

OTHER GENERAL FUND SERVICE AREAS

A large portion of the county's resources fund activities that are not county departments. Examples include funding for the schools, court facilities, direct payments to outside agencies, and contingency and debt service. These expenditures are explained in the following section.

FY 12/13 Budget Summary

AGENCY: Pender County Schools

AGENCY CODE: 656

Description: As required by General Statutes, Pender County provides funding to Pender County Schools to support annual current operating expense and capital improvements, which includes funding for the construction of new schools. Current operating expense funding provides support for the portion of school expenses which are not funded by federal or state revenue sources, such as additional teachers above and beyond state teacher allotment; teacher salary supplements; additional custodial and clerical positions; operation and maintenance of school facilities, which includes utilities; fiscal and legal services; instructional materials, supplies and equipment; technology; new facility construction and renovations; athletic program; and board of education and administrative costs. Revenues matched to capital expenditures, both on a bonded debt and pay-as-you-go basis, are allocated in the Schools Capital Fund; most of these capital revenues represent sales tax revenue received through the Article 40 and Article 42 sales tax.

FY 11/12 Program Highlights: Pender County Schools' notable accomplishments are: 1) dropout rate was 3.51, the lowest in the tri-county region and below state average; 2) received a dropout prevention grant in order to open an Advancement Center night school for high school students; 3) middle school students completed 548 high school courses including Mandarin Chinese, Arabic, French and advanced math course-this will enable them to complete college courses while in high school; 4) Heide Trask High School Auditorium and Auxiliary Gym completed ahead of schedule and below budget; and 5) completed wireless technology infrastructure in all 16 schools.

FY 12/13 Program Objectives: Pender County Schools will: 1) provide 21st Century Education Professionals; 2) produce globally competitive students; 3) provide safety, healthy and responsible students; and 4) provide effective collaboration and interactive communication.

<u>Budget</u>	<u>Budget</u>	<u>Agency Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
Salaries/Benefits	\$263,069.74	\$284,301.35	\$284,301.35
Operating	\$12,974,623	\$12,964,623	\$12,964,623
Capital Outlay	\$1,110,000.00	\$1,110,000	\$1,110,000
Total	\$14,347,692.74	\$14,358,924	\$14,358,924

FY 12/13 Budget Summary

DEPARTMENT: Court Facilities

DEPARTMENT CODE: 654

This budget category allocates funds related to the day-to-day operations of the Clerk of Superior Court and the Main Courthouse and Courthouse Annex, both located in Burgaw. Funds are used for the preservation of Court Facilities and to purchase furniture for the Clerk's Office, Magistrate's Office, District Attorney's Office, and Juvenile Offices.

Budget	Department Request	Manager Recommendation
<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
\$2,000	\$500	\$500
14,500.00	16,000.00	16,000.00
	10,000.00	8,000.00
\$ 16,500.00	\$ 26,500.00	\$ 24,500.00

**FY 12-13 Budget
Outside Agency Request**

Agency: North Carolina Forest Service (60% State funded, 40% County Funded)

Description of Agency Services: Control of Wildfires; Prescribed burning of woodlands; law enforcement for burning/arson violations; Insect and disease control in forest land; Information and education regarding forest management and fire; water quality inspections and enforcement on forestry operations; forest management assistance to landowners; implementation of state and federal cost share programs that puts money in the pockets of landowners; while making Pender County a more beautiful place; all risk incident management(hurricanes, floods, fire, terrorism, etc.);

FY 11-12 Agency Highlights: Accomplishments for FY 11-12 include: Effective control of all wildfires including the Juniper Rd Fire and Wolf Island Fire; effective enforcement of the state burning laws; prescribed burning of 400 acres; site preparation and replanting of 535 acres of harvested timber sites; air and ground monitoring for Southern Pine Beetle infestations; inspection of 50 harvest sites to insure sedimentation does not enter Pender County streams; Forest Management assistance to over 75 landowners.

FY 12-13 Agency Goals: All funds will be used to carry out the services described in the Description of Agency Services portion of this sheet. A financial cost breakdown has been attached on how the money will be spent.

It is also important to note that all large fires, like the fires that have occurred in Eastern and Western Pender County in 2007/2008 and again in 2011, that require an incident management team, are paid for almost entirely out of state funds, not represented in this budget request. This request is inclusive only for the funds needed to maintain day to day operations and carry out the services of the agency as directed by the Commissioner of Agriculture and Consumer Services and North Carolina General Statutes.

Cost of site preparation and tree planting services are paid by individual landowners, and not through this budget. Only the advisement/assistance portion of that process is paid through this budget. It is also important to note that inclusive in the operating portion of the budget are expenses for maintaining three initial attack fire control tractor plow units (dozers), four initial attack brush trucks and four regular pickup trucks. Even minor repairs to these tractor plow units almost always costs into the thousands of dollars.

Total Agency Budget (FY 11-12): \$507,392
Total Pender County Budget Request (FY 12-13): \$230,000

Annual Audit or Financial Statement Attached: Yes ___ No X

FY 12/13 Budget Summary

DEPARTMENT: Cooperative Extension

DIVISION:

DEPARTMENT CODE: 605

Description: NC Cooperative Extension – Pender County is a partnership between NC State University, NC A&T State University, state, county and federal government. Cooperative Extension provides citizens of Pender County research-based information through training, workshops, hands-on activities, field tours and other events. Mandated training for pesticide applicators, waste operators, landscapers and others are available through training conducted by Cooperative Extension agents.

