capita basis. The formula then allocates to the beach communities (Surf City and Topsail Beach), the amount they would receive using the ad valorem distribution. The cost is then redistributed on a pro-rata basis to the County, School Board, and the municipalities (including the beach communities). As a result, the beach communities receive more than they would using the per capita basis, but less than they would receive under the ad valorem distribution. The Pender County Finance Department administers the agreement on a quarterly basis, which corresponds to the receipt of the revenue from the State.

	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
	\$265,330.66	\$ 265,331.00	\$265,331.00

### MEDICAL EXAMINER (600)

Funds pay for the contracted services of a medical examiner. The responsibility of this service provider is to review and evaluate the causes of suspicious deaths in Pender County and to report the findings to the appropriate authorities. The contractor conducts independent autopsies when warranted.

**HISTORY:** The average cost for this service is either \$100 or \$1,000 per autopsy, depending on whether or not the deceased is sent to a pathology lab. This is a cost center which is difficult to control. In fact, small budget ordinance amendments need to be prepared prior to June 30 so that this account does not exceed its appropriation.

**FY 13/14:** Pender Memorial Hospital stopped accepting D.O.A.'s in 05-06. On February 6, 2012, Debnam Services, Inc. of Burgaw was awarded the contract for Transportation and Medical Examiner Services for Pender County, and officially began services on April 2, 2012,

<u>Expenditures</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
	\$ 75,000.00	\$ 75,000.00	\$75,000

**CONTINGENCY (999)**

The Contingency General Fund appropriation is used in the budget ordinance to allow for unanticipated modifications to department, functional, or program budgets. The movement of funds to a department or program requires a board-approved budget ordinance amendment. North Carolina General Statute 159-13 (b) (3) restricts the allowable amount for contingencies to 5% of all other appropriations in the fund, or approximately \$2,577,998 based on an estimated FY 13/14 General Fund budget of approximately \$51,559,963.

The amount proposed is \$846,882 for FY 13/14.

<u>Expenditures</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
	\$746,882.00	\$846,882	\$846,882.00

**NON-DEPARTMENTAL (660)**

Non-departmental expenditures support the operations of the entire County and cannot readily be allocated to specific work areas. An explanation of this increase and other programs funded through the non-departmental account group follows:

**Supplies/Contracted Services:** Supplies and copier costs are budgeted in accordance with the Local Government and Fiscal Control Act. These expenses support the general operations of all departments. Recommended Budget - \$27,500.

**Property, Casualty and Unemployment Insurance:** Included in this category are property, liability and unemployment insurance programs. Recommended Budget - \$525,000.

**Other Non-Departmental Charges:** \$58,000 for mandatory independent audit; \$5,000 – Employee Christmas Luncheon; \$5,000 – Business Personal Property Tax Audit; \$30,000 – Bank Service charges; Wellness program; \$130,000 – Lease of annex in Hampstead; \$50,000 – Other Miscellaneous; Reserves - \$80,000; Consultant – \$70,000; Code Book - \$25,000; Health Insurance - \$45,000; Telephone - \$10,000; Sales Tax - \$3,000.

	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
	\$958,500.00	\$1,063,500.00	\$1,063,500

