

OTHER FUNDS: STAND ALONE

This section contains the budget summaries for funds that do not receive a General Fund subsidy. Special Revenue Funds in this section are the CDBG Programs, Emergency 911 Fund, and Fire and Rescue Districts. Enterprise Funds in this section include the Sewer Fund, Maple Hill Water District Fund, Housing -Section 8 Program, and Housing - Country Court Apartments, Rocky Point-Topsail Water and Sewer District, Holt Hosiery/Penderlea Water Fund, and Solid Waste Fund.

ENTERPRISE FUNDS are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing board is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of net income is appropriate for accountability purposes.

EMERGENCY TELEPHONE SYSTEM FUND -- This fund accounts for revenue derived from the telephone surcharge collected by phone companies and remitted to NC counties to establish and maintain emergency telephone services.

FY 12/13 Budget Summary

DEPARTMENT: Sheriff

DIVISION: 911

DEPARTMENT CODE: 252

Description: The Emergency 911 Center is responsible for taking calls from the County emergency 911 system and dispatching the appropriate agencies including county fire departments, EMS units and law enforcement agencies. The Center also receives calls and transfers or notifies: Highway patrol, Wildlife, DOT, Pender County DSS, Pender County Animal Control, US Coast Guard, Pender Home Health, NC Forest Service and other agencies.

FY 11/12 Program Highlights: 1) Installed new recorder for telephonic and radio communication; 2) Emergency Medical Dispatch (EMD) software improved and updated; and 3) completed mapping grid project allowing emergency responders to find locations quicker.

FY 12/13 Program Objectives: 1) Continue to modernize equipment and provide the highest level of emergency services telecommunications possible; 2) purchase and implement new radio system; and 3) continue planning process for a new facility.

| Budget | Budget | Department Request | Manager Recommendation |
|-----------------|---------------|--------------------|------------------------|
| | FY 11/12 | FY 12/13 | FY 12/13 |
| Salary/Benefits | \$ 105,981.28 | \$ 106,919.79 | \$ 106,919.79 |
| Operating | 250,420.00 | 270,700.00 | 270,700.00 |
| Capital | 35,000.00 | 400,000.00 | 340,000.00 |
| Total: | \$ 391,401.28 | \$ 777,619.79 | \$ 717,619.79 |

| Authorized Positions | Budget | Department Request | Manager Recommendation |
|----------------------|----------|--------------------|------------------------|
| | FY 11/12 | FY 12/13 | FY 12/13 |
| Full-Time | 2 | 2 | 2 |
| Part-Time | | | |
| Contracted | | | |
| Total: | 2 | 2 | 2 |

PENDER COUNTY FIRE DISTRICTS

DESCRIPTION: The County is broken into twelve fire service areas with volunteer fire departments contracting with the County for fire protection services in each area. The revenues and expenditures associated with the fire service districts are accounted for in a separate, special revenue fund, since the revenues are legally restricted for a particular purpose. County personnel do not staff the volunteer fire departments on a paid basis; however, the County's Emergency Management staff does provide assistance to the districts. Currently, an additional fire tax of \$.037 to \$.06 per \$100 assessed valuation supports the activities of each department and is distributed to each service area as collected. Revenues generated by the districts do not impact the overall County General Fund.

OVERVIEW: The revenue estimates were prepared by the County's Finance Office in coordination with the County's Tax Office by reviewing current year and historical revenue data. The total amount predicted for FY 12/13 is \$2,819,422 which is 43.41% higher than budgeted revenues for FY 11/12.

County Emergency Management will strive to continually improve coordination and communication with departments for the goal of strengthening the overall emergency response capability.

FY 12/13 Budget Summary

DEPARTMENT: Housing **DIVISION:** Housing Choice Voucher Program **DEPARTMENT CODE:** 73

Description: The Pender County Housing Department provides Section 8 Rental Assistance to low income families in Pender County using the Housing Choice Voucher Program and the Project-Based Voucher Program. The Housing Choice Voucher Program allows the tenant the choice of the selection of the eligible home he/she will reside in within the county. The project-based voucher program ties the subsidy to the unit and each tenant must qualify based on HUD standards as well as additional qualifications of the site. The Housing Department promotes decent, safe and affordable housing, economic opportunity and a suitable living environment, all of which are mandated by the HUD and USDA.

