

OTHER FUNDS: STAND ALONE

This section contains the budget summaries for funds that do not receive a General Fund subsidy. Special Revenue Funds in this section are the CDBG Programs, Emergency 911 Fund, and Fire and Rescue Districts. Enterprise Funds in this section include the Sewer Fund, Maple Hill Water District Fund, Housing -Section 8 Program, and Housing - Country Court Apartments, Rocky Point-Topsail Water and Sewer District, Holt Hosiery/Penderlea Water Fund, and Solid Waste Fund.

ENTERPRISE FUNDS are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing board is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of net income is appropriate for accountability purposes.

EMERGENCY TELEPHONE SYSTEM FUND – This fund accounts for revenue derived from the telephone surcharge collected by phone companies and remitted to NC counties to establish and maintain emergency telephone services.

FY 13/14 Budget Summary

DEPARTMENT: Sheriff

DIVISION: 911

DEPARTMENT CODE: 252

Description: The Emergency 911 Center is responsible for taking calls from the County Emergency 911 System and dispatching the appropriate agencies, including county fire departments, EMS units and law enforcement agencies. The Center also receives calls and transfers or notifies: Highway patrol, Wildlife, DOT, Pender County DSS, Pender County Animal Control, US Coast Guard, Pender Home Health, NC Forest Service and other agencies.

FY 12/13 Program Highlights: 1) Implemented new radio communications system in the 911 Center; 2) replaced server hardware with virtual servers that modernized our network and ensured more sustainable emergency infrastructure; 3) completed radio narrow banding required by the FCC; and 4) put into service new mobile communications trailer allowing all methods of communications to be available at the scene of an event anywhere in the county.

FY 13/14 Program Objectives: 1) Continue to modernize equipment and provide the highest level of emergency services telecommunications possible; 2) implement a new emergency phone system; 3) upgrade computer workstations in the 911 Center; 4) replace existing county law enforcement UHF radio system with a new VHF system; and 5) continue planning process for a new facility.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits	\$ 106,919.79	\$108,733.79	\$108,981.79
Operating	270,700.00	457,500.00	457,500.00
Capital	340,000.00		
Total:	\$ 717,619.79	\$ 566,233.79	\$ 566,481.79

*Revenues match Expenditures.

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Full-Time	2	2	2
Part-Time			
Contracted			
Total:	2	2	2

PENDER COUNTY FIRE DISTRICTS

DESCRIPTION: The County is broken into twelve fire service areas with volunteer fire departments contracting with the County for fire protection services in each area. The revenues and expenditures associated with the fire service districts are accounted for in a separate, special revenue fund, since the revenues are legally restricted for a particular purpose. County personnel do not staff the volunteer fire departments on a paid basis; however, the County's Emergency Management staff does provide assistance to the districts. Revenues generated by the districts do not impact the overall County General Fund.

OVERVIEW: The revenue estimates were prepared by the County's Finance Office in coordination with the County's Tax Office by reviewing current year and historical revenue data. The total amount predicted for FY 13/14 is \$2,799,295 which is .67% higher than budgeted revenues for FY 12/13.

County Emergency Management will strive to continually improve coordination and communication with departments for the goal of strengthening the overall emergency response capability.

PENDER COUNTY FIRE DISTRICTS FISCAL YEAR 13-14

FISCAL YEAR 13-14 Tax Values	FISCAL YEAR 14 Projected Total Tax Value	13-1 cent/\$100 Value @ 96.0% Collection Rate	Proposed 2013-14 Tax Rate	Proposed Estimated Tax Revenue for FY 2013-14 Based on 2013-14 Tax Collection Rate @ 96.0%	Scotts Hill Substation Proposed Est. Tax Rev for FY 2013-14 Based on Tax Coll Rate @ 96.0%	
Pender Central Fire	\$343,693,032	\$32,995	0.0700	\$230,652	Scotts Hill Substation Proposed Est. Tax Rev for FY 2013-14 Based on Tax Coll Rate @ 96.0% \$ 27,148 \$ 110,853	
Sloop Point Fire	\$894,973,158	\$85,917	0.0650	\$584,653		
Maple Hill Fire	\$112,775,147	\$10,825	0.0700	\$78,578		
Rocky Point Fire	\$514,388,702	\$49,381	0.0750	\$370,860		
Long Creek Fire	\$287,939,790	\$27,642	0.1000	\$218,422		
Shiloh Fire	\$135,195,358	\$12,879	0.1000	\$129,788		
Penderlea Fire	\$227,830,949	\$21,872	0.0700	\$153,102		
Atkinson Fire	\$204,271,348	\$19,610	0.0700	\$137,270		
Hampstead Fire	\$1,210,483,508	\$117,166	0.0500	\$585,832		
Scotts Hill Fire	\$235,656,049	\$22,623	0.0970	\$183,705		
Northeast Pender Fire	\$236,081,080	\$22,664	0.0700	\$158,646		
Pudlea Duplin	\$26,179,200	\$2,513	0.0470	\$11,812		
TOTAL				\$ 2,712,416		\$ 2,799,295