## DEBT SERVICE

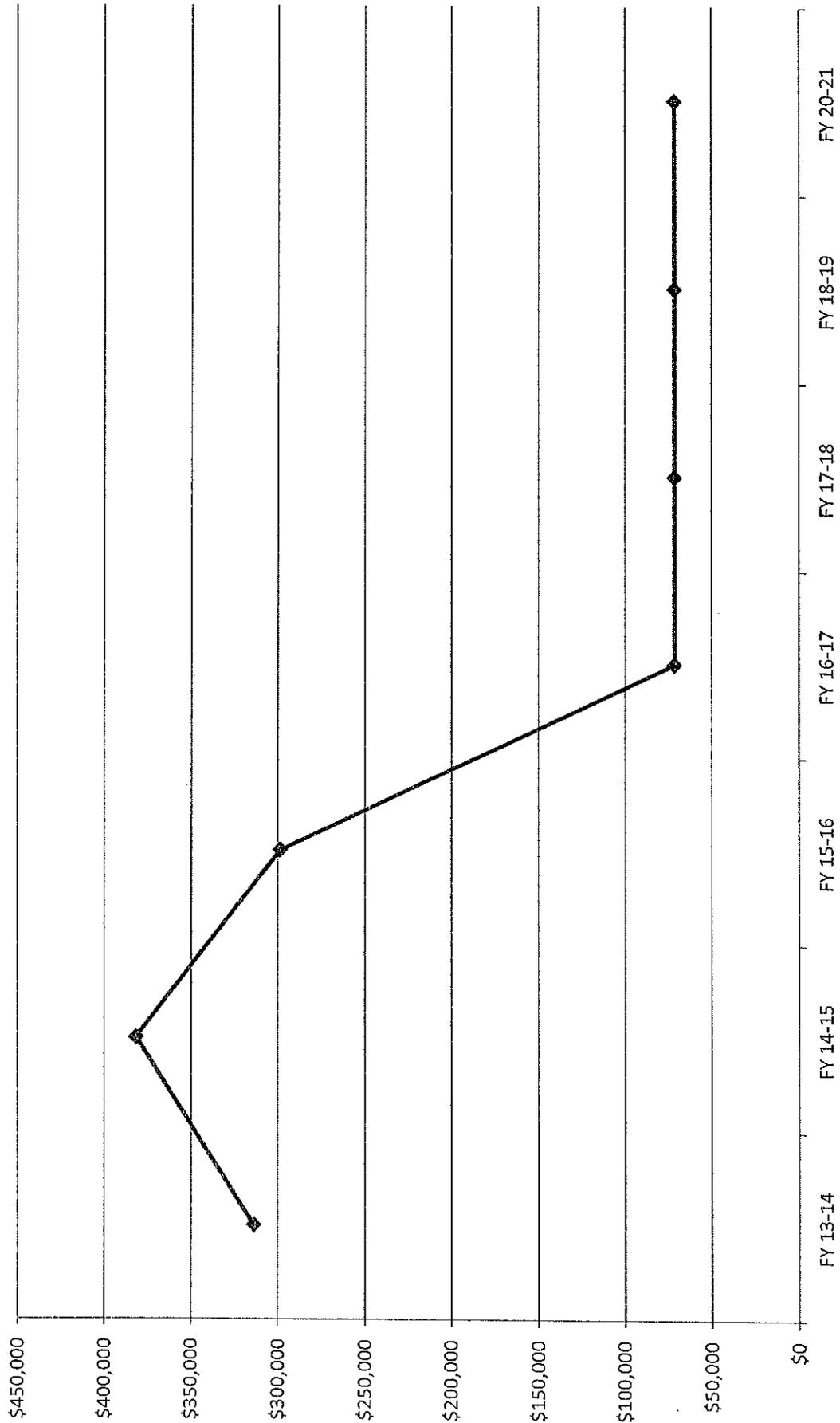
Debt Service expenditures for FY 2013-14 include existing general obligation (GO) debt payments for refunding bonds issued on May 1, 2004. This bond issue refunded a consolidation of a previous refunding of certificates of participation for the government complex and general obligation debt for capital improvements to Pender Memorial Hospital from Feb. 1, 1994. A net present value savings of \$199,940 was achieved through refunding. Debt Service expenditures also include a financing agreement for purchase and renovation of office space for Pender County employees. The purchase and renovation completed in FY 00-01 is financed through Branch Banking and Trust Company.

On May 1, 1996 voters authorized the issuance of \$25,000,000 in general obligation debt to construct and renovate school facilities. The first phase began in December 1996 when \$9.5 million in bonds were sold. This bond issue was consolidated on May 1, 2004 into a single advance refunding issue with the refunding bonds for the government complex. A net present value savings of \$265,165 was achieved through the refunding. The second phase began in December 1997 when \$5.5 million in bonds were sold. A rate restricting was completed in May 2008 that produced a net savings of \$196,334. The third phase began in February 2001 when the remaining \$10 million in bonds were sold. The debt service associated with the school construction project is included in the Public School Construction Fund. Sales tax revenues have been earmarked for this purpose and are included as the primary revenue source. Since the school debt service will be accounted for outside of the General Fund, the bond issue does not impact the General Fund Debt Service Payment. The school debt does, however, impact the debt ceiling imposed by the Local Government Commission.

North Carolina General Statute 159-55 prohibits a county from issuing general obligation debt in excess of 8% of the appraised value of property subject to its taxation. The statutory debt margin as of 6/30/12 is \$414,620,471 and the existing debt is \$81,512,000 (19.66%), well within the statutory limit.

Fiscal Year	Principal Payment	Interest Payment	Total Debt Service
FY 13-14	294,106	19,585	313,691
FY 14-15	369,817	12,063	381,880
FY 15-16	294,184	4,455	298,639
FY 16-17	71,429		71,429
FY 17-18	71,429		71,429
FY 18-19	71,429		71,429
FY 19-20	71,429		71,429
FY 20-21	71,429		71,429

# TOTAL GENERAL FUND DEBT SERVICE



**FY 13/14 Budget Summary**

**DEPARTMENT:** Sheriff

**DIVISION:** Federal Seizure Fund

**DEPARTMENT CODE:** 13

**Description:** The Sheriff's Office is a constitutional office elected by the people. By working and concentrating on reducing drug related crime in Pender County, this agency also seizes drug money and property which is returned to the agency as a revenue asset to supplement the agency by purchasing equipment and other items which were not originally budgeted.

**FY 13/14 Program Highlights:** The fund was used to purchase materials and equipment to aid in the covert investigation and apprehension of drug offenders

**FY 13/14 Program Objectives:** The fund will be used to purchase materials and equipment to aid in the covert investigation of drug offenders.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits			
Operating	87,800.00	110,000.00	110,000.00
Capital	-		
Total:	\$ 87,800.00	\$ 110,000.00	\$ 110,000.00

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Full-Time			
Part-Time			
Contracted			
Total:	0	0	0

**FY 13/14 Budget Summary**

**DEPARTMENT:** Sheriff      **DIVISION:** State Seizure Fund      **DEPARTMENT CODE:** 14

**Description:** The Sheriff's Office is a constitutional office elected by the people. By working and concentrating on reducing drug related crime in Pender County, this agency also seizes drug money and property which is returned to the agency as a revenue asset to supplement the agency by purchasing equipment and other items which were not originally budgeted.

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<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits			
Operating	25,000.00	25,000.00	25,000.00
Capital	-		
Total:	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Full-Time			
Part-Time			
Contracted			
Total:	0	0	0