The Department's budget has been very tight due to Federal Budget cuts, and we are looking for other sources of revenue to help offset our costs. Currently, the Department is using reserve funds to cover operating costs. Since those reserve funds can ONLY be used for program related costs, it is an acceptable use of funds, but over time, other solutions need to be found. Possible solutions may be found in work with CDBG and other housing related programs, including programs stemming from the Department's Needs Assessment Survey.

In 2010 and 2011, Voucher administrative funds covered the department's operating budget even though the department manages a USDA property and is now working with the CDBG housing grants. Funds from these programs must go to the Department to cover the cost of their administration so that Voucher funds are not used for non-voucher program activities. While the department is budgeting for the USDA project (Country Court, 74), we need to examine CDBG activities and make sure that the department is reimbursed for costs incurred and time spent working on that program. The time spent working on CDBG in 2011 was small in relationship to the overall operation, but it increased toward the end of the calendar year and the beginning of 2012.

FY 11/12 Program Highlights: The Housing Department: 1) acquired additional HAP funds to improve its bottom line on subsidy; 2) reduced payment standards which also improved the bottom line on the subsidy side; and 3) completed SEMAP reporting for 2012. (the department is now in the Wilmington MSA with additional reporting requirements); and 3) published the RFP for the County-wide needs assessment survey and anticipate working with a contractor to analyze the overall housing needs for Pender County.

FY 12/13 Program Objectives: Objectives for FY 12/13 will include: 1) maintain SEMAP score; 2) continue to improve compliance concerns and meet QA review requirements; 3) improve lease numbers to achieve a maximum use of the HAP budget, which should also improve revenues; and 4) hold Landlord trainings as a way to reach out to landlords in the community and improve the Housing Department's availability of units to low-income clients.

| <u>Budget</u> | <u>Budget</u> | <u>Department Request</u> | <u>Manager Recommendation</u> |
|-----------------|--------------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY 12/13</u> | <u>FY 12/13</u> |
| Salary/Benefits | 115,193 | 115,193 | 115,623 |
| HAP | 1,067,964 | 1,071,408 | 1,071,408 |
| Operating | | | 22,200 |
| Capital* | | | 0 |
| Total: | \$1,183,157 | \$ 1,186,601 | 1,209,231 |

*Operating costs were not included in the line items for 2010 or 2011. Dept 73 has no real capital expenses.

| <u>Authorized Positions</u> | <u>Budget</u> | <u>Department Request</u> | <u>Manager Recommendation</u> |
|-----------------------------|-----------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY12/13</u> | <u>FY12/13</u> |
| Full-Time | 2 | 2 | 2 |
| Part-Time | 1 | 1 | 1 |
| Contracted | 1 HPRP FTE | | |
| Total: | 4 | 3 | 3 |

FY 12/13 Budget Summary

DEPARTMENT: Housing

DIVISION: Country Court

DEPARTMENT CODE: 74

Description: The Pender County Housing Department provides management services for Country Court Apartments, an eight-unit Rural Development subsidized complex. Rental assistance is provided to all families meeting the eligibility criteria. The Housing Department is responsible for the administration of the program for USDA. Administrative fees are allotted in the USDA budget to help offset the cost of staff and some administrative needs.

FY 11/12 Program Highlights: The project experienced turnover during the year and two apartments were partially rehabbed. There was a small rent increase for the budget year. This increased the actual budget for the project per USDA over the amount budgeted in the original County budgeting process. The actual USDA approved budget for 11/12 was \$49,632.

FY 12/13 Program Objectives: Program objects include maintaining the 100% lease-up rate. A new maintenance contractor has been contracted, who has experience working with PHAs. The Housing Department will be asking USDA for 5% rent increase to ensure enough funds are being put aside for maintenance, and to begin planning for capital improvements.

| <u>Budget</u> | <u>Budget</u> | <u>Department Request</u> | <u>Manager Recommendation</u> |
|-----------------|-----------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY 12/13</u> | <u>FY 12/13</u> |
| Salary/Benefits | | | \$ - |
| Operating | 45,188.00 | 51,214.00 | 51,332.00 |
| Capital | | | |
| Total: | \$ 45,188.00 | \$ 51,214.00 | \$ 51,332.00 |

| <u>Authorized Positions</u> | <u>Budget</u> | <u>Department Request</u> | <u>Manager Recommendation</u> |
|-----------------------------|-----------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY 12/13</u> | <u>FY 12/13</u> |
| Full-Time | 0 | ** | |
| Part-Time | 0 | ** | |
| Contracted | | | |
| Total: | 0 | 0 | 0 |

**The management fee is being credited to the Section 8 program in compensation for staff time and administrative expenses. Staff spends approximate three to five percent of its time on USDA related work including client certification, reporting and oversight of the project.