FY 11/12 Program Highlights: In 2011, Extension staff and Master Gardener Volunteers visited and/or responded to more than 24,000 information requests from Pender County farmers and residents via phone calls, email, Facebook, clinics, office visits, newsletters, farm visits and education programs; Pender County Extension Master Gardener and 4-H volunteers donated more than 2,400 volunteer hours, saving Pender County an estimated \$50,000 in services; 4-H and Pender County's Master Gardener volunteers work in Pender County's schools providing science education through horticulture, which is the backbone of the volunteer service being provided; Cooperative Extension 4-H and Horticulture programs provided citizens information that were estimated to return more than \$79,000 in benefits and cost savings of \$34,000; Consumer Horticulture programs saved Pender County residents money on fertilizer, landscaping, pesticide use, gardening and proper water storage during the drought, worth an estimated \$52,000-the cost of delivering these programs through Cooperative Extension's network of agents and local expertise is estimated to be \$17,300, a return on Pender County's investment of nearly 3 to 1; and Agriculture and Livestock agents worked with field crop, fruit and vegetable, and livestock farmers, providing training, certifications, and recommendations on pesticide and fertilizer use, saving Pender County farmers an estimated \$700,000.

FY 12/13 Program Objectives: Objectives for FY 12/13 include: will plan and deliver educational programs to assist Pender County farmers and residents with sustainable animal and crop production, forestry management and estate planning, local foods and agritourism, lawn and garden management, personal health and nutrition, and youth development and leadership; 2) will offer continuing education credits which are required for waste operators and pesticide applications; and 3) 4-H programs will teach leadership and life skills to Pender County youth and volunteers will be recruited and trained to assist in all program areas.

Budget	Budget	Department Request	Manager Recommendation
	FY 11/12	FY 12/13	FY 12/13
Salary/Benefits	\$ 117,230.00	\$ 122,154.00	\$ 122,154.36
Operating	15,410.00	15,600.00	13,210.00
Capital	-	5,000.00	
Total:	\$ 132,640.00	\$ 142,754.00	\$ 135,364.36

Authorized Positions	Budget	Department Request	Manager Recommendation
	FY 11/12	FY 12/13	FY 12/13
Full-Time	6	6	6
Part-Time	0	0	
Contracted			
Total:	6	6	6

BOCC OUTSIDE AGENCY APPROPRIATIONS

Agency Name	FY 09-10 Funded	FY 10-11 Funded	FY 11-12 Funded	FY 12-13 Requested	FY 12-13 Recommended
Beach Nourishment Funding	\$225,000.00	\$225,000.00	\$262,500.00	\$281,250	\$262,500.00
Burgaw Depot	\$0	\$0	\$0	\$0	\$0
Cape Fear CC-Burgaw Campus	\$255,926	\$185,711	\$225,000	\$243,084	\$225,000
Cape Fear CC-Surf City Campus	\$100,000	\$0	\$0	\$0	\$0
Cape Fear RC&D	\$6,750	\$6,750	\$9,000	\$9,000	\$9,000
Highway 17 Association	\$6,000	\$6,000	\$7,500	\$7,500	\$7,500
Lower Cape Fear River Program	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Masters Program	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Military Growth Task Force	\$3,125	\$0	\$0	\$0	\$0
Pender Adult Services	\$93,928	\$93,928	\$103,366	\$143,600	\$143,600
Pender Adult Services-Land Acquisition	\$0	\$0	\$30,000	\$0	\$0
Pender Soil and Water Conservation Dist.	\$72,874	\$72,874	\$75,374	\$81,283	\$75,374
Southeastern Center for Mental Health	\$156,000	\$156,000	\$156,000	\$171,600	\$156,000
Town of Surf City Parks & Recreation	\$0	\$0	\$0	\$30,000	\$0
Town of Wallace (Airport)	\$30,000	\$30,000	\$15,000	\$66,912	\$25,000
WID	\$92,000	\$92,000	\$92,000	\$92,000	\$92,000
Total:	\$856,319	\$882,263	\$989,740	\$1,140,229	\$1,009,974

Note: Town of Surf City is requesting an additional \$18,750 in Beach Nourishment funding, and \$30,000 for their Parks & Recreation Department.

**FY 12/13 Budget
Outside Agency Request**

Agency: Cape Fear Community College

Description of Agency Services: Cape Fear Community College provides education focused on enhancing the employment skill level of its students in classrooms located at the Burgaw Center, other locations in Pender County, and serving the population at Pender Prison. It offers classes in curriculum credit, basic skills, continuing education, and non-occupational self-supporting classes.

Classes are held throughout Pender County, including the Burgaw Center, Pender High School, Topsail High School, Pender Prison, and other public schools, community centers, fire and law enforcement facilities, industries, and senior citizen facilities. Curriculum classes are offered at Pender Early College High School at the Burgaw Center, high schools, and Pender Prison. The College also offers a wide variety of occupational extension and basic skills classes to the citizens of Pender County.

FY 11-12 Highlights: The Pender Early College High School program reached full capacity of 250 students and continues to do very well.

The Burgaw Center received a \$10,000 grant from the NC Tobacco Trust Fund (Project Skill-Up) to assist displaced Pender County tobacco farmers with additional training and tuition assistance for that training.

The architectural firm LS3P was selected by the CFCC Board of Trustees to develop the master plan for the CFCC Alston Burke Surf City Campus and to design the first classroom building. The master plan is currently under development and construction design should start within the next few months. This is an exciting project for the College by offering additional training and educational opportunities within the next two years to the citizens of Pender County.

