

Pender County Inspections & Permitting Department

Burgaw Administration Building

805 S. Walker Street
PO Box 1519
Burgaw, NC 28425
Phone: 910-259-1263



Hampstead Annex

15060 US HWY 17
Hampstead, NC 28443
Phone: 910-270-5161

PERMIT # _____

BIN# _____

ACCESSORY STRUCTURE BUILDING PERMIT REQUIREMENTS

(Detached garage/ dock/ pier/ deck/ porch/ shed/ carport/pool)

- Complete Residential Building Permit Application.
- Notarized Authorization Letter (owner/general contractor/trade).
- Zoning Permit Energov # _____
- Flood Permit # _____
- CAMA Permit # _____
- CAMA Exempt Letter
- Engineer Documents and or detailed scope of work (2 sets)
- Water Source
____ EH- Existing Well.
- Sewer Source
____ EH-Existing Septic Approval.

SUBMIT COMPLETE PACKET TO permit@pendercountync.gov.