FY 12/13 Budget Summary

Automation Enhancement & Preservation Fund (49)

The Automation Enhancement and Preservation Fund is a fund that was created pursuant to General Statute 161-11.3 for the Office of the Register of Deeds. Ten percent of the fees collected by the Register of Deeds Office and retained by the County are to be set aside in this fund annually. These funds are to be used on computer and imaging technology in the Register of Deeds Office. Nothing in the General Statute shall be construed to affect the duty of the Board of County Commissioners to furnish supplies and equipment to the Office of the Register of Deeds. By accounting for these revenues and expenditures in a special revenue fund, any unused monies will carry over to the next year.

| <u>Revenues:</u> | Budget | Department Request | Manager Recommendation |
|-------------------------|------------------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY 12/13</u> | <u>FY 12/13</u> |
| Fees Collected | \$ 58,200 | \$ 58,200 | \$ 58,200 |
| Interest Income | - | - | |
| | - | - | |
| Total: | \$ 58,200 | \$ 58,200 | \$ 58,200 |

| <u>Expenditures:</u> | Budget | Department Request | Manager Recommendation |
|-----------------------------|------------------------|---------------------------|-------------------------------|
| | <u>FY 11/12</u> | <u>FY 12/13</u> | <u>FY 12/13</u> |
| Operating | \$ 200 | \$ 200 | \$ 200 |
| Capital Outlay | 58,000 | 58,000 | 58,000 |
| | | | |
| Total: | \$ 58,200 | \$ 58,200 | \$ 58,200 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES - ROCKY POINT/TOPSAIL W & S DISTRICT

WATER - Fund 072

Description: The Rocky Point/Topsail Water & Sewer District was created in 1996 along with the passage of a \$30 million Bond Referendum to provide quality drinking water and sewer service to customers in the Rocky Point and Topsail township areas. The District currently serves approximately 175 square miles in Pender County. On average, approximately 860,000 gallons per day are purchased from the Town of Wallace to serve the District. Phases I and IB were completed in July 2001. Phase III (Project cost \$9,400,000) was completed in November of 2006. Phase IV (project cost \$2,653,000), serving the Village of St. Helena, New Road area and Old River Road was completed in April of 2007 and serves 500 customers. Phase V (project cost \$10,715,000) serving the Topsail area north and east of Hampstead was completed in 2009 and serves 600 customers. The final portion of Phase V was completed in February and began water service to approximately 500 new customers between March and June 2011. The District currently serves approximately 4,900 residential and commercial customers with the inclusion of the final Phase 5 area in Cedar Landing, Atkinson Loop Road, and a portion of Lanier's Campground.

FY 11/12 Program Highlights: Approximately 155 new water customers were connected in the first six months of the fiscal year. This total includes the addition of 103 customers with the Jensen's Coastal Plantation retirement community. The District increased the Usage Rate to bring the District into a self-sufficient position capable of expensing depreciation and initiating a Capital Reserve account and the overall cash flow of the District remains positive.

FY 12/13 Program Objectives: Design plans have been completed and permits applications submitted to install a 12" parallel watermain approximately 6,000 feet in length from the Town of Wallace to the Rocky Point/Topsail Water Booster Pump Station No. 1 located near North Chubb Road. This project, once completed, will allow the District to receive an additional 400,000 gallons per day from the Town of Wallace water supply to meet current and short-term water demands within the District. This project is scheduled for completion in December 2012.

REVENUES:

| Revenue Source | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|--|--------------------|--------------------------------|---------------------------------------|
| Water Fees | \$2,676,072 | \$2,660,000 | 2,660,000 |
| Bad Check & Reconnect Fees | \$49,430 | \$35,000 | 35,000 |
| Connection Fees | \$75,000 | \$57,000 | 57,000 |
| Other Fees - Capacity | \$0 | \$417,130 | 573,130 |
| Other Fees – Scotts Hill Bulk Water Sales | \$56,000 | \$156,000 | |
| TOTAL | \$2,856,502 | \$3,325,130 | 3,325,130 |