FY 12-13 Agency Goals: Pender County funds the operation and maintenance of the College's Burgaw Center as required by G.S. 115D-32. The College will continue to offer curriculum, occupational continuing education, basic skills, and non-occupational courses for Pender County citizens and continue the Pender Early College High School program during FY 2012-13.

The College will continue to work closely with LS3P during the construction design, bidding, and awarding the construction contract to the general contractor during 2012-13.

The College's budget proposal includes requesting capital funds for three projects. They are to install an intercom system in the Burgaw Center and the modular classroom at a cost of \$5,000, install downspouts and gutters for the Burgaw Center at a cost of \$4,000, and to upgrade the telephone PBX system from digital to Voice over IP (VoIP) at a cost of \$48,695. The CFCC Wilmington Campus houses the main PBX equipment and it will be upgraded in 2012-13 which means new equipment for the Burgaw Center must be purchased. For FY 2011-12, Pender County allocated \$38,700 for capital improvements which translates into a net request for additional funds in the amount of \$18,995 for capital improvements.

In summary, the total amount requested for FY 2012-13 is \$ 243,084.

Total Agency Budget (FY 11/12):	\$99,517,305
Total Pender County Budget Request (FY 12/13):	\$ 243,084

Annual Audit or Financial Statement Attached: Yes—FY 2010-11

**FY 12/13 Budget
Outside Agency Request**

Agency: Cape Fear Resource Conservation & Development (Cape Fear RC&D)

Description of Agency Services: Cape Fear RC&D is a 501(c)(3) non-profit organization. In past years, CFRC&D had a partnership with the U.S. Dept. of Agriculture; however, in April of 2011 that financial partnership ended with the cut of the RC&D program from the federal budget. The CFRC&D board at that time decided to continue with its mission of serving the Lower Cape Fear region with projects at the intersection of natural resources and economic development. The annual fee requested here is also requested of the four other counties served by CFRC&D. The organization continues to provide technical information, grant writing, and project management and facilitation. County funds are used for administrative costs that allow CFRC&D to carry out the projects they adopt.

FY 11/12 Agency Highlights: CFRC&D's main focus in Pender County in recent years—the Maple Hill Wastewater Treatment System project—is expected to be completed this spring. CFRC&D has been the grant manager and project liaison for construction and financial management. During 2011, CFRC&D has provided communication for the project, written reports and revisions for grantors, maintained the schedule and helped celebrate the groundbreaking in April. The majority of the tanks are installed (162 to-date, 16 to go as of this writing); the irrigation system and pond are near completion; and the buildings for the treatment system and some of the equipment have been installed. Once electrical upgrades are completed on the homes, connection to the system can take place.

CFRC&D continues to be involved in the development of the West Pender Rail Trail, a project that will attract new visitors and provide a means for health and economic development in the western part of the County. Landowner contact is one area in which CFRC&D will continue to assist.

In 2011, Pender County Tourism Director Monique Baker joined the CFRC&D Board of Directors. Also from Pender County are Jimmy Smith and Bryant Shephard.

FY 12/13 Agency Goals: Cape Fear RC&D has been meeting with Pender County and municipal representatives to identify projects for which the organization can assist in grant writing and project management. The most recent Area Plan identified the following goals: promote and enhance water management strategies that improve water quality and conserve water; provide working lands planning assistance; assist in farmland preservation; and improve awareness of the RC&D program through outreach opportunities.

Total Agency Budget (FY 11/12): \$107,819
Total Pender County Budget Request (FY 12/13): \$ 9,000

Annual Audit or Financial Statement Attached: Yes

**FY 12/13 Budget
Outside Agency Request**

Agency: The Highway 17 Transportation Association in North Carolina

Description of Agency Services: The Highway 17 Association believes that the completion of a fully controlled access four-laned highway will benefit all the citizens of eastern North Carolina by providing: improved traffic safety; more efficient evacuation in the event of hurricanes; safer and more efficient movement of troops and material from the military bases; more efficient movement of goods through the state ports; improved economic development, particularly through increased tourism and industrial recruitment; and an overall finer quality of life. More than 800,000 citizens live in the Highway 17 corridor.

FY 11/12 Agency Highlights: Pender County's funds were used in aggregate with those of other counties, cities and NGOs to fund the entire Highway 17 Association program of work. In addition to administrative functions, the activities of the organization focus on government relations with state and federal elected officials and outreach to the citizens of the corridor through educational and advocacy programs about the importance of an improved Highway 17. Specifically, as pertains to Pender County, the Highway 17 Association advocated with local government leaders, citizen groups, the NCDOT, the Board of Transportation and the legislative delegation to fund and build the Hampstead Bypass.

More broadly, the Highway 17 Association is the voice for the region in Raleigh and Washington, DC when transportation policy decisions are made affecting local governments and their citizens, including matters such as transportation taxation and spending policies; distribution of transportation resources through the equity formula; and policies affecting the responsibilities for building, maintaining and paying for transportation among state, county and municipal governments.

FY 12/13 Agency Goals: The Highway 17 Association will continue to advocate for a fully improved Highway 17 in Pender County, specifically advocating for funding for the remaining portion of the Hampstead Bypass project, which still has nearly \$200 million in unfunded needs in order to build. Furthermore, the Highway 17 Association will work with NCDOT and local stakeholders to facilitate planning, design and environmental permitting of the project to accomplish completion in a timely fashion.

