

# Pender County Planning and Community Development

## Planning Division

805 S. Walker Street  
PO Box 1519  
Burgaw, NC 28425



Phone: 910-259-1202  
Fax: 910-259-1295  
[www.pendercountync.gov](http://www.pendercountync.gov)

## MAJOR AND MINOR SITE DEVELOPMENT APPLICATION

THIS SECTION FOR OFFICE USE			
Date:	Permit Number:	Permit Fee:	Invoice Number:
*Zoning Approval ONLY: YES / NO		Final Zoning Compliance Approved: YES / NO / N/A	
Type of Site Development Plan:	<input checked="" type="checkbox"/> Major	<input type="checkbox"/> Minor	
<b>SECTION 1: GENERAL INFORMATION</b>			
Applicant's Name:	Paul Barbour + Son	Property Owner's Name:	Paul Barbour + Son
Applicant's Address:	PO Box 157 Castle Hayne NC 28429	Property Owner's Address:	PO Box 157
City, State, & Zip	Castle Hayne NC 28429	City, State, & Zip	Castle Hayne, NC 28429
Phone Number:	910 520 8505	Phone Number:	910 520 8205
Email Address:	bpbarbour@gmail.com	Email Address:	bpbarbour@gmail.com
Legal relationship of applicant to land owner:	Cooperate Officer		
<b>SECTION 2: PROJECT INFORMATION</b>			
PIN (Property Id #):	3234-51-1141-0000	Total property acreage:	2.2
Zoning :	GD	Acreage to be disturbed:	0.04
Directions to Site:	10509 Hwy 117 South Rocky Point, NC		
Lot Size:	95968 SF	Sq Ft of Building:	1750
Building Height:	18'		
Setbacks	Front: 10	Side: 10	Rear: 10
NAICS Code/Use:			
Business Name:			
Describe activities to be undertaken on project site:	Rental Flex Space		
Ownership:	Number of Employees:	Number of Members:	Seating Capacity:
<input checked="" type="checkbox"/> Private <input type="checkbox"/> Public			

*\*If the applicant is not the owner of the property, a notarized letter from the property owner may be required*  
*\*Zoning approval is for the use being proposed ONLY, other department approvals may be required i.e. Fire Marshal, Environmental Health, Permitting, etc...*

**SECTION 4: ADDITIONAL COMMENTS**

Project is an addition of 35x50 on the North side of an existing building

**SECTION 5: SIGNATURES**

Applicant:	<i>Paul Barber President Paul Barber &amp; Son</i>	Date:	10-17-20
Owner:	<i>Paul Barber President Paul Barber &amp; Son</i>	Date:	10-17-20
Planning Staff:		Date:	

# Pender County Planning and Community Development



805 S. Walker Street  
PO Box 1519  
Burgaw, NC 28425

Phone: 910-259-1202  
Fax: 910-259-1295  
[www.pendercountync.gov](http://www.pendercountync.gov)

## Major Site Development Plan Submission

Applications will be considered for the Technical Review Committee hearing and reviewed by Staff only when deemed complete. The application will be regarded as incomplete until the following items are received by the Planning and Community Development Staff.

1.  **Pre-submittal Meeting**  
Date of Meeting 10-9-20
2.  **Signed Application**
3.  **Payment**  
\$250
4.  **Paper Plan Sets**  
Two (2) 24 x 36, Fifteen (15) 11 x 17
5.  **Digital Submission**  
For all documents submitted in paper copy, bring a digital copy with paper submission.
6.  **Adjacent Property List**  
A list of names and addresses, as obtained from the county tax listings and tax abstract, to the owners of all properties located within 500-feet of the perimeter of the project bounds.
7.  **Adjacent Property Envelopes**  
The applicant shall provide a set of business envelopes addressed to each of the owners of all properties located within 500-feet of the perimeter of the project bounds and accompanied with the amount of postage required for first class postage.
8.  **Permits**  
Include any permits issued on the project including but not limited to: environmental, traffic, utility, or site specific conditions.
9.  **Site Plan Requirements**  
A prepared site plan in accordance with the Unified Development Ordinance standards Section 6.3, Pender County Collector Street Plan, Pender County Transportation Plan, other approved State of Federal Transportation Improvement Plan, or any other adopted plan in Pender County.  
(See Major Site Development Checklist)

I certify that all information presented in this application is accurate to the best of my knowledge.

Signature of Applicant

Date 10-15-20

Printed Name

Barry Barbour

Staff Initials: \_\_\_\_\_

Date: \_\_\_\_\_