EXPENDITURES:

| Budget | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|--------------------------|--------------------|--------------------------------|---------------------------------------|
| Salary/Benefits | \$497,734 | \$540,130 | 594,358 |
| Operating | \$494,222 | \$593,319 | 573,319 |
| Capital Outlay | \$20,000 | \$5,000 | 5,000 |
| Capital Outlay - Vehicle | \$138,000 | \$45,000 | 45,000 |
| Bond Principal | \$287,500 | \$299,500 | 299,500 |
| Bond Interest | \$929,000 | \$915,660 | 915,660 |
| Water Purchase | \$490,046 | \$926,521 | 892,293 |
| TOTAL | \$2,856,502 | \$3,325,130 | 3,325,130 |

| Authorized Positions | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|----------------------|--------------------|--------------------------------|------------------------------------|
| Full-Time | 13 | 15 | 15 |
| Part-Time | | | |
| Contracted | | | |
| Total: | 13 | 15 | 15 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES – ROCKY POINT/TOPSAIL W & S DISTRICT SEWER – Fund 70

Description: The Rocky Point/Topsail Water & Sewer District initiated sewer operations in 1999 to serve Del Labs manufacturing facility and three Pender County public schools. Wastewater is collected by PCU at the regional wastewater pump station and pumped via 6" force main under the Northeast Cape Fear River to a gravity collection system and treated at the Northside Wastewater Treatment Facility owned and operated by Cape Fear Public Utility Authority (CFPUA). The pump station was designed, permitted and constructed to flow up to 250,000 gallons per day to the CFPUA treatment plant. However, the original agreements with New Hanover County and the City of Wilmington limited sewer flow capacity from the Rocky Point/Topsail system to 75,000 gallons per day until the Northside WWTP upgrade was constructed and placed on-line. In February, 2009, the Northside WWTP was re-rated to 10 MGD and the sewer flow capacity available to PCU was increased to 125,000 gpd.

FY 11/12 Program Highlights: Pender County's initial sewer flow allocation of 75,000 was increased to 125,000 gpd by CFPUA on February 12, 2009 after the Northside WWTP was re-rated from 8 MGD to 10 MGD. From the additional allocation, 18,460 gpd were approved for the Rocky Point Primary School (5,000 gpd); Pender Packing (5,860 gpd); Rocky Point Medical Pavilion (1,500 gpd); Freddy's (4,500 gpd) and Paul's Place (1,600 gpd). To date there are 21 commercial wastewater customers served by the Rocky Point/Topsail system with approximately 84,833 gallons per day of State permitted sewer flow. Actual wastewater flow averages 40,000 gpd. An additional 125,000 gpd allocation can be requested when the Northside WWTP receives its final 16 MGD rating sometime this fiscal year. PCU and CFPUA began a joint venture to design and permit a 0.5 MGD Regional Wastewater Treatment Facility to serve the US Highway 421 corridor. Each entity contributed \$364,815 to hire McKim & Creed to update the existing Environmental Assessment and Engineering Alternatives Analysis, and to design and permit the 0.5 MGD facility. The 0.5 MGD SBR (Sequential Batch Reactor) WWTP is fully designed and permitting has begun.

FY 12/13 Program Objectives: PCU and CFPUA will continue the permitting process as the existing permit must be modified by November 2011 or it will expire. In addition, each entity will begin efforts to secure the necessary financing to begin construction of the facility. The proposed facility will be constructed on Pender County land in the Pender Commerce Park and use the 4 MGD NPDES discharge permit belonging to CFPUA.

REVENUES:

| Revenue Source | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|-----------------------|---------------------------|---------------------------------------|--|
| Commercial Sewer Fees | \$116,000 | \$85,895 | \$85,895 |
| School Sewer Fees | \$30,421 | \$31,000 | 31,000 |
| TOTAL | \$146,421 | \$116,895 | \$116,895 |

EXPENDITURES:

| Budget | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|----------------------------|---------------------------|---------------------------------------|--|
| Salary/Benefits | \$39,247 | \$31,595 | \$31,595 |
| Operating | \$43,174 | \$40,500 | 40,5000 |
| Contract – Sewer Treatment | \$64,000 | \$44,800 | 44,800.00 |
| TOTAL | \$146,411 | \$116,895 | \$116,895 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES – MAPLE HILL W & S DISTRICT

WATER – Fund 071

Description: The Maple Hill Water & Sewer District exists to provide quality drinking water to the community of Maple Hill. The water is purchased from the Chinquapin Water Association, Inc. The District currently provides water service to 355 residential and commercial customers.

