



**RFP: Parks and Recreation  
Comprehensive Master Plan Update  
# 210713-202**

**ADDENDUM 1 - Questions and Answers**

**July 26, 2021**

***NOTICE:** The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.*

**QUESTIONS AND ANSWERS**

- Q1. Am guessing the actual submittal dates for questions and submittal are 7/26 and 8/12 respectively as per the cover and schedule and not 7/21/21 as listed twice on page 2 of the RFP.
- A1. **Yes, that is correct; questions and submittal are 7/26 and 8/12 respectively. We apologize for the error.**
- Q2. The RFP lists focus groups and stakeholder interviews for the Public Engagement. Please confirm if the County does not wish to conduct a random stratified survey as part of the planning process.
- A2. **Yes, that is correct. A survey effort has already been completed by staff and no further survey is desired.**
- Q3. It appears that the County is requesting a fee structure and cost estimate be submitted as part of the submittal. Will fee estimates be used as part of the evaluation process?
- A3. **Yes, project cost will be considered as a part of the evaluation process.**
- Q4. If so, can a fee range be submitted until such time that the consultant can meet with the client to discuss final scope?
- A4. **Absolutely. We are prepared to adjust the scope as needed to meet our budgetary constraints and follow the recommendations of the consultant.**
- Q5. What has been budgeted for this master planning process?
- A5. **Our budget range for this project is between \$30,000 and \$50,000.**

Q6. We're interested in finding a firm to partner with to submit to your Parks and Recreation Comprehensive Master Plan Update RFP. Would it be possible to get a plan holder list or a list of firms that submitted questions, along with contact information?

A6. **Since our policy does not allow us to release the names of vendors until a formal proposal has been submitted, we would not be able to provide that information until after August 12, 2021.**

*Addendum 2 is being issued to address questions from interested parties.*

**– END –**