

**STROUD ENGINEERING, P.A.**  
 102-D Cinema Drive  
 Wilmington, NC 28403

LETTER OF TRANSMITTAL

(910) 815-0775

TO

PENDER COUNTY

DATE	10/2/2019	JOB NO.	RW 169
ATTENTION	TRAVIS HENLEY		
RE:	PENDER LAND GRANT DARK PHASE 2 PRELIMINARY PLAN SUBMITTAL		

WE ARE SENDING YOU  Attached  Under separate cover via Hand Del. the following items:

- Shop drawings     Prints     Plans     Samples     Specifications  
 Copy of letter     Change order     As Noted.

COPIES	DATE	NO.	DESCRIPTION
1		11	Application
2			MAPS SHOWING ADJOINERS
1			LIST OF ADJOINERS
1			ORIGINEE UTILITY APPROVAL LETTER
2			FULL SIZE PRELIMINARY PLANS
15			11 X 17 PRELIMINARY PLANS

THESE ARE TRANSMITTED as checked below:

- For approval     Approved as submitted     Resubmit \_\_\_\_\_ copies for approval  
 For your use     Approved as noted     Submit \_\_\_\_\_ copies for distribution  
 As requested     Returned for corrections     Return \_\_\_\_\_ corrected prints  
 For review and comment     \_\_\_\_\_  
 FOR BIDS DUE \_\_\_\_\_     PRINTS RETURNED AFTER LOAN TO US

REMARKS \_\_\_\_\_

PLEASE CONSIDER FOR DECEMBER PLANNING BOARD  
 AGENDA LET ME KNOW IF YOU NEED ANYTHING  
 ELSE.

Talman

COPY TO \_\_\_\_\_

SIGNED: James Fendless

# Pender County Planning and Community Development



805 S. Walker Street  
PO Box 1519  
Burgaw, NC 28425

Phone: 910-259-1202  
Fax: 910-259-1295  
[www.pendercountync.gov](http://www.pendercountync.gov)

## By- Right Preliminary Plat Submission (Major and Minor Subdivisions)

Applications will be considered for the Technical Review Committee hearing and reviewed by Staff only when deemed complete. The application will be regarded as incomplete until the following items are received by the Planning and Community Development Staff.

1.  **Pre-submittal Meeting**  
Date of Meeting 9/11/2019
2.  **Signed Application**
3.  **Payment**  
\$500 plus \$10 per lot for the first 100 lots/units, \$5 per lot thereafter
4.  **Paper Plan Sets**  
Two (2) 24 x 36, Fifteen (15) 11 x 17
5.  **Digital Submission**  
For all documents submitted in paper copy, bring a digital copy with paper submission.
6.  **Adjacent Property List**  
A list of names and addresses, as obtained from the county tax listings and tax abstract, to the owners of all properties located within 500-feet of the of the perimeter of the project bounds.
7.  **Adjacent Property Envelopes**  
The applicant shall provide a set of business envelopes addressed to each of the owners of all properties located within 500-feet of the perimeter of the project bounds and accompanied with the amount of postage required for first class postage.
8.  **Permits**  
Please include any permits issued on the project including but not limited to: environmental, traffic analysis, utility, or site specific conditions.
9.  **Site Plan Requirements**  
A prepared site plan in accordance with the Unified Development Ordinance standards Section 6.4, Pender County Collector Street Plan, Pender County Transportation Plan, other approved State of Federal Transportation Improvement Plan, or any other adopted plan in Pender County.  
(See Preliminary Plat Checklist)

I certify that all information presented in this application is accurate to the best of my knowledge.

Signature of Applicant

*[Handwritten Signature]*

Date

9/27/19

Printed Name

James H. Fenwick Sr.

Staff Initials: \_\_\_\_\_

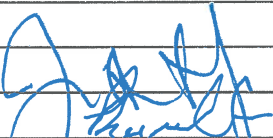
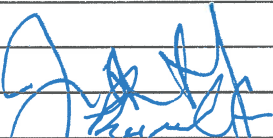
Date: \_\_\_\_\_

## APPLICATION FOR SUBDIVISION

THIS SECTION FOR OFFICE USE			
Application No.	PP <u>Submin 19-11</u>	Date	<u>10/11/19</u>
Application Fee	\$ <u>170.00</u>	Receipt No.	<u>5922</u>
<del>Master Plan</del> Hearing Date		Preliminary Plat Hearing Date	<u>TRC= 11/16/19 PB= 12/3/19</u>

SECTION 1: APPLICANT INFORMATION			
Applicant's Name:	STROUD ENGINEERING, PA	Owner's Name:	PENDER LAND HOLDINGS, INC.
Applicant's Address:	102 - D CINEMA DR.	Owner's Address:	666 TINTAGEL LN.
City, State, & Zip	WILMINGTON, NC 28403	City, State, & Zip	McLEAN, VIRGINIA 22101-1835
Phone Number:	910-815-0775	Phone Number:	910-270-4017
Email Address:	jfentress@stroudengineer.com	Email Address:	
Legal relationship of applicant to land owner:	ENGINEER		

SECTION 2: PROJECT INFORMATION			
Preliminary Plat	<input checked="" type="checkbox"/> Residential <i>RP, PD, RM, MH District</i>	<input type="checkbox"/> Mixed Use <i>PD</i>	
Subdivision Type	<input type="checkbox"/> Major (11 lots or more)	<input checked="" type="checkbox"/> Minor (10 lots or less)	
Property Identification Number (PIN):	4203-88-0191-0000	Total property acreage:	12.96
Zoning Classification:	PD	Acreage to be disturbed:	12.96
Additional Information:	PROPERTY LOCATION: NORTH OF HAMPSTEAD OFF HWY 17 BETWEEN SLOOP POINT LOOP ROAD & AZALEA DRIVE & COUNTRY CLUB RD. ADJACENT TO EXISTING KAWANIS PARK.		

SECTION 3: SIGNATURES			
Applicant's Signature		Date:	<u>9/27/2019</u>
Owner's Signature		Date:	<u>9/25/2019</u>

NOTICE TO APPLICANT							
<ol style="list-style-type: none"> <li>1. Applicant or agent authorized in writing must attend the public hearing.</li> <li>2. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Planning Board or other authorized person agrees to table or delay the hearing.</li> <li>3. All fees are non-refundable</li> <li>4. A complete application packet must be submitted prior to the deadline in order to be placed on the next Planning Board Agenda</li> </ol>							
Office Use Only							
<input type="checkbox"/>	Subdivision Fees: \$500 + \$10/lot-unit for the first 100 lots/units; \$5/lot-unit thereafter (Major Subdivision) \$150 + \$10 per lot (Minor Subdivision)	Total Fee Calculation: \$					
Attachments Included with Application: (Please include # of copies)							
CD /other digital version	<input type="checkbox"/> Y <input type="checkbox"/> N	Plan Sets	# of large	# of 11X17	Other documents/Reports	<input type="checkbox"/> Y <input type="checkbox"/> N	
Payment Method:	Cash : <input type="checkbox"/> \$ _____	Credit Card:			Check:		
		<input type="checkbox"/> Master Card <input type="checkbox"/> Visa			<input type="checkbox"/> Check # _____		
Application received by:						Date:	
Application completeness approved by:						Date:	
Date scheduled for public hearing:							