PENDER COUNTY FIRE DISTRICTS FISCAL YEAR 12-13

FISCAL YEAR 12-13 Tax Values	FISCAL YEAR 13 Projected Total Tax Value	12-1 cent/\$100 Value @ 95.5% Collection Rate	Proposed 2012 Tax Rate	Proposed Estimated Tax Revenue for FY 2012-13 Based on 2012 Tax Collection Rate @ 95.5%	Scotts Hill Substation Proposed Est. Tax Rev for FY 2012-13 Based on Tax Coll Rate @ 95.5%	
Pender Central Fire	\$339,201,346	\$32,394	0.0700	\$236,756	Scotts Hill Substation Proposed Est. Tax Rev for FY 2012-13 Based on Tax Coll Rate @ 95.5% \$ 27,471 \$ 112,175	
Sloop Point Fire	\$910,058,651	\$86,911	0.0650	\$584,919		
Maple Hill Fire	\$95,589,938	\$9,129	0.0700	\$63,902		
Rocky Point Fire	\$522,490,799	\$49,898	0.0750	\$374,234		
Long Creek Fire	\$284,569,412	\$27,186	0.1000	\$221,855		
Shiloh Fire	\$135,253,838	\$12,917	0.1000	\$129,167		
Penderlea Fire	\$225,340,266	\$21,520	0.0700	\$150,640		
Atkinson Fire	\$208,150,696	\$19,878	0.0700	\$139,448		
Hampstead Fire	\$1,204,973,094	\$115,075	0.0500	\$555,375		
Scotts Hill Fire	\$239,716,144	\$22,893	0.0370	\$183,704		
Northeast Pender Fire	\$239,765,091	\$22,898	0.0700	\$160,283		
Pudlea Duplin	\$27,088,414	\$2,587	0.0470	\$10,159		
TOTAL				\$ 2,753,406		\$ 2,780,618



FY 13/14 Budget Summary

DEPARTMENT: Housing **DIVISION:** Housing Choice Voucher Program **DEPARTMENT CODE:** 73

Description: The Pender County Housing Department provides Section 8 Rental Assistance to low income families in Pender County using the Housing Choice Voucher Program and the Project-Based Voucher Program. The Housing Choice Voucher Program allows the tenant the choice of the selection of the eligible home he/she will reside in within the county. The project-based voucher program ties the subsidy to the unit and each tenant must qualify based on HUD standards, as well as additional qualifications of the site. The Housing Department promotes decent, safe and affordable housing, economic opportunity and a suitable living environment, all of which are mandated by the HUD and USDA. The Department's budget has been very tight due to Federal Budget cuts, and the Department is looking for other sources of revenue to help offset our costs. Currently, the Department is using reserve funds to cover excess operating costs. Since those reserve funds can ONLY be used for program related costs, it is an acceptable use of funds, but over time, other solutions need to be found. The Department hopes solutions may be found in work with CDBG and other housing related programs, including any programs stemming from the Department's Needs Assessment Survey. However, the Department's work with the NC Tomorrow Grant resulted in a loss to the department because the contractor overcommitted funds and was not able to reimburse the Department for its time. In 2011 and 2012, the Department began to modify its operation to ensure voucher administrative funds were not the sole funds used covered the department's operating budget. The department manages a USDA property and is now working with the CDBG housing grants and these programs must provide funding to support the department to ensure that Voucher funds are not used for non-voucher program activities. While the department is budgeting more realistically for the USDA project (Country Court, 74), we need to continue to examine CDBG activities and make sure that the department is reimbursed for costs incurred and time spent working on that program. The time spent working on CDBG in 2012 grew though was still small in relationship to the overall operation. In addition, significant time was spent on the Housing Needs Assessment Survey and the Administrative funds for that will be billed before the end of the current fiscal year.