FY 11/12 Program Highlights: The Water system remains fairly constant as Maple Hill is not a high growth area of the County. In FY 11-12, the District implemented a rate increase to recover sufficient revenue to cover depreciation and set aside Capital Reserves.

FY 12/13 Program Objectives: The rate increase and uniform rate schedule changes in FY 11-12 appear to have been satisfactory in providing financial self-sufficiency within the District. No changes are recommended this fiscal year.

REVENUES

| Revenue Source | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|------------------------|---------------------------|---------------------------------------|--|
| Water Fees | \$147,584 | \$138,000 | 138,000 |
| Connection Fees | 0 | 0 | 0 |
| Other Fees | \$ 2,114 | \$2,100 | 2,100 |
| <i>TOTAL</i> | \$ 149,697 | \$140,100 | 140,100 |

EXPENDITURES:

| Expenditure | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|---------------------|---------------------------|---------------------------------------|--|
| Salaries/Benefits | \$ 48,801 | \$48,801 | \$48,008.06 |
| Operating Expenses | \$ 35,896 | \$26,299 | 27,091.94 |
| Bond Principal | \$ 7,000 | \$7,000 | 7,000.00 |
| Bond Interest | \$ 15,000 | \$15,000 | 15,000.00 |
| Water Purchase | \$ 43,000 | \$43,000 | 43,000.00 |
| <i>TOTAL</i> | \$ 149,697 | \$140,100 | 140,100.00 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES – MAPLE HILL W & S DISTRICT

SEWER – Fund 073

Description: Over 50% of the residential septic tank systems in the Maple Hill community have failed, contributing to public health risks and surface water pollution. The County was asked to provide assistance to the community while also working to enhance surrounding water quality. In 2006, Pender County received a grant commitment of \$2,774,614 from the North Carolina Rural Center and in 2009, a \$1.5 million grant from the North Carolina Clean Water Management Trust Fund for the project. The engineering firm of Hobbs, Upchurch & Associates designed and permitted the wastewater collection, treatment, and disposal system and there are currently 175 properties committed to the project. 0

FY 11/12 Program Highlights: On April 15, 2011, a groundbreaking ceremony was held at the Maple Hill treatment plant site, and construction began on the sewer pipeline shortly thereafter. To date, 175 STEP (septic tank effluent pumping) tanks have been installed as well as all sewer pipeline. The wastewater treatment plant is expected to be online by mid-May and after it is fully operational, the contractor will begin the process of connecting the new STEP tanks to the collection system. They will then convert the user to the new system, crush the existing septic tank onsite, and final grade and seed the lawns.

FY 12/13 Program Objectives: The project is completely grant funded, so the only expenditures required to be recovered from user rates is the cost to operate and maintain the system. Last year, the District requested and received funding for a Water/Sewer Maintenance Technician 1 position and a new service vehicle to effectively and efficiently provide quality customer service and to operate the wastewater treatment and disposal system. The cost of the position and vehicle was split equally between the Scotts Hill WSD and the Maple Hill Sewer Fund. The Maintenance Technician has been onsite during construction to observe and learn the locations of the system infrastructure.

REVENUES:

| Revenue Source | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|----------------|-------------------|-------------------------------|---------------------------------------|
| Sewer Fees | \$73,362 | \$73,369 | 73,369 |
| TOTAL | \$73,362 | \$73,369 | 73,369 |

EXPENDITURES:

| Expenditure | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|--------------------|-------------------|-------------------------------|---------------------------------------|
| Salaries/Benefits | \$22,454 | \$20,888 | 26,717 |
| Operating Expenses | \$50,908 | \$52,481 | 46,652 |
| TOTAL | \$73,362 | \$73,369 | 73,369 |

| Authorized Positions | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|----------------------|--------------------|--------------------------------|------------------------------------|
| Full-Time | 0.5 | 0.5 | 0.5 |
| Part-Time | 0 | 0 | 0 |
| Contracted | | | |
| Total: | 0.5 | 0.5 | 0.5 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES – SCOTTS HILL W & S DISTRICT

WATER – Fund 76

Description: The Scotts Hill Water & Sewer District was formally created in 2006 along with the passage of a \$4 million Bond Referendum to provide quality drinking water to citizens in the Scotts Hill area. In 2008, the USDA-RD agreed to finance \$3,067,000 of the project costs. In 2010, the Scotts Hill Water Distribution system was bid and interim financing secured through the issuance of Bond Anticipation Notes. The entire project cost being financed is \$2,711,000. Upon the completion of the construction to install the water system, the USDA-RD purchased the \$2,711,000 in General Obligation Bonds.

