

# Pender County Planning and Community Development



805 S. Walker Street  
PO Box 1519  
Burgaw, NC 28425

Phone: 910-259-1202  
Fax: 910-259-1295  
[www.pendercountync.gov](http://www.pendercountync.gov)

## Major Site Development Plan Submission

Applications will be considered for the Technical Review Committee hearing and reviewed by Staff only when deemed complete. The application will be regarded as incomplete until the following items are received by the Planning and Community Development Staff.

1.  **Pre-submittal Meeting**  
Date of Meeting \_\_\_\_\_
2.  **Signed Application**
3.  **Payment**  
\$250
4.  **Paper Plan Sets**  
Two (2) 24 x 36, Fifteen (15) 11 x 17
5.  **Digital Submission**  
For all documents submitted in paper copy, bring a digital copy with paper submission.
6.  **Adjacent Property List**  
A list of names and addresses, as obtained from the county tax listings and tax abstract, to the owners of all properties located within 500-feet of the perimeter of the project bounds.
7.  **Adjacent Property Envelopes**  
The applicant shall provide a set of business envelopes addressed to each of the owners of all properties located within 500-feet of the perimeter of the project bounds and accompanied with the amount of postage required for first class postage.
8.  N/A **Permits**  
Include any permits issued on the project including but not limited to: environmental, traffic, utility, or site specific conditions.
9.  N/A **Site Plan Requirements**  
A prepared site plan in accordance with the Unified Development Ordinance standards Section 6.3, Pender County Collector Street Plan, Pender County Transportation Plan, other approved State of Federal Transportation Improvement Plan, or any other adopted plan in Pender County.  
(See Major Site Development Checklist)

I certify that all information presented in this application is accurate to the best of my knowledge.

Signature of Applicant Tracy L. Lowe STRAUD  
Printed Name Tracy, L. Lowe ENGINEERING P.A.  
Date 12-13-19  
Staff Initials: AB  
Date: 12-16

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## MAJOR AND MINOR SITE DEVELOPMENT APPLICATION

THIS SECTION FOR OFFICE USE			
Date: 12-16-19	Permit Number: 113	Permit Fee: \$250.00	Invoice Number: 7483
*Zoning Approval ONLY: YES / NO		Final Zoning Compliance Approved: YES / NO / N/A	
Type of Site Development Plan:	<input checked="" type="checkbox"/> Major	<input type="checkbox"/> Minor	
SECTION 1: GENERAL INFORMATION			
Applicant's Name:	STROUD ENGINEERING, PA	Property Owner's Name:	DANTE MARTIN LFM HOLDINGS, LLC
Applicant's Address:	102-D CINEMA DR.	Property Owner's Address:	785 CHADWICK SHORES DR.
City, State, & Zip	WILMINGTON, NC 28403	City, State, & Zip	SNEADS FERRY, NC 28460-9209
Phone Number:	910-815-0775	Phone Number:	
Email Address:	jfentress@stroudengineer.com	Email Address:	
Legal relationship of applicant to land owner:	CIVIL ENGINEER		
SECTION 2: PROJECT INFORMATION			
PIN (Property Id #):	3282-97-5465-0000	Total property acreage:	0.94 AC.
Zoning :	GB	Acreage to be disturbed:	0.94 AC.
Directions to Site:	LOCATED IN HAMPSTEAD, NC. THE SITE IS APPROX. 333 FEET NORTH FROM THE INTERSECTION OF FACTORY RD. & PEANUT RD. ALONG THE LEFT HAND SIDE OF HWY 17.		
Current Use:	VACANT	Sq Ft of Building:	3500 SQ. FT.
Building Height:	35' OR LESS		
Setbacks	Front: 25'	Side: 10'	Rear: 10'
NAICS Code/Use:			
Business Name:	DANTE MARTIN VET CLINIC		
Describe activities to be undertaken on project site:	SMALL ANIMAL VET CLINIC		
Ownership:	Number of Employees:	Number of Members:	Seating Capacity:
<input checked="" type="checkbox"/> Private <input type="checkbox"/> Public			

*\*If the applicant is not the owner of the property, a notarized letter from the property owner may be required  
\*Zoning approval is for the use being proposed ONLY, other department approvals may be required i.e. Fire Marshal, Environmental Health, Permitting, etc...*

**SECTION 4: ADDITIONAL COMMENTS**


**SECTION 5: SIGNATURES**

Applicant:	JAMES H. FENTRESS, JR. PE	Date:	12/12/19
Owner:	DANTE MARTIN	Date:	12/12/19
Planning Staff:	Alii Brun	Date:	12-16-19