FY 12/13 Program Highlights: The Housing Department: 1) Maintained payment standards which also helps maintain the bottom line on the subsidy side in the face of pending Federal budget concerns; 2) improved lease up numbers from 91% of capacity to 98% of program capacity; and 3) completed the County-wide needs assessment survey analyze the overall housing needs for Pender County.

FY 13/14 Program Objectives: Objectives for FY 13/14 include: 1) Maintain SEMAP score with the bi-annual reporting due this year; 2) continue to improve compliance concerns and meet QA review requirements; 3) maintain increased lease numbers to achieve a maximum use of the HAP budget, which should also improve revenues from Administrative fees; and 4) hold Landlord trainings as a way to reach out to landlords in the community and improve the Housing Department's availability of units for low-income clients.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits	115,623	115,623	115,623
HAP	1,071,408	1,146,000	1,146,000
Operating	22,200	22,200	22,200
Capital*	0	0	0
Total:	1,209,231	1,283,823	1,283,823

* Dept 73 has no real capital expenses. No contribution of County Dollars.

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY12/13</u>	<u>FY13/14</u>	<u>FY13/14</u>
Full-Time	2	2	2
Part-Time	1	1	1
Contracted			
Total:	3	3	3

FY 13/14 Budget Summary

DEPARTMENT: Housing

DIVISION: Country Court

DEPARTMENT CODE: 74

Description: The Pender County Housing Department provides management services for Country Court Apartments, an eight-unit Rural Development subsidized complex. Rental assistance is provided to all families meeting the eligibility criteria. The Housing Department is responsible for the administration of the program for USDA. Administrative fees are allotted in the USDA budget to help offset the cost of staff and some administrative needs.

FY 12/13 Program Highlights: Program accomplishments include maintaining the 100% lease-up rate. A new maintenance contractor has been contracted, who has experience working with PHAs. The Housing Department will be asking USDA for 5% rent increase to ensure enough funds are being put aside for maintenance, and to begin planning for capital improvements.

FY 13/14 Program Objectives: Program objectives include continuing to maintain a lease up rate of 100%. The Department will also try to modify the relationship with the maintenance contractor to have him on call for turn-overs and bigger maintenance jobs, while avoiding the time it can take to individually bid out these types of large jobs. The new HQS Inspector has maintenance experience, which the Department hopes to utilize at Country Court to make this change possible and maximize our budget.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Salary/Benefits			\$ -
Operating	\$51,214	\$53,576	\$53,576
Capital			
Total:	\$ 51,214.00	\$53,576	\$53,576

Fund zeros out. No county dollars.

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Full-Time	0	0	0
Part-Time	0	0	0
Contracted			
Total:	0	0	0

**The management fee is being credited to the Section 8 program in compensation for staff time. Staff spends approximate 10% of its time on USDA related work including client certification, reporting and oversight of the project.

FY 12/13 Budget Summary

Automation Enhancement & Preservation Fund (49)

The Automation Enhancement and Preservation Fund is a fund that was created pursuant to General Statute 161-11.3 for the Office of the Register of Deeds. Ten percent of the fees collected by the Register of Deeds Office and retained by the County are to be set aside in this fund annually. These funds are to be used on computer and imaging technology in the Register of Deeds Office. Nothing in the General Statute shall be construed to affect the duty of the Board of County Commissioners to furnish supplies and equipment to the Office of the Register of Deeds. By accounting for these revenues and expenditures in a special revenue fund, any unused monies will carry over to the next year.

<u>Revenues:</u>	Budget	Department Request	Manager Recommendation
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Fees Collected	\$ 58,200	\$ 58,200	\$ 58,200
Interest Income	-	-	
	-	-	
Total:	\$ 58,200	\$ 58,200	\$ 58,200

<u>Expenditures:</u>	Budget	Department Request	Manager Recommendation
	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 13/14</u>
Operating	\$ 200	\$ 200	\$ 200
Capital Outlay	58,000	58,000	58,000
Total:	\$ 58,200	\$ 58,200	\$ 58,200