FY 11/12 Program Highlights: Construction began on the water distribution system in October 2010 and water was available for connection on October 31, 2011. The District currently has over 560 properties signed up to receive water service. Bulk water for the District is purchased from the Rocky Point/Topsail Water & Sewer District until the 2 MGD Surface Water Treatment Plant comes on-line in FY 12-13. The District added a Water/Sewer Maintenance Technician I Position and a new service vehicle to provide customer service and meter reading services to this area. This position is shared equally with the Maple Hill Water and Sewer District.

FY 12/13 Program Objectives: The District will complete inspections and connections for over 500 customers. The District is negotiating with Cape Fear Public Utility Authority to provide an interconnection between the two public water systems for emergency situations.

REVENUES:

| Revenue Source | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|-------------------------------|--------------------|--------------------------------|---------------------------------------|
| Water Fees | \$270,497 | \$225,000 | 225,000 |
| Bad Check & Reconnect Fees | \$7,500 | \$2,000 | 2,000 |
| Connection Fees | \$12,750 | 0 | 0 |
| TOTAL | \$290,747 | \$227,000 | 227,000 |

EXPENDITURES:

| Budget | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|-----------------------------------|--------------------|--------------------------------|---------------------------------------|
| Salary/Benefits | \$19,724 | \$34,355 | 35,917 |
| Operating | \$37,023 | \$24,019 | 21,519 |
| Capital Outlay - Vehicle | \$23,000 | 0 | 0 |
| Bond Principal | \$26,000 | 0 | 0 |
| Bond Interest | \$122,000 | 0 | 0 |
| Water Purchase | \$45,000 | \$156,000 | 156,000 |
| Reserve for Future Expenditure | \$14,000 | \$12,626 | 13,564 |
| Depreciation Expense | \$4,000 | 0 | 0 |
| TOTAL | \$290,747 | \$227,000 | 227,000 |

| Authorized Positions | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|----------------------|--------------------|--------------------------------|------------------------------------|
| Full-Time | 0.5 | 0.05 | 0.05 |
| Part-Time | | | |
| Contracted | | | |
| Total: | 0.5 | 0.5 | 0.05 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER COUNTY UTILITIES WATER TREATMENT FACILITY

Fund - 77

Description: Pender County has experienced tremendous growth over the past 15 years. Population projections indicate that rapid growth will continue in the County for the near future, with a projected Year 2030 County population of approximately 104,000 residents. This growth has and will continue to place a burden on existing water facilities in the County and will continue to pose water infrastructure challenges in the future. Pender County recognized the need for providing public water infrastructure that meets current and future needs and is environmentally sound. Thus, the County chose to pursue construction of a conventional surface water treatment facility to serve present and future water demands.

FY 11/12 Program Highlights: Crowder Construction Company began work on the 2 million gallon per day Surface Water Treatment Plant in November 2010 at a cost of \$21.5 million. Construction also began on the installation of approximately 13 miles of 24-inch and 20-inch Finished Water Transmission Main by R. H. Moore Company at a cost of \$7.25 million. \$17.5 million in General Obligation Bond funding, \$5.0 million in Revenue Obligation funding, and \$7.5 million in Grant Funding was approved by the USDA-RD. Interim financing during the construction phase of the project was provided through the sale of Bond Anticipation Notes by the NCLGC. Construction is scheduled to take approximately 23 months with final completion by August 2012.

FY 12/13 Program Objectives: Staff will continue managing the construction of the Water Treatment Plant and Finished Water Transmission Main projects throughout FY 11-12. PCU is requesting funding for five full-time employees to effectively and efficiently operate the plant. In addition, there will be expenses for operations such as electricity, treatment chemicals, and lab analyses. The operational cost of operating the Water Treatment Plant will be recovered through bulk water sales to the Rocky Point/Topsail and Scotts Hill Water & Sewer Districts.