In 2011-12 the Highway 17 Association, in partnership with NCDOT, began a comprehensive economic impact study of how eastern North Carolina will be impacted by a fully improved US 17. The study will be designed in cooperation with our local government and economic development partners so that the right questions are asked, the right data collected and meaningful conclusions reached so that the study truly benefits all of our funding partners. The next two years will be of vital importance as we design and implement the study and market the results to Pender County and other units of local government and economic partnerships who actually use the report to recruit industry or otherwise encourage economic growth.

Total Agency Budget (FY 11/12): \$211,240
Total Pender County Budget Request (FY 12/13): \$ 7,500

Annual Audit or Financial Statement Attached: Yes X No

**FY 12/13 Budget
Outside Agency Request Summary**

Agency: Lower Cape Fear River Research and Education Program (LCFRP)

Description of Agency Services: The LCFRP is an ongoing research and monitoring program that is supported by local industry and other local and state government funding. It is located at the UNCW Center for Marine Science. The purpose of the program is to provide scientific information both of a chemical and biological nature to be used to develop a better understanding of the processes that determine the environmental conditions that exist in the Lower Cape Fear River, including the Black and Northeast River Watersheds. This information is necessary to protect the river while maintaining sustainable economic development. This data is also available to the NC Division of Water Quality to be used for basin-wide planning and evaluation of the condition of surface waters.

FY 11/12 Agency Highlights: The scientific backbone of the Program is a water quality monitoring effort that includes sampling of 35 stations in the streams, rivers, and estuaries comprising the Lower Cape Fear River system. The basic sampling program, conducted by scientists for the University of North Carolina at Wilmington, is funded by a coalition of streamside industrial and municipal dischargers that are required to sample stream waters as part of their NPDES permits along with local governments. Since 1996, monthly samples have been collected for numerous substances which indicate the health of the river. This information is then submitted to NCDENR for inclusion in their database and for their use in management of their regulatory program. This information is also published each year in an annual report available to any interested party. The data is also made freely available to the public on the LCFRP website. <http://www.uncwil.edu/cmsr/aquaticceology/lcfrp>. In addition, the LCFRP is working with the NCDWQ to establish revised water quality standards for the lower Cape Fear River.

FY 12/13 Goals: The agency's plans include: Continue the in stream monitoring program for biological, chemical, and physical indicators. The educational/information exchange activities, and the fishery and benthic (bottom dwelling) organism sampling for the LCFRP are not funded by the discharger coalition, and require year-to-year outside sources of funding. The LCFRP is also strongly committed to public environmental education, and in conjunction with UNCW hosts an interactive data visualization website aimed at secondary school students and interested laypeople at: <http://www.uncwil.edu/riverrun>. The two major expenses are personnel costs and analytical services. Pender County funds were used for personnel expenses for data analysis and benthic research. It is essential that this program continues to provide the regulatory agencies and all of the citizens of the watershed with the information necessary to manage the uses of the river and to protect its sustainable use for future generations. Data and results can be obtained on the Lower Cape Fear River Web Site at: <http://www.uncwil.edu/cmsr/aquaticceology/lcfrp/>.

Total FY 11/12 Agency Budget: \$ 194,004
Total FY 12/13 Pender County Budget Request: \$ 4,000

Audit information web site. http://www.uncw.edu/ba/finance/Controller/financial_reports.html

**FY 12/13
Outside Agency Request**

Agency: Pender Adult Services, Inc. (PAS)

Description of Agency Services: Pender Adult Services, Inc. is committed to enabling adults the ability to live independent and fulfilling lives. In pursuit of the mission, the agency administers nine different programs serving approximately 25% of the County's population. PAS is the lead agency for aging services, as well as the lead agency for transportation services. PAS operates two senior centers in the County. Heritage Place and the Topsail Senior Center are among the limited number of senior centers in the state designated as a Senior Center of Excellence. The transportation system provides transportation services for the disabled and homebound, and also provides rural general transportation and work related transportation. Pender County funds make it possible for the elderly to receive home delivered meals, medical transportation or transportation to the senior center for nutritious meals, or to receive medical assistance from a nurse's aide. Agency programs, facilities, and staff continue to receive honors and recognition for the provision of exemplary service to the citizens of Pender County. The services provided are vital to welfare of the county's residents.

The programs administered by the agency are: Congregate Meals, Meals on Wheels, Transportation, Community Alternative Program, Personal Care Program, Senior Center Programming, Fitness/ Wellness Services, Home Care, Pender County Volunteer Center, Prescription Assistance and Supplemental Health Insurance Counseling. County funds provide the required local match for the Congregate Meals, Home Delivered Meals, Transportation, Senior Center, and In-Home Aide Service Programs.

FY 11/12 Agency Highlights: Accomplishments for FY 11/12 include: 1) Renewed grant from Cape Fear Memorial Foundation Grant for Nurses' Aide Program; 2) Awarded United Way Grant for Prescription Assistance Program; 3) Implemented RSVP Program to all areas of the County; 4) Catherine Kennedy Grant awarded for Private Pay Program; and 5) Increased efficiency in agency programs and operation in effort to reduce expenses.

FY 12/13 Agency Goals: Objectives for FY 12/13 include: 1) Enhance Private Pay Program to maximize program potential; 2) Review marketing and promotional program for the agency's services; 3) Improve Topsail Senior Center programs and expand reach to the community; 4) Enhance RSVP program in the County; and 5) Submit grants to Catherine Kennedy Foundation and Cape Fear Memorial Foundation for enhancement of the Wellness Center.