REVENUES:

| Revenue Source | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|-----------------------|----------------------------|--|--|
| Water Fees - Bulk | \$111,757 | \$926,523 | 926,253 |
| TOTAL | \$111,757 | \$926,523 | 926,253 |

EXPENDITURES:

| Budget | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|--------------------------|----------------------------|--|--|
| Salary/Benefits | \$78,157 | \$362,523 | 384,949 |
| Operating | \$7,600 | \$544,000 | 471,304 |
| Capital Outlay | | | 50,000 |
| Capital Outlay - Vehicle | \$26,000 | \$20,000 | 20,000 |
| TOTAL | \$111,757 | \$926,523 | 926,253 |

| Authorized Positions | Budget FY 11/12 | Department Request FY 12/13 | Manager Recommendation FY 12/13 |
|-----------------------------|----------------------------|--|--|
| Full-Time | 1 | 6 | 6 |
| Part-Time | 0 | | |
| Contracted | | | |
| Total: | 1 | 6 | 6 |

FY 12/13 Budget Summary

DEPARTMENT:

DIVISION:

DEPARTMENT CODE:

PENDER SOLID WASTE (PSW)

SOLID WASTE MANAGEMENT

Fund 75

Description: Solid Waste Management operates as an enterprise fund and is responsible for the collection, hauling, and proper disposal of municipal solid waste (MSW), construction and demolition (C&D) debris and recyclables. In 2010-2011, PSW disposed of 29,865 tons of waste; a slight decrease from the 31,000 tons handled in 2009-10. There are 12 Convenience Centers located throughout the County as well as a Transfer Station located near Highway 17 North in Hampstead. Solid Waste is collected from the convenience centers, hauled to the Transfer Station and transported to the Sampson County Landfill. The Transfer Station also accepts direct delivery of C&D waste and other MSW from Pender County municipal residents, via waste haulers. Recycling is comingled and is currently sent to a materials separation center in Jacksonville, NC for shipping to larger recycling markets. Under contract with Waste Industries, Pender County solid waste is hauled to a Sub-Title D (MSW) and dedicated C&D landfill located in Sampson County, NC.

FY 11/12 Program Highlights: This fiscal year Waste Industries assisted PSW in re-directing our recyclables to the newly renovated Sonoco Materials Recycling Facility in Jacksonville, NC to stabilize recycling costs by realizing a substantial reduction in tipping fee. Staff estimates this could save \$65,000 in the current fiscal year. Pender County residents have embraced recycling; reducing MSW by 10% from the prior year, and increasing recycling by 21%. In addition, 31 tons of electronics were diverted from the landfill and securely recycled by being deposited at a designated facility at the Rocky Point Convenience site. PSW continues to work hand in hand with Waste Industries to efficiently run the convenience sites and Transfer Station and to safely maintain them for ease of use of our citizens, while monitoring sticker usage to ensure that out of county waste is curtailed.

FY 12/13 Program Objectives: The Board of Commissioners has requested PSW to hasten the effort to relocate the Hampstead Convenience site to a site owned by the County on Transfer Station Road. Funding has been identified in this year's budget and in out years over a 5 year period to undertake this move sooner, rather than later. Capital reserves continue to be identified (projected over 20 years) for the construction of a new Transfer Station as the existing facility is too small, too far from the Sampson County Landfill (driving hauling costs up), and does not accommodate recycling. Staff will also update the County's Solid Waste Management Plan, expand recycling opportunities for County residents while finding creative ways to stabilize the cost of recycling, and continue to analyze the methods by which the County handles C&D waste. The overall objective is to optimize the collection and handling of all waste streams for efficiency and to identify opportunities for cost savings.

In an effort to contain costs, this year's budget identifies funding to place bonded employees at the Rocky Point, Willard and Burgaw convenience sites to collect money for C&D Waste. Over the past several years in Rocky Point, the volume of C&D has comprised 32% to 38% of the County totals. In the last 6 months of 2011 the County averaged nearly \$40,000 per month in C&D hauling and tipping fees out of the Rocky Point site alone -- substantially more than the \$30,000 from the Transfer Station and there is no revenue stream to offset these costs at Rocky Point. By placing bonded employees at all of these sites to collect fees based on vehicle/trailer size and volume, the County will be able to recover some of the C&D costs. This proposal eliminates "free" disposal of C&D waste in the County.

Finally, staff will also update the County's Solid Waste Management Plan, expand recycling opportunities for County residents while finding creative ways to stabilize the cost of recycling, and continue to analyze the methods by which the County handles C&D waste. The overall objective is to optimize the collection and handling of all waste streams for efficiency and to identify opportunities for cost savings.

Revenues:

| Revenue Source | Budget FY 11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|--|--------------------|-------------------------------|---------------------------------------|
| Transfer Station | \$1,050,000 | \$1,100,000 | 1,100,000 |
| Recycling | \$35,057 | \$50,000 | \$50,000 |
| White Goods | \$15,000 | \$12,500 | \$12,500 |
| Miscellaneous Revenue C&D Dumping Fee | | \$75,000 | \$75,000 |
| Scrap Tire Grant | \$40,000 | \$40,000 | \$40,000 |
| State Disposal Tax | \$27,963 | \$20,000 | \$20,000 |
| Miscellaneous/School Reimbursement | \$100,000 | \$200,000 | \$200,000 |
| User Fees | \$2,258,351 | \$2,950,000 | \$2,950,000 |
| TOTAL | \$3,548,351 | \$4,447,500 | \$4,447,500 |

Expenditures:

| Expenditures | Budget FY11/12 | Department Request FY12/13 | Manager Recommendation FY 12/13 |
|-------------------|--------------------|-------------------------------|---------------------------------------|
| Salaries/Benefits | \$185,151 | \$190,100 | \$193,904.50 |
| Operating | \$3,313,200 | \$3,887,400 | \$3,883,595.50 |
| Capital Outlay | \$50,000 | \$370,000 | \$370,000 |
| TOTAL | \$3,548,351 | \$4,447,500 | \$4,447,500 |

FY 12/13 Budget Summary

AGENCY: Emergency Medical Services

AGENCY CODE: 550

Description: Pender Volunteer EMS and Rescue, Inc. (PEMS) is a non-profit corporation serving throughout Pender County and was formed October 1, 2002. PEMS was awarded a contract for the entire county July 1, 2003 to provide both EMS and Rescue Services. Pender EMS: contracted with Union Rescue Squad to cover the Willard, Watha and Penderlea communities; was awarded the Baseline system status July 1, 2003 by the NC Office of EMS; answers approximately 13,870 calls per year; operates out of eight locations across Pender County; is responsible for providing professional emergency Medical and Rescue Services to the public in Pender County; operates seven Paramedic ambulances, two Paramedic Quick Response Vehicles (QRV), three non-emergency transport units, and two Heavy Rescue Trucks twenty-four hours a day, seven days a week; operates four non-emergency transport trucks on a rotating daily schedule; and a 6.5 cent county-wide EMS tax rate partially funds the total annual operating cost of \$5,874,932-revenues generated by fees and grants support the balance.

FY 2011-12 Program Highlights: Pender EMS and Rescue, Inc: 1) implemented an aggressive injury prevention program, primarily focused on the pediatric population with such programs as car seat safety, bike rodeos, and water safety and disasters preparedness; 2) continued to increase wilderness rescue team and swift water rescue capabilities; 3) was recognized as a certified teaching institution-with this recognition, Pender EMS can offer medical training such as community EMT Basic programs all the way through EMT Paramedic; 4) construction began in December on the new Pender EMS and Rescue, Inc. & Pender County EOC Complex; and 5) completed implementation of the county 800 MHz radio system.

FY 2012-13 Program Objectives: Pender EMS and Rescue: 1) anticipates responding to approximately 13,000 emergent and non-emergent calls in the upcoming fiscal year; 2) will complete construction on the new Pender EMS and Rescue, Inc. & Pender EOC complex in Burgaw; and 3) implement a new seasonal peak load QRV at Station Six Surf City, beginning Memorial Day through the end of September.

| REVENUE | Budget | Agency Request | Manager Recommendation |
|---------------------------|-----------------|-----------------------|-------------------------------|
| | FY 11/12 | FY 12/13 | FY 12/13 |
| EMS Tax | \$ 3,910,388.00 | \$ 3,910,388.00 | \$ 3,910,388.00 |
| Fund Balance Appropriated | 225,000.00 | 285,000.00 | 285,000.00 |
| | | | |
| Total: | \$ 4,135,388.00 | \$ 4,195,388.00 | \$ 4,195,388.00 |

| EXPENDITURES | Budget | Agency Request | Manager Recommendation |
|---------------------|-----------------|-----------------------|-------------------------------|
| | FY 11/12 | FY 12/13 | FY 12/13 |
| Salary/Benefits | \$ 3,910,388.00 | \$ 3,910,388.00 | \$ 3,910,388.00 |
| Operating | | | |
| Capital | \$ 225,000.00 | \$ 285,000.00 | \$ 285,000.00 |
| Total: | \$ 4,135,388.00 | \$ 4,195,388.00 | \$ 4,195,388.00 |