Total Agency Budget (FY 12/13):	\$3,320,000
Total Pender County Budget Request (FY 12/13):	\$ 143,600

Annual Audit or Financial Statement Attached: Yes—FY 2010-11

**FY 12/13 Budget
Outside Agency Request**

Agency: Pender Soil and Water Conservation District: 690

Description of Agency Services: The Pender Soil & Water Conservation District is a governmental subdivision of the state, authorized by the Districts Law of North Carolina, as amended. The District promotes conservation and wise use of land, water, and related resources for both agriculture and non-agriculture uses through technical, consultative and informational assistance to private landowners, local government and other agencies of state and federal government. County funding enables the district to maintain and improve environmental quality through conservation planning and implementation, and to provide technical, consulting and informational assistance to the public at no charge. State and Federal agriculture and water quality programs such as North Carolina Agriculture Cost Share Program (NCACSP), Environmental Quality Incentive Program (EQIP), Conservation Reserve Program (CRP), Wetland Reserve Program (WRP), Wildlife Habitat Incentive Program (WHIP), Conservation Reserve Enhancement Program (CREP), Forest Stewardship Program (FSP), and the 1985 and 2008 U.S. Farm Bills, are administered through the District Office. These various programs bring hundreds of thousands of dollars into the county annually. Combined federal and state governments could provide an additional \$4.70 for every dollar allocated by Pender County.

FY 11/12 Agency Highlights: USDA/NRCS allocated \$221,948 from USDA/NRCS, and NC Agriculture Cost Share Program funded \$45,002 to implement conservation practices to agricultural producers in Pender County. The agency: provided ongoing assistance to county landowners with drainage and water quality issues throughout the county; provided assistance to the implementation of the Pender County Voluntary Agriculture District Program; provided environmental education outreach to minorities and local landowners reaching over 3,700 individuals; created a teacher workshop for k-12 teachers offering CEU credits; and provided outreach opportunities for landowners through Pender County Forestry Landowner Workshop.

FY 12/13 Agency Goals: The agency's plans include: Increase the application of good conservation methods; improve and sustain water quality throughout the county by developing resource management systems through state and federal assistance programs on 1,421 acres; continue education outreach on programs and environmental issues to minorities and local landowners through teacher workshops, public meetings and individual site visits; complete procedures of the Voluntary Agriculture District Program and open the program to members; provide environmental education to Pender County landowners and students; and provide environmental field day for students at local schools.

Total Agency Budget (FY 12/13): \$108,809
Total Pender County Budget Request (12/13): \$ 81,283

**FY 12/13 Budget
Outside Agency Request**

Agency: Southeastern Center (SEC) for MH/DD/SA Services

Description of Agency Services: Southeastern Center is a local political subdivision of state government responsible for the public mental health, developmental disability, and substance abuse system of care in Brunswick, New Hanover and Pender Counties. SEC's mission is to ensure an accessible, flexible and responsive system of care resulting in an improved quality of life for consumers. SEC currently contracts with 29 different companies for the purchase of MH/DD/SA services and another 103 who are direct Medicaid enrolled providers.

FY 11/12 Agency Highlights: SEC: Provided Crisis Intervention Training to seven Pender County Sheriff Department Officers and two staff in the 911 Communications Department; developed the ability to provide Crisis Walk-In services through Coastal Horizons Center and Mobile Crisis Team services through RHA, Inc. to the hospital emergency department and the community at large; provided Peer Support training to five citizens and WRAP training to two citizens; participated in the Pender Interagency Committee; PORT Human Services opened a facility in Burgaw for substance abusing adolescents-this initiative will increase community treatment capacity and supportive housing services to support nine residential beds and Day Treatment Services; and funds were used to purchase outpatient MH and SA services and an array of crisis services.

FY 12/13 Agency Goals: SEC goals will include: Reduce admissions to State Inpatient Psychiatric Hospitals; reduce the number of individuals being inappropriately jailed; reduce the number of admissions for a behavioral health or developmental disability reason to community hospital Emergency Departments; have Involuntary Commitment evaluation capacity available five days per week-the availability of a non-physician certified clinician to perform the first evaluation for involuntary commitment will prevent consumers from going to hospital emergency departments-evaluations for IVCs performed in the emergency departments result in long wait times for admission to appropriate inpatient facilities, and IVC evaluations performed in the community allow greater treatment options and flexibility as well as reduce transportation requirements for the County Sheriff's department; and increase the number of law enforcement officers trained in Crisis Intervention.

Total Agency Budget: (FY 11/12) \$29,016,907 (at 1/31/12)
Total Pender County Budget Request (FY 12/13): \$ 171,600

Annual Independent Audit sent previously.

**FY 12/13 Budget
Outside Agency Request**

Agency: Town of Wallace: Henderson Airport

Description of Agency Services: General aviation services for entire county in addition to economic development potential and increased tax base for new airplanes and or additional planes being housed at the airport in Pender County.

FY 11/12 Agency Highlights: The airport constructed/erected \$40,000 worth of new security fencing; improved the PAPI/runway lighting; upgraded the fuel system through Conoco Phillips; and created a new repair area for general aviation motor repair. In addition, the Town purchased more property in accordance with the plan for runway expansion which is the number one priority.

FY 12/13 Agency Goals: The agency plans to accommodate growth and demand for planes; an apron expansion has been planned for the summer, which will allow tying down as many as eighteen planes at a time-currently only six at a time can be tied down. In addition, more property acquisition is under way-environmental studies have been done, title work is complete, and offers on property are expected to be made in the next two-four weeks.

Total Agency Budget (FY 11/12): \$238,000
Total Pender County Budget Request (FY 12/13): \$ 66,912**

** This amount is a 5% match for runway extension, apron expansion and land acquisition, all capital projects, and will not be used for any operational expenses. Such funds will help leverage over a million dollars worth of state and federal grant funding

Annual Audit or Financial Statement Attached: Yes___ No X

**FY 12/13 BUDGET
OUTSIDE AGENCY REQUEST**

Agency: Wilmington Business Development, Inc.

Description of Agency Services: Wilmington Business Development (formerly Wilmington Industrial Development) is the economic development organization for the Greater Wilmington and Pender County area's program with a fully staffed professional office. Economic development investment by new & existing businesses increases the tax base and jobs for Pender County. Wilmington Business Development: Recruits and locates high quality, new and expanded business, industry and jobs, which contribute to the quality of life and overall economic well being of the community; proactively provides services including location information, marketing data, financing and incentive options, key resource contacts, networking for enhanced business opportunities and infrastructure support utilizing competitive economic development practices and technology to prospects, clients and existing membership; shares and exchanges information regarding economic development activities and objectives with our membership, the community and the region; develops, supports, and communicates a shared vision of planned local and regional growth; and facilitates SBA's 504 loan program for fixed asset financing to existing and new businesses.

FY 11/12 Agency Highlights: Wilmington Business Development: 1) Continued to market the SBA 504 program to small businesses in Pender County; 2) Continued to keep up-to-date information on Pender County available to clients; 3) Worked closely with Pender County Manager on economic development projects; 4) Continued to meet with existing industries in Pender County on a regular basis; 5) Continued to further brand Pender County as part of the Greater Wilmington Region; 6) Increased private membership of Pender County businesses so as to keep county funding reasonable; 7) Continued to show clients the Pender County area; 8) Continued to market Pender County to site selection consultants; 9) Continued to work to establish site development in Pender County; and 10) Continued to work with Pender, Duplin & New Hanover Counties on projects of interest.

FY 12/13 Agency Goals: Wilmington Business Development will: 1) Market Pender County to commercial/industrial/corporate prospects; 2) Handle all major phases of client development; 3) Work as an existing industry liaison; 4) Continue to bring private sector allies into the economic development effort; 5) Market Pender County to site selection consultants/corporate real estate advisors; and 6) Continue to brand Pender County with Wilmington.

Total Agency Budget (FY 11/12): \$891,656
Total Pender Budget Request (FY 12/13): \$ 92,000

Annual Audit or Financial Statement Attached: Yes

FY 12/13 Budget Summary

Process Funds (Pass Through Funding): 684

The County serves as the "receiving/disbursing" agency for funds which are passed along (for use) by various agencies. These programs have dedicated revenue sources and **do not include any local tax monies**. In general, these are State and/or Federal revenues which are allocated to specifically designated organizations. The County has no discretion in expending the funds, so the County serves "to process" the funds.

Southeastern Mental Health Center receives ABC revenues from a five cents (\$.05) bottle tax on mixed beverages sold in the County. By law, these monies must fund alcohol rehabilitation services, which are provided by the area mental health agency, Southeastern Mental Health. Total revenue (and offsetting expenditure) of \$18,000 is anticipated for FY 12/13.

The Juvenile Crime Prevention Council (JCPC) is a program designed to keep children in their own homes and out of juvenile detention and foster care. JCPC funds are distributed on a per capita basis from the State and go to various agencies that provide services. The Department of Juvenile Justice & Delinquency Prevention estimates that \$107,911 will be available in the budget year. *An additional \$50,000 was added for Gang Prevention Program Grant.

The Criminal Justice Partnership Advisory Board (CJPP) was a community advisory board that met quarterly to review the effectiveness of the programs and assess community needs. The program sponsored and funded contractual services with sexual offender treatment providers, substances abuse treatment providers, and anger management counselors to serve the court ordered needs of the probation and parole division. Effective July 1, 2011, the general statutes that enabled this program were abolished in lieu of the Justice Reinvestment Act of 2011. Under the new structure, the State will contract directly with service providers. The CJPP remains responsible for service provision until June 30, 2012, at which time it will be dissolved. No process funding will be forthcoming.

Rural Operating Assistance Program (ROAP): Pender Adult Services (PAS) contracts directly with NC DOT to receive funding for and provide transportation services for Pender County. The Elderly & Disabled Transportation Assistance (EDTAP) program provides transportation assistance allowing individuals to reside for longer periods of time in their homes. The Employment Transportation Assistance Program provides transportation for Work First, Workforce Development Programs and general public employment transportation needs. The Rural General Public Programs are intended to provide transportation service to individuals who are not human service agency clients. Funds budgeted for FY 12/13 are \$171,000.

The **Option 4** moneys are redistributed to the Towns by the County receiving the sales tax revenues and then processing same. The projected funding level for FY 12/13 is \$265,330.

<u>Program</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
CJPP	\$ 74,614	N/A	N/A
ROAP	171,000	171,000	171,000
Option 4	265,330	265,330	265,330
SE MH Bottle Money	20,000	18,000	18,000
Youth Alt./JCPC	113,591	107,911	107,911
Total:	\$ 644,535	\$ 562,241	\$ 562,241

OPTION 4 – SALES TAX REDISTRIBUTION (688)

North Carolina General Statute 105-472 permits the Board of Commissioners to choose the method of distributing Article 40 and 42 Sales Tax revenues to the municipalities. The revenues can either be distributed using a per capita or an ad valorem percentage allocation.

Pender County is unique in that much of the sales tax revenue is generated in the tourism-rich beach communities, which have a proportionately small year-round population. As a result, the beach communities receive much less sales tax revenue using the per capita distribution than they do using the ad valorem method. Prior to FY 1992-93, the County Commissioners had struggled each year with how to fairly allocate the revenue. One year they would adopt the ad valorem distribution and the next they would adopt a per capita distribution. This resulted in large swings in the annual sales tax revenue for both the County and the municipalities, which caused difficulties in budgeting due to the inconsistent revenue stream.

Special legislation became effective July 1, 1992, creating an equitable method for distribution known as the "Option Four Redistribution." The State distributes the sales tax revenues on a per capita basis. The formula then allocates to the beach communities (Surf City and Topsail Beach), the amount they would receive using the ad valorem distribution. The cost is then redistributed on a pro-rata basis to the County, School Board, and the municipalities (including the beach communities). As a result, the beach communities receive more than they would using the per capita basis, but less than they would receive under the ad valorem distribution. The Pender County Finance Department administers the agreement on a quarterly basis, which corresponds to the receipt of the revenue from the State.

	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
	\$265,330.66	\$ 265,330.66	\$265,330.66

MEDICAL EXAMINER (600)

Funds pay for the contracted services of a medical examiner. The responsibility of this service provider is to review and evaluate the causes of suspicious deaths in Pender County and to report the findings to the appropriate authorities. The contractor conducts independent autopsies when warranted.

HISTORY: The average cost for this service is either \$100 or \$1,000 per autopsy, depending on whether or not the deceased is sent to a pathology lab. This is a cost center which is difficult to control. In fact, small budget ordinance amendments need to be prepared prior to June 30 so that this account does not exceed its appropriation.

FY 12/13: Pender Memorial Hospital stopped accepting D.O.A.'s in 05-06. On February 6, 2012, Debnam Services, Inc. of Burgaw was awarded the contract for Transportation and Medical Examiner Services for Pender County, and officially began services on April 2, 2012,

	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
	\$ 75,000.00	\$ 75,000.00	\$75,000

CONTINGENCY (999)

The Contingency General Fund appropriation is used in the budget ordinance to allow for unanticipated modifications to department, functional, or program budgets. The movement of funds to a department or program requires a board-approved budget ordinance amendment. North Carolina General Statute 159-13 (b) (3) restricts the allowable amount for contingencies to 5% of all other appropriations in the fund, or approximately \$2,480,709.85 based on an estimated FY 12/13 General Fund budget of approximately \$49,614,197.00

The amount proposed is \$246,882.14 for FY 12/13.

<u>Expenditures</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
	\$46,001.17	\$246,882	\$246,882.14

NON-DEPARTMENTAL (660)

Non-departmental expenditures support the operations of the entire County and cannot readily be allocated to specific work areas. An explanation of this increase and other programs funded through the non-departmental account group follows:

Supplies/Contracted Services: Supplies and copier costs are budgeted in accordance with the Local Government and Fiscal Control Act. These expenses support the general operations of all departments. Recommended Budget - \$20,000.

Property, Casualty and Unemployment Insurance: Included in this category are property, liability and unemployment insurance programs. Recommended Budget - \$486,000.

Other Non-Departmental Charges: \$40,000 for mandatory independent audit; \$5,000 – Employee Christmas Luncheon; \$4,500– indirect Cost Allocation Plan preparation; \$10,000 – Business Personal Property Tax Audit; \$35,000 – Bank Service charges; \$52,000 – Wellness program; \$130,000 – Lease of annex in Hampstead; \$176,000 – Other Miscellaneous.

	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
	\$1,083,695.00	\$ 958,500.00	958,500

DEBT SERVICE

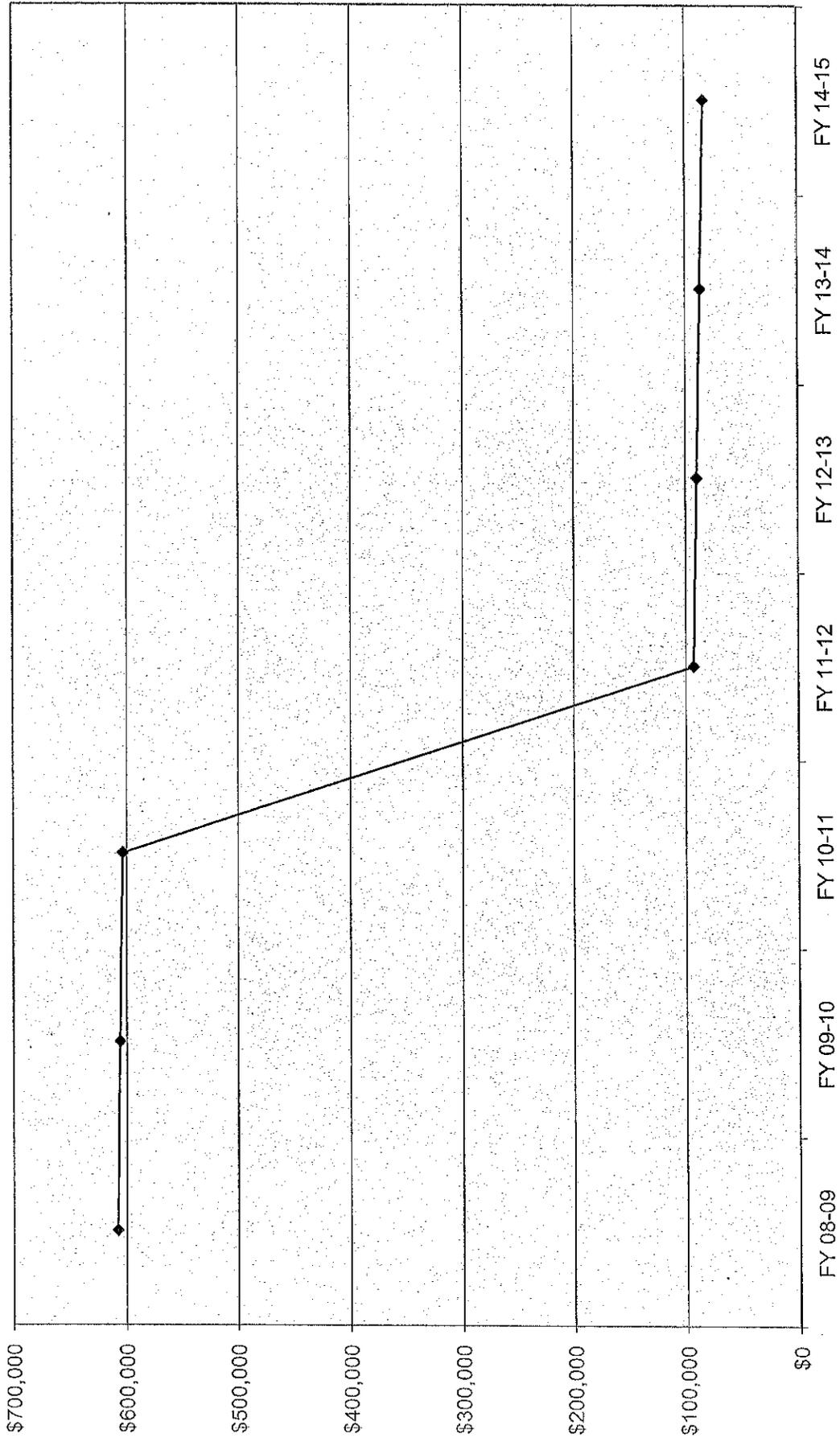
Debt Service expenditures for FY 2012-13 include existing general obligation (GO) debt payments for refunding bonds issued on May 1, 2004. This bond issue refunded a consolidation of a previous refunding of certificates of participation for the government complex and general obligation debt for capital improvements to Pender Memorial Hospital from Feb. 1, 1994. A net present value savings of \$199,940 was achieved through refunding. Debt Service expenditures also include a financing agreement for purchase and renovation of office space for Pender County employees. The purchase and renovation completed in FY 00-01 is financed through Branch Banking and Trust Company.

On May 1, 1996 voters authorized the issuance of \$25,000,000 in general obligation debt to construct and renovate school facilities. The first phase began in December 1996 when \$9.5 million in bonds were sold. This bond issue was consolidated on May 1, 2004 into a single advance refunding issue with the refunding bonds for the government complex. A net present value savings of \$265,165 was achieved through the refunding. The second phase began in December 1997 when \$5.5 million in bonds were sold. A rate restricting was completed in May 2008 that produced a net savings of \$196,334. The third phase began in February 2001 when the remaining \$10 million in bonds were sold. The debt service associated with the school construction project is included in the Public School Construction Fund. Sales tax revenues have been earmarked for this purpose and are included as the primary revenue source. Since the school debt service will be accounted for outside of the General Fund, the bond issue does not impact the General Fund Debt Service Payment. The school debt does, however, impact the debt ceiling imposed by the Local Government Commission.

North Carolina General Statute 159-55 prohibits a county from issuing general obligation debt in excess of 8% of the appraised value of property subject to its taxation. The statutory debt margin as of 6/30/11 is \$325,684,018 and the existing debt is \$84,852,500 (26.1%), well within the statutory limit.

Year	Payment	Payment	Debt Service
FY 12-13	80,000	22,825	102,825
FY 13-14	294,106	19,585	313,691
FY 14-15	369,817	12,063	381,880
FY 15-16	294,184	4,455	298,639

TOTAL GENERAL FUND DEBT SERVICE



FY 12/13 Budget Summary

DEPARTMENT: Sheriff

DIVISION: Federal Seizure Fund

DEPARTMENT CODE: 13

Description: The Sheriff's Office is a constitutional office elected by the people. By working and concentrating on reducing drug related crime in Pender County, this agency also seizes drug money and property which is returned to the agency as a revenue asset to supplement the agency by purchasing equipment and other items which were not originally budgeted.

FY 11/12 Program Highlights: The fund was used to purchase materials and equipment to aid in the covert investigation and apprehension of drug offenders.

FY 12/13 Program Objectives: The fund will be used to purchase materials and equipment to aid in the covert investigation of drug offenders.

<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
Salary/Benefits			
Operating	30,000.00	87,800.00	87,800.00
Capital	-		
Total:	\$ 30,000.00	\$ 87,800.00	\$ 87,800.00

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
Full-Time			
Part-Time			
Contracted			
Total:	0	0	0

FY 12/13 Budget Summary

DEPARTMENT: Sheriff **DIVISION:** State Seizure Fund **DEPARTMENT CODE:** 14

Description: The Sheriff's Office is a constitutional office elected by the people. By working and concentrating on reducing drug related crime in Pender County, this agency also seizes drug money and property which is returned to the agency as a revenue asset to supplement the agency by purchasing equipment and other items which were not originally budgeted.

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<u>Budget</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
Salary/Benefits			
Operating	25,000.00	25,000.00	25,000.00
Capital	-		
Total:	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00

<u>Authorized Positions</u>	<u>Budget</u>	<u>Department Request</u>	<u>Manager Recommendation</u>
	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 12/13</u>
Full-Time			
Part-Time			
Contracted			
Total